

Sibford Ferris Parish Council

Minutes of a meeting of the Parish Council held on **Wednesday 19th July 2023** at **7pm** at Sibford School

Present: Cllrs Katherine Roussel, Ginny Bennett, John Wass, Clerk.

In attendance: 3 members of the public, County Cllr George Reynolds.

- 19. Apologies for absence** – Apologies received from Andrew Meyler, and Michael Gordon. Apologies accepted – None.
- 20. Members’ declarations of interest for items on the agenda** – Cllr Bennett declared an interest in item 30 therefore will not vote on that item.
- 21. Public participation session** – None.
- 22. To approve the minutes of the Parish Council (PC) meeting held on 17th May 2023** – The minutes were proposed, agreed, and duly signed.
- 23. Outstanding matters/actions from previous meetings**
 - i) Update re Speedwatch – As agreed at the last meeting Cllr Gordon has met with Cllr Downes from Sibford Gower Parish Council to discuss the way forward with Speedwatch. Their view is that due to restrictions on where Speedwatch can take place such as not near parked cars, within 100 meters of a change of speed limit, outside the 30MPH zone, and with a clear line of sight, there is not really anywhere within Sibford Ferris that Speedwatch can take place. It was proposed and agreed that Speedwatch should not take place in Sibford Ferris. **Cllr Gordon to inform the Speedwatch group volunteers of the PC’s decision.**
- 24. Hook Norton Road Development**
 - i) Concerns raised by parishioners re construction vehicles driving through the village – The Sibford Action Group have contacted Deanfield Homes about this and the Site Manager has called the Chairman of the PC to discuss the issue. Since then the Site Manager has received a number of complaints and he says he is dealing with it. If villagers have any concerns about issues with the site/site traffic they should contact the site manager on mark.frost@deanfieldhomes.co.uk or e-mail Deanfield Homes on Elliott.sentance@deanfieldhomes.co.uk.
 - ii) Concerns raised by parishioner about potential root damage to trees with a Tree Preservation Order (TPO) – The Chairman of the PC called the site manager about this and he stopped the work taking place although he said that it was not taking place within the TPO areas. The Chairman has also e-mailed Jonathan Emmanuel who is the arboricultural officer at Cherwell District Council (CDC) and he has been asked to check that the work being completed is within the requirements of the TPO.
 - iii) General update – It was agreed that the hours that work is taking place should be monitored to ensure they are complying with the requirements of the planning permission.
- 25. Planning applications received**

23/01316/F - Land South of Faraday House, Woodway Road. Erection of 5 two storey age restricted dwellings (55 years) for older people with access, landscaping and associated infrastructure. **Objection. The full objection can be found on the Cherwell District Council (CDC) Planning section of their website. (Response made using delegated powers).**

23/00439/CLUE - Hill House, Main Street, Sibford Ferris. Certificate of Lawful Use Existing - To determine the building opposite the main house, known as 'The Shed,' has been in lawful use as part of the main dwellinghouse. **No objection.**
- 26. Current status of planning application 23/01316/F – Land South of Faraday House** – The CDC planning portal states that the application will be decided as a delegated decision and a case officer has been assigned. The decision date is August 24th. District Cllr Phil Chapman has requested for the application to be called in to be decided by the planning committee. In some cases if CDC are minded to refuse the application then it may still be decided as a delegated decision. However, the next planning committee meeting will be

held on Thursday August 10th and this application could be heard at that meeting if it is going to committee. The agenda for this meeting will be available one week prior to the meeting. **Cllr George Reynolds agreed to try to find out what the status is of this application and the likelihood of it going to committee.**

1 member of the public joined the meeting at 7:48pm.

27. Play area (Cllr Bennett/Clerk)

- i) Update re quotes and grant applications for new play equipment – The Clerk has submitted an application to The National Lottery Fund for £10k. The application should be decided before the end of September. It was proposed and agreed to delegate powers to the **Clerk to arrange work required in response to the play inspection report (when received) up to total value of reserves allocated to the play area (currently £10,898) plus any grants received for the play equipment.**
- ii) To receive the professional play equipment inspection report (if available) and agree any actions required – Not yet received.
- iii) Any other updates – Dampers have now been ordered. Cllr Bennett will try to arrange for the baby swing seat to be installed.

28. County Councillor Report – The county council are working towards getting many villages down to 20mph along with almost all of the roads in Banbury except the main roads.

29. District Councillor Report – The local plan 2040 will be going to the overview and scrutiny committee in August and may go to the executive in September. If the executive approves the plan it should be published for consultation in October. If the plan is published without any changes to the village categorisation section then Sibford Ferris will be recategorised as a small village but it can take around a year or so from the consultation approval for it to be taken into account by planning. CDC does have in excess of a 5 year land supply so it is hoped that this will provide Sibford Ferris with some protection from more development in the meantime.

Cllr George Reynolds left the meeting at 7:51pm.

30. Request from the Village Hall Committee for the Parish Council (PC) to consider making a donation towards the cost of hiring a marquee (total cost £1100) for use at their Applefest event on 1st October – Due to there being only 2 councillors able to vote on this item it was agreed that a vote cannot be taken at this meeting. It was also agreed that in order for the PC to make a decision more information would be required in regards to the event, the potential income, and any consideration for purchasing a marquee to allow annual use without further costs rather than hiring a marquee annually. **Clerk to inform Village Hall Committee and ask for further information if they still wish to request a donation given that the next meeting at which this can be decided will be in September.**

31. Finance

- i) Confirmation of the bank balances as at 13.07.23 of £145.80 and £17,536.77 – Cllr Bennett confirmed the balances stated are correct.
- ii) Confirmation of payments made since the last meeting using delegated powers: Proposed and agreed.

30.05.23	Andrew Meyler	Chair and table hire - Coronation	£843.00
30.05.23	Jan Thompson	Table banquet roll and ribbon	£127.23
30.05.23	Tessa Sparks	Printing for Coronation	£51.60
30.05.23	Keith Hicks	Various items for displays at Coronation	£35.49
30.05.23	Andrew Meyler	Trestle table hire for Coronation	£139.92
30.05.23	Sue Rowley	Annual internal audit	£60.00
30.05.23	Zurich	Annual parish insurance	£413.23
30.05.23	Ginny Bennett	Swing	£29.95
30.05.23	Kirsty Buttle	Salary/office May and stationery	£232.56
30.05.23	HMRC	Tax May	£50.00
30.05.23	Thomas Fox Landscaping	Mowing play area 04/05 and 18/05	£53.00
30.05.23	Kirsty Buttle	SIM and One Drive April	£14.99
31.05.23	NEST	Pension May	£14.48

30.05.23	St John Ambulance	Donation	£75.00
27.06.23	Sibford Village Hall	Donation	£400.00
27.06.23	Sibford Scene	Donation	£50.00
27.06.23	Sibford Gower Primary School	Prizes for Coronation Competition	£50.00
27.06.23	Kirsty Buttle	Salary and office June	£209.80
27.06.23	HMRC	Tax June	£49.80
30.06.23	NEST	Pension June	£14.48

iii) To note the following receipts: Noted.

08.06.23	Town Estates Charity	Donation to Coronation Celebrations	£702.50
09.06.23	Lloyds	Interest	£11.16
10.07.23	Lloyds	Interest	£11.91

iv) To approve payment of the following invoices: Proposed and agreed.

Thomas Fox Landscaping	Mowing play area 8th and 29th June	£53.00
Kirsty Buttle	Salary and office Jul 23	£209.60
HMRC	Tax Jul 23	£50.00

32. Planning decisions received - None

33. Information exchange – The Low Carbon Sibford Group would like to feedback to the PC at the next meeting. **Clerk to put item on the agenda.** Cllr Wass is going to set up some more CPR training session dates. Cllr Bennett advised that the T junction road markings opposite the school entrance is fading and really needs repainting. It was noted that there has been another accident at the Elms crossroads and the road markings have faded there too. **Clerk to put a request on Fixmystreet for repainting of the road markings at the T junction and at the Elms crossroads.**

Meeting closed @ 8:13pm

Date of next meeting – 12th September 2023 *Note this date was subsequently changed to 27th September 2023

Signed..... Date.....