

Sibford Ferris Parish Council

A meeting of the Parish Council will be held on **Wednesday 19th March 2025 at 7pm** at Sibford School

AGENDA

83. Apologies for absence

84. Members' declarations of interest for items on the agenda

85. Public participation session (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

86. To approve the minutes of the Parish Council (PC) meeting held on 21st January 2025

87. Outstanding matters/actions from previous meetings

- i) Update re request to have a 'Private Road' sign placed at the end of Mannings Close
- ii) Update re installation of new bus shelter opposite the junction to Hawk's Lane
- iii) Smoke free signage

88. Hook Norton Road Development

- i) General update

89. Planning applications received

25/00369/F – The Fold, Back Lane, Sibford Ferris. Single-storey ground floor, flat-roofed, extension to the bedroom at the rear of the property. This will add approximately 1.9 metres in depth. **No objection.** (Response made using delegated powers).

90. Play area

- i) Update re repairs made in response to the professional inspection report
- ii) To agree plans for an official opening of the upgraded Play Area
- iii) Proposal to transfer the ownership of the adult exercise equipment – total asset value of £7,499.79 – to Sibford School

91. Finance

- i) Confirmation of the bank balances as at 13.03.25 of £129.88 and £10,493.82
- ii) To confirm completion of an asset condition check and agree any actions required
- iii) To agree the following updates to the Asset Register resulting in a new asset register value of £37,545
 - Removal of Multiplay unit (-£10,200)
 - Removal of Cradle Swing (-£675)
 - Removal of Playhouse (-£600)
 - Removal of Springers x 2 (-£1,500)
 - Removal of Chicken Rocker (-£1.00)
 - Removal of Bench (-£325)
 - Removal of External hard drive (-£51.05)
 - Addition of Tower Play Frame (+£18,476)
 - Addition of Tractor Springer (+£535)
 - Addition of Sheep Springer (+£472)
 - Addition of Double swing with 2 toddler seats (+£2,070)
 - Addition of Grass lok surface (+£3,672)
- iv) To review the spend against budget to date

- v) To agree the following regular payments list for 2025/26 delegating authority to the clerk to make payments to relevant suppliers up to the budget total. All payments will need to be authorised online by a councillor in order for the payment to go out

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|---|--------|
| Clerk's salary | £3,950 |
| Stationery, postage, telephone | £220 |
| Internal audit | £320 |
| Training costs | £250 |
| Data protection | £35 |
| OALC Membership | £175 |
| Insurance | £550 |
| Play area maintenance, rent and inspections | £500 |
| Burial Ground maintenance | £1,600 |
| Dog bin emptying | £500 |
| Website | £180 |
| Donations - School, Scene, CAB | £75 |
| Sibford Village Hall | £400 |
| Other | £200 |
| Bank charges | £51 |

- vi) Confirmation of payments made since the last meeting using delegated powers:

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|----------|---------------|------------------------------|---------|
| 07.02.25 | Zen Internet | Annual Domain Charge | £14.39 |
| 27.02.25 | Zen | Silver package annual charge | £151.06 |
| 27.02.25 | Kirsty Buttle | Salary and office Feb | £234.55 |
| 27.02.25 | HMRC | Tax Feb | £56.00 |
| 28.02.25 | NEST | Pension Feb | £16.29 |

- vii) To note the following receipts:

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|----------|--------|----------|-------|
| 10.02.25 | Lloyds | Interest | £9.32 |
| 10.03.25 | Lloyds | Interest | £8.22 |

- viii) Proposal to pay the following invoices:

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|------------------------------|--|-----------|
| OALC | Annual membership | £216.00 |
| Sibford Gower Parish Council | Annual churchyard and website shared costs | £1,192.70 |
| Kirsty Buttle | Salary March, office, SIM, and One Drive | £251.79 |
| HMRC | Tax March | £56.20 |
| NEST | Pension March | £16.29 |

92. Planning decisions received

24/03250/OUT - Os Parcel 4300 North Of Shortlands And South Of High Rock, Hook Norton Road, Sibford Ferris. Variation of Condition 4 (plans) of 18/01894/OUT (Appeal Ref:

APP/C3105/W/19/3229631) - Amendment to approved drawings, removing allotments.

Approved.

24/02065/F - Serenity Of Sibford, At Gautherns Barn, Colony Road, Sibford Gower.

Retrospective - Change of Use from a beauty salon at level 1 of the building into a single dwelling. Approved.

- 93. Footpaths and dog walkers on Sibford School Campus
- 94. Plans for the Annual Parish Meeting (APM)
- 95. Information exchange
- 96. Proposal to exclude the public and the press to discuss a staff matter (item 97)
- 97. To consider increasing the Clerk's payscale – current scale is SCP26

Date of next meeting – 20th May 2025

Signed: 

Parish Clerk

Date: 14th March 2025