

Sibford Ferris Parish Council

A meeting of the Parish Council will be held on **Tuesday 21st January 2025 at 7pm** at Sibford School

AGENDA

68. Apologies for absence

69. Members' declarations of interest for items on the agenda

70. Public participation session (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

71. To approve the minutes of the Parish Council (PC) meeting held on 13th November 2024

72. Outstanding matters/actions from previous meetings

- i) Update re request to have a 'Private Road' sign placed at the end of Mannings Close
- ii) Update re installation of new bus shelter opposite the junction to Hawk's Lane

73. Hook Norton Road Development

- i) General update

74. To consider a response to the Cherwell Local Plan Review 2042

75. Planning applications received

24/03107/TPO - High Rock, Hook Norton Road, Sibford Ferris. T3 - Oak - Crown lift tree over garden by 3 meters. G1 - Cherry Oak - Crown lift tree over garden by 3 meters, T2- Oak - Crown lift tree over garden by 3 meter/cut back from new building by 1m to achieve a 2m space, T1 - Oak - Crown lift tree over garden by 3 meters – Subject to TPO 12/2022. **No representation made. APPROVED.**

24/03159/TCA - Holly House, Main Street, Sibford Ferris. T1 x Cypress - Fell to near ground level. T2 x Cherry - Fell to near ground level. G3 x Mixed species group - Fell all trees growing along retaining wall to near ground level. T4 x Ash - Remove extended branch over garden to trunk. **No representation made. APPROVED.**

24/03250/OUT - Os Parcel 4300 North Of Shortlands And South Of High Rock, Hook Norton Road, Sibford Ferris. Variation of Condition 4 (plans) of 18/01894/OUT (Appeal Ref: APP/C3105/W/19/3229631) - Amendment to approved drawings, removing allotments. **No representation made.**

23/03245/F - Swalcliffe House, Grange Lane, Swalcliffe. Amendments to existing conservatory including infill stonework to walls and replacement of existing glazed roof with a slate tiled roof. Replacement of one dormer on East side of house with rooflight. **No representation made.**

76. Play area

- i) Update re repairs made in response to the professional inspection report
- ii) Update re improvements to Cotswold Close Play Area
- iii) To agree plans for an official opening of the upgraded Play Area

77. Finance

- i) Confirmation of the bank balances as at 16.01.25 of £193.49 and £11,226.28
- ii) To agree the budget and resulting precept for the 2025/26 financial year
- iii) To confirm completion of the third quarterly internal control checks for Oct to Dec 2024

- iv) To confirm completion of an asset condition check and agree any actions required
v) Confirmation of payments made since the last meeting using delegated powers:

18.11.24	ICO	Data Protection Fee	£35.00
29.11.24	Kirsty Buttle	Salary and office Nov	£234.35
29.11.24	HMRC	Tax Nov	£56.20
03.12.24	NEST	Pension Nov	£16.29
27.12.24	Kirsty Buttle	Salary and office Dec	£234.35
27.12.24	HMRC	Tax Dec	£56.20
31.12.24	NEST	Pension Dec	£16.29
27.12.24	Outdoor Play People	Final payment for play area repair	£6,054.00

- vi) To note the following receipts:

21.11.24	OCC	Grant re play area	£2,500.00
11.11.24	Lloyds	Interest	£16.87
09.12.24	Lloyds	Interest	£9.47
09.01.25	Lloyds	Interest	£9.58
13.01.25	HMRC	VAT refund	£2,588.08

- vii) Proposal to pay the following invoices:

Kirsty Buttle	Salary Jan 25 and reimbursement	£268.83
HMRC	Tax Jan 25	£56.20
NEST	Pension Jan 25	£16.29

78. To consider a response to the government's consultation on strengthening the standards and conduct framework for local authorities in England

79. Proposal to adopt a Sexual and General Harassment Policy

80. Smoke Free Signage

81. Planning decisions received - None

82. Information exchange

Date of next meeting – 19th March 2025

Signed: 

Parish Clerk

Date: 16th January 2025