

# Sibford Ferris Parish Council

A meeting of the Parish Council will be held on **Tuesday 26<sup>th</sup> March at 7pm** at Sibford School

## AGENDA

### 83. Apologies for absence

### 84. Members' declarations of interest for items on the agenda

**85. Public participation session** (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

### 86. To approve the minutes of the Parish Council (PC) meeting held on 16<sup>th</sup> January 2024

### 87. Outstanding matters/actions from previous meetings

- i) Update re requests to Oxfordshire County Council (OCC) to repaint the road markings at the T junction and at the Elms crossroads and for general road safety improvements at the Elms crossroads
- ii) Litter picking

### 88. Hook Norton Road Development - General update

### 89. Flytipping around the bottle bank near the Elms Crossroads

### 90. Planning applications received

**24/00174/TCA - Barn House, Main Street, Sibford Ferris.** T1 x Apple - prune by maximum of 2 metres. T2 x (Apple - prune by maximum of 2 metres. **No objection. (Response made using delegated powers). APPROVED.**

**24/00545/TCA – Home Close, Main Street, Sibford Ferris.** T1 x Lime Tree- reduce crown thin by 20% and thin out all dead wood. Tree height is 20m High and 13 m wide, so reducing height to 18m and tree width by 10m. T2 x Yew reduce tree crown by 20%. The Yew tree is 12m and 12m so taking the down 10m by 10m. **No objection. (Response made using delegated powers). APPROVED**

### 91. Play area (Cllr Bennett/Clerk)

- i) To consider the quotes for new play equipment
- ii) Any other updates

### 92. County Councillor Report

### 93. District Councillor Report

### 94. Finance

- i) Confirmation of the bank balances as at 20.03.24 of £506.09 and £28,138.05
- ii) Request from Sibford Gower Parish Council for the PC to fund 50% of the cost of a tree condition survey for the Churchyard and Burial Ground in Sibford Gower – amount requested is £175
- iii) Confirmation of payments made since the last meeting using delegated powers:

29.01.24	Sibford Gower Parish Council	Burial Ground costs	£1,736.27
29.01.24	Kirsty Buttle	Salary and office Jan	£221.48
29.01.24	HMRC	Tax Jan	£53.00
31.01.24	NEST	Pension Jan	£15.35
20.02.24	Zen	Domain name	£14.39
20.02.24	Kirsty Buttle	Salary and office Feb	£221.68
20.02.24	HMRC	Tax Feb	£52.80
29.02.24	NEST	Pension Feb	£15.35
14.03.24	Zen	Website	£151.06

- iv) To note the following receipts:

09.02.24	Lloyds	Interest	£33.01
11.03.24	Lloyds	Interest	£31.78

v) Proposal to pay the following invoices:

Kirsty Buttle	Salary and office Mar	£221.48
HMRC	Tax Mar	£53.00
NEST	Pension Mar	£15.35
OALC	Annual membership	£168.00
Cherwell District Council	Annual lease for Cotswold Close play area	£30.00

vi) To agree the following regular payments list delegating authority to the clerk to make payments to relevant suppliers up to the budget total. All payments will need to be authorised online by a councillor in order for the payment to go out.

Clerk's salary	£3,758.40
Stationery, postage, telephone	£220.00
Internal audit	£320.00
Training costs	£250.00
Data protection	£35.00
OALC Membership	£175.00
Insurance	£550.00
Play area maintenance, rent and inspections	£5891 plus £20,399 not spent within 23-24
Burial Ground maintenance	£1,600.00
Dog bin emptying	£500.00
Website	£180.00
Donations - School, Scene, CAB	£75.00
S137 including Poppy Wreath donation	£25.00
Sibford Village Hall	£400.00
Other (D-Day 80 Remembrance)	£200.00

**95. Planning decisions received**

**23/03171/F - Sibford Ferris School, Back Lane, Sibford Ferris.** Alterations to the existing landscape and the construction of an amphitheatre with a roofed stage. **Approved.**

**96. Contact received from Sibford Surgery Patients' Group asking for support in pushing Highways to get the road up to the surgery repaired**

**97. To consider signing up to the Parish Council Domain Helper Service – supporting parish councils to move to a .gov.uk domain**

**98. Plans for the Annual Parish Meeting (APM)**

**99. Information exchange**

**100. Proposal to exclude the public and the press to discuss a staff matter (item 101)**

**101. To consider increasing the Clerk's payscale – current scale is SCP25**

**Date of next meeting – 20<sup>th</sup> May 2024**

Signed:



Parish Clerk

Date: 21<sup>st</sup> March 2024