

# Sibford Ferris Parish Council

A meeting of the Parish Council will be held on **Wednesday 13<sup>th</sup> November** at **7pm** at Sibford School

## AGENDA

**51. Election of Chairman due to the resignation of Katherine Roussel**

**52. Apologies for absence**

**53. Proposal to co-opt Edward Rossiter onto the Parish Council**

**54. Members' declarations of interest for items on the agenda**

**55. Public participation session** (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

**56. To approve the minutes of the Parish Council (PC) meeting held on 24<sup>th</sup> September 2024**

**57. Outstanding matters/actions from previous meetings**

- i) Update re request to have a 'Private Road' sign placed at the end of Mannings Close

**58. Request from Oxfordshire County Council to decide on another design of bus shelter to go outside the entrance to Sibford School due to visibility issues with the design chosen**

**59. Hook Norton Road Development**

- i) General update

**60. Planning applications received - None**

**61. Play area**

- i) Update re repairs made in response to the professional inspection report
- ii) Update re improvements to Cotswold Close Play Area

**62. County Councillor Report**

**63. District Councillor Report**

**64. Finance**

- i) Confirmation of the bank balances as at 07.11.24 of £2,850.93 and £19,351.36
- ii) To review the draft budget for the 2025/26 financial year
- iii) To confirm completion of the second quarterly internal control checks for Jul to Sep 2024
- iv) To confirm completion of an asset condition check and agree any actions required
- v) To note new charges of £4.25 per month being brought in by Lloyds Bank and to consider if a change of bank provider is appropriate
- vi) Confirmation of payments made since the last meeting using delegated powers:

30.10.24	Thomas Fox Landscaping	Mowing play area 05/09	£27.82
30.10.24	CDC	Half yearly chg dog bin emptying x 4	£267.70
30.10.24	Royal British Legion	Poppy wreath donation	£25.00
30.10.24	Kirsty Buttle	Salary and office October plus backpay	£279.23
31.10.24	NEST	Pension October	£15.74

- vii) To note the following receipts:

09.10.24	Lloyds	Interest	£15.35
07.11.24	HMRC	VAT refund	£2,654.32

viii) Proposal to pay the following invoices:

HMRC	Tax October	£67.20
Thomas Fox Landscaping	Mowing play area 3 and 10 Oct	£55.64
Outdoor Play People	30% works start payment	£9,081.00

**65. Planning decisions received - None**

**66. Information exchange**

**67. To agree meeting dates for 2025 – Proposed dates are 21<sup>st</sup> Jan, 19<sup>th</sup> Mar, 20<sup>th</sup> May, 22<sup>nd</sup> Jul, 17<sup>th</sup> Sep, 18<sup>th</sup> Nov.**

**Date of next meeting – 21<sup>st</sup> January 2025**

Signed:



Parish Clerk

Date: 8<sup>th</sup> November 2024