

Sibford Ferris Parish Council

Minutes of a meeting of the Parish Council held on **Tuesday 24th September at 7pm** at Sibford School

Present: Cllrs Katherine Roussel, Ginny Bennett, Andrew Meyler, Michael Gordon, John Wass, Clerk.

In attendance: 2 members of the public.

37. Apologies for absence – Apologies were received from District Cllr Brant.

38. Members' declarations of interest for items on the agenda – None.

39. Public participation session – A parishioner wanted to know how the Parish Council (PC) is doing about a new bus shelter. The PC advised this will be discussed under item 41i. The parishioner also raised concerns about a vehicle that appears to have been abandoned on Cotswold Close. The PC advised that as the cars are going to be asked to move soon for the build of the play area, it may become apparent if it is actually abandoned or not. The parishioner also raised concerns about bikes and bottles being left in that area.

40. To approve the minutes of the Parish Council (PC) meeting held on 24th July 2024 – The minutes were proposed, agreed, and duly signed.

41. Outstanding matters/actions from previous meetings

- i) Update re installation of bus shelter opposite Hawk's Lane junction with Main Street – Highways have been informed of the PC's decision on which bus shelter is most suitable and they will now add it to their work schedule for an engineer to visit to ensure it complies with visibility requirements and if approved it will go on their list for installation.
- ii) Update re concerns raised about the extension of the boundary of the 20mph area on Hook Norton Road past the Deanfield Homes Development – Oxfordshire County Council (OCC) have advised that there are legal requirements regarding distance of sign placement from access to new developments therefore the new location of the signs is in accordance with these requirements.
- iii) Response from CDC re timescales for the Cherwell Local Plan Review 2040 – The response from CDC was 'the draft Regulation 19 Cherwell Local Plan Review is scheduled to be considered by the Council's Executive on 2 December 2024. With regard to drafting the plan, we are taking into consideration the recent Government advice.'

42. Hook Norton Road Development

- i) General update – A parishioner has asked Cllr Roussel if the access point from the existing development is still going to be used given there will be people living in the houses by then or will they be attempting to get a new access point. **Cllr Meyler agreed to contact CDC to find out if there are any other planning applications re access points.**

43. Further concerns raised about traffic levels in the village, particularly around school drop off and pick up times – The parishioner raised this as there has been another accident in the village. The parishioner has been advised that any accidents should be reported to the police to ensure they are recorded as it is more likely that Highways will offer help with an issue if there are a number of incidents in an area. The PC noted that the new 20mph speed limit may reduce the number of accidents. **Cllr Roussel to respond to the parishioner.** It was

noted that the road markings on the end of Woodway Road are not clear and some vehicles don't seem to stop and look for other traffic on that corner. **Cllr Bennett agreed to report this issue on Fixmystreet.**

44. Planning applications received

24/01968/TCA – Long View, Back Lane, Sibford Ferris. The eucalyptus tree is to be reduced by half for safety and light reasons. **No representation made. APPROVED.**

24/02065/F - Serenity Of Sibford, At Gautherns Barn, Colony Road, Sibford Gower.

Retrospective - Change of Use from a beauty salon at level 1 of the building into a single dwelling. **No comment. (Response made using delegated powers).**

45. Play area

- i) To receive the professional inspection report for the equipment on Sibford School site – The PC has been in touch with the school to see if they would consider taking on responsibility for the equipment as part of their community offer. The headmistress had said this would be discussed at the next meeting of the School Governors. It was agreed that the **Clerk should send a copy of the inspection report to the headmistress along with a note reminding her about the PC's proposal and asking when the next meeting of the governors will be.** Cllr Bennett advised she has the parts required to complete the minor repairs required but does not have a suitable tool to fit them. **Clerk to contact the play equipment contractor to ask him to liaise with Cllr Bennett to arrange their fitting.**
- ii) Update re improvements to Cotswold Close Play Area – Due to the recent heavy rain the play equipment provider's other jobs are taking longer than originally planned so it is now likely that the Cotswold Close work won't start until at least the end of October. When a confirmed date has been provided the **Clerk will put together a letter** to go out to all properties on Cotswold Close asking them to park their cars elsewhere for the duration of the work if possible. **Clerk to contact the play equipment provider to check that have considered access to the site on Cotswold Close taking account of the fact that there are regularly 6-7 cars parked on the road.**

46. County Councillor Report – None.

47. District Councillor Report – None.

48. Finance

- i) Confirmation of the bank balances as at 19.07.24 of £316.32 and £20,186.01 – Cllr Meyler confirmed the balances stated are correct but the date published on the agenda should have said 19.09.24.
- ii) Confirmation of payments made since the last meeting using delegated powers: Proposed and agreed.

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| 31.07.24 | Playsafety Ltd | Annual play equipment inspection - Back Lane | £98.40 |
| 31.07.24 | Thomas Fox Landscaping | Mowing play area 4, and 25/07 | £55.64 |
| 31.07.24 | Kirsty Buttle | Land registry fee reimbursement | £6.00 |
| 29.08.24 | Kirsty Buttle | Salary, office, stamp August | £228.48 |
| 29.08.24 | HMRC | Tax Aug | £54.20 |
| 30.08.24 | NEST | Pension Aug | £15.74 |

- iii) To note the following receipts: Noted.

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| 09.08.24 | Lloyds | Interest | £15.92 |
| 09.09.24 | Lloyds | Interest | £13.27 |
| 13.09.24 | CDC | Precept | £4,945.50 |

iv) Proposal to pay the following invoices: Proposed and agreed.

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| Zen | Domain name - sibfordvillagehall | £14.39 |
| Thomas Fox Landscaping | Mowing play area 8.8.24 | £27.82 |
| Kirsty Buttle | Salary and office Sep | £241.87 |
| HMRC | Tax Sep | £54.40 |
| NEST | Pension Sep | £15.74 |

49. Planning decisions received

24/00808/TCA – Orchard House, Main Street, Sibford Ferris. T1 x Maple- Re reduce to previous points 2m. T2 Sycamore- Crown Thin by 10% and raise lower canopy to 5m. T3 x Elder- Crown raise by removal lower extended stems 2.5m. **Approved.**

24/01676/Q56 - Austin Grounds Farm, Hook Norton Road, Sibford Ferris. Prior Approval application for Change of Use from agricultural to residential by temporary transitional provisions that, until 20 May 2025, allow applicants to use rights as they stood prior to May 2024. **Approved.**

1 parishioner left the meeting at 7:51pm.

50. Information exchange – Sibford Gower PC have requested that some members of Sibford Ferris (SF) PC attend a meeting with SGPC and the Parochial Church Council to discuss management of the Churchyard and Burial Ground. It was agreed that Cllrs Meyler, and Wass along with the Clerk will attend on behalf of SFPC.

Meeting closed @ 8:31pm

Date of next meeting – 19th November 2024

Signed..... Date.....