

Sibford Ferris Parish Council

The Annual Meeting of the Parish Council will be held on **Wednesday 24th July** at **7pm** at Sibford School

AGENDA

20. Apologies for absence

21. Members' declarations of interest for items on the agenda

22. Public participation session (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

23. To approve the minutes of the Parish Council (PC) meeting held on 20th May 2024

24. Outstanding matters/actions from previous meetings

- i) Management of the defibrillator in Sibford Gower
- ii) Update re meeting with Highways regarding various Highways' issues in the parish

25. Concerns raised by parishioner regarding lack of maintenance of trees on Back Lane

26. To confirm the response made to the consultation to change the speed limit in the parish in all areas that are currently 30mph to 20mph

27. Hook Norton Road Development

- i) Concerns raised by parishioner re safety of sewage connection being installed around the roots of a large tree
- ii) General update

28. To agree the location(s) and types of new bus shelters to be installed in Main Street which will be funded by the S106 funds held by Oxfordshire County Council (OCC)

29. Planning applications received

24/01327/TCA - Holmby House, Main Street, Sibford Ferris. T1 x Holly -pollard up to 3m to allow to regenerate as low topiary piece. **No representation made. APPROVED.**

24/01676/Q56 - Austin Grounds Farm, Hook Norton Road, Sibford Ferris. Prior Approval application for Change of Use from agricultural to residential by temporary transitional provisions that, until 20 May 2025, allow applicants to use rights as they stood prior to May 2024. **No representation made.**

30. Play area update

31. County Councillor Report

32. District Councillor Report

33. Finance

- i) Confirmation of the bank balances as at 18.07.24 of £75.98 and £16,286.82
- ii) To confirm completion of the quarterly internal control checks for Apr to Jun 2024
- iii) To confirm completion of an asset condition check and agree any actions required
- iv) Confirmation of payments made since the last meeting using delegated powers:

31.05.24	Kirsty Buttle	Salary and office May	£226.93
31.05.24	HMRC	Tax May	£54.40
04.06.24	NEST	Pension May	£15.74
18.06.24	Outdoor Play People	Play area replacement deposit	£15,135.00
27.06.24	Thomas Fox Landscaping	Mowing play area 02/05	£27.82

27.06.24	Kirsty Buttle	Salary and office June	£227.13
27.06.24	HMRC	Tax June	£54.20
28.06.24	NEST	Pension June	£15.74
27.06.24	Sibford Village Hall	Hall hire for defib training	£16.50
27.06.24	Keith Hicks	D-Day 80 expenses	£12.59
27.06.24	Adrian Lamb	Beacon for D-Day 80 event	£40.00
27.06.24	Ginny Bennett	D-Day 80 expenses	£10.00

v) To note the following receipts:

10.06.24	Lloyds	Interest	£36.67
09.07.24	Lloyds	Interest	£20.20

vi) Proposal to pay the following invoices:

Thomas Fox Landscaping	Mowing play area 6 and 20/06	£55.64
Kirsty Buttle	Salary Jul, office, and paper	£250.92
HMRC	Tax Jul	£54.40
NEST	Pension Jul	£15.74

34. To adopt the following updated policies:

- i) Financial Regulations
- ii) Scheme of Delegation

35. Planning decisions received

23/02719/F - Faraday House, Woodway Road, Sibford Ferris. Installation of external render system and cladding to existing house. Reworking the existing extension and garage by cladding, externally insulating, re-roofing and creating new openings. The addition of a new garage building on the site of an old large shed. **Approved.**

24/00799/F – Home Farm, Woodway Road, Sibford Ferris. Change of use of land to residential garden, erection of green house, fencing, paving and associated works (retrospective). **Approved.**

24/00926/TCA – West Town House, Woodway Road, Sibford Ferris. T1 x Silver Maple - twin stem tree crowded by other trees, poor form and lean. Fell to allow others to develop. T2 x Wellingtonia - Crown lift over property to give 2.5 metres clearance over roof. **Approved.**

36. Information exchange

Date of next meeting – 24th September 2024



Signed:

Parish Clerk

Date: 19th July 2024