

# Sibford Gower Parish Council

Minutes of a meeting of the Parish Council to be held on **Wednesday 26<sup>th</sup> July 2023 at 7pm** in Sibford Village Hall, Sibford Gower

Present: Cllr Jackie Noquet (Chairman), Cllr Geoff Noquet, Cllr James Garstin, Cllr Andrew Downes, Cllr Alan Berks.

In attendance: 8 members of the public, Clerk.

**30. Public participation session** – A parishioner advised that he was the person who built the Parish Council (PC) noticeboard and it needs some repair so he will do that over the summer. A cllr advised that the bollards outside the doctors' surgery have been damaged. This is a highways issue and should be reported on Fixmystreet but Cllr J Noquet will speak to the Highways contact as she needs to contact him about other issues anyway.

## Business

**31. Apologies for absence** – None.

**32. Members' declarations of interest for items on the agenda** – None.

**33. To approve the minutes of the Parish Council (PC) meeting held on 24<sup>th</sup> May 2023** – The minutes were proposed, agreed, and duly signed.

**34. Outstanding matters/actions from previous meetings** - None

**35. Feedback from District/County Councillors** – None.

## Assets and services

### **36. Burial Ground**

- i. Wildflower Meadow update – The wildflower meadow is now in and will take some time to grow to its full potential. It was agreed that the invoice for this work can now be paid and the item can now be removed from the agenda unless any issues are raised.
- ii. Enforcement of Burial Ground Regulations – It was agreed that the existing regulations should be enforced (although handled delicately) as the regulations are set as they are to allow the grass cutting contractor to be able to cut all areas in the burial ground with the same machinery therefore keeping maintenance costs down. **Cllr J Noquet to put together a list of current issues with planting around the graves and provide to the full council for consideration about the most appropriate way to take this forward.**

## Finance

**37. Bank balances as at 20.07.23 - £45.98 and £19,408.25** – Cllr Garstin confirmed the balances stated are correct.

**38. To note and approve the following payments and receipts since the last meeting:**

**Payments:** Proposed and agreed.

25.05.23	South Central Ambulance Charity	Donation	£75.00
25.05.23	Carolyn White	Cup cake decorations	£23.89
25.05.23	Jan Thompson	Various items for Coronation Celebrations	£250.74
25.05.23	Keith Hicks	Leaflets for Coronation	£41.04
25.05.23	Tessa Sparks	Various items for Coronation Celebrations	£66.30
25.05.23	Jane Meyler	Boquet for Coronation Celebrations	£30.00
25.05.23	Diana Hughes	Various items for Coronation Celebrations	£320.00
25.05.23	Tim Huckvale	E-mail domain re Coronation	£3.34

25.05.23	Victoria Taylor	Cupcakes	£234.00
25.05.23	Jan Thompson	Table runner	£163.47
25.05.23	Tessa Sparks	Printing for Coronation	£62.40
25.05.23	Sibford Village Hall	Hall hire and PA hire for Coronation	£270.00
25.05.23	Jan Thompson	Various items for Coronation Celebrations	£19.25
25.05.23	James Garstin	Refreshments for Coronation Celebrations	£249.63
25.05.23	Andrew Meyler	Insurance for Coronation Celebrations	£113.12
25.05.23	Ginny Bennett	Tea and coffee for Coronation Celebrations	£10.00
30.05.23	NEST	Pension May	£19.84
08.06.23	ICO	Data Protection Fee	£35.00
23.06.23	Lovesey Rural Services	Millennium Field mowing 10th and 23rd May	£144.00
23.06.23	NR Prickett	Verge mowing 7th, 8th June, Miriam Tebbs strim	£345.60
23.06.23	Kirsty Buttle	Salary and office June	£313.06
23.06.23	HMRC	Tax June	£38.20
23.06.23	Sibford Village Hall	Hall hire 24th May	£22.00
30.06.23	NEST	Pension June	£19.84

**Receipts:** Noted.

09.06.23	Lloyds	Interest	£13.78
10.07.23	Lloyds	Interest	£13.34

**Invoices to be paid:** Proposed and agreed.

Thomas Fox Landscaping	Wildflower meadow and mowing 4th, and 18th May	£3,436.76
Thomas Fox Landscaping	Mowing of the Churchyard 8th, and 29th June	£286.28
Lovesey Rural Services	Millennium Field paths mowing 6th, and 21st June	£144.00
Kirsty Buttle	Salary and office July	£312.86
HMRC	Tax July	£38.40
NEST	Pension July	£19.84

## Planning

### 39. Planning applications received

**23/01421/TCA - The Court House, Main Street, Sibford Gower.** T1 x Yew - Fell to near ground level. **No comment.** (Response made using delegated powers). **APPROVED.**

### 40. Planning decisions received

**23/00542/F - Top Barn Farm Agriculture Building, Unnamed B4035 Single Carriageway 6811256, Sibford Gower.** Variation of condition 2 (plans) of 20/00954/F - Vary roof from metal to slate tiles, Add window and door to north elevation, Provide detail of boundary treatments, Add PV array to south side. **Approved.**

**23/00474/F - Stonewalls, Bonds End Lane, Sibford Gower.** To remove the stone wall that was granted planning permission in 2018 to create easier and safer parking. Removal of double gates and to replace with single pedestrian gate. Plant privacy screening hedge to existing trellis. **Approved.**

**23/01175/F - South Cottage, Main Street, Sibford Gower.** Replace dilapidated existing corrugated metal sheet roof with slate tiled roof. **Approved.**

## Community

**41. Update re Community Speedwatch** – As agreed at the last meeting Cllr Downes has met with Cllr Gordon from Sibford Ferris Parish Council to discuss the way forward with Speedwatch. Their view is that due to restrictions on where Speedwatch can take place such as not near parked cars, within 100 meters of a change of speed limit, outside the 30MPH zone, and with a clear line of sight, there is not really anywhere within Sibford

Ferris that Speedwatch can take place and the most appropriate place in Sibford Gower appears to be on The Colony. Given that only 2 out of the 8 volunteers are from Sibford Gower and usually 3 people are needed to run any Speedwatch session the ability to run Speedwatch in Sibford Gower will depend on whether any of the volunteers from Sibford Ferris would be interested in being part of Speedwatch in Sibford Gower. **Cllr Downes to contact the volunteers to update them and find out if there is any interest in continuing with the Speedwatch scheme.**

- 42. Approach to planning application input between the Sibfords' Parish Councils** – It was agreed that the PC are happy to contact Sibford Ferris (SF) PC and are happy for SFPC to contact this PC for support re individual planning applications if it is felt useful and would have an impact on both parishes but there is not any need for a regular discussion between the council's re planning as anyone who is interested in finding out what planning applications have been submitted across both parishes can sign up to the daily e-mails from The Sibfords website which will inform them about all applications directly from the Cherwell District Council planning site.
- 43. Approach to resolving Main Street/Bonds End Lane concerns including:**
- Ryehill Farm access for large vehicles – A note went out to parishioners who live in the area around Bonds End Lane last week asking them not to park near Ryehill Farm on Sunday in order to minimise disruption and avoid any damage to parked cars as there were going to be a number of large vehicles delivering to the farm that day. A parishioner advised that on a previous occasion, a vehicle had to be moved manually to enable a large truck to access the farm as the owners could not be found. The owners of the farm advised that they do ask for smaller delivery vehicles but the suppliers won't send smaller vehicles as it is not cost effective for them to send a delivery just for that single premises when they can do more deliveries at the same time on a larger vehicle. The owners of Ryehill Farm reiterated their request for the 'Keep Clear' road markings outside their property to be refreshed. **Cllr J Noquet agreed to chase Highways up on this as they had agreed to re-mark the 'Keep Clear' marking.**
  - Parking – Parishioners raised concerns about some new white lines that have been painted in the Bonds End Lane area of Main Street and it is unclear what the lines are for, what they mean, and who approved them. The PC have not had any contact with Highways to request these lines so **Cllr J Noquet agreed to call Highways tomorrow to try to find out why they have been put there and ask for them to be removed.** In regards to the ongoing issue with cars being parked in this area which causes difficulties for large vehicles to get through and sometimes results in damage to parked cars it was agreed that **Cllrs Garstin and Berks should arrange a meeting of the parishioners who live in that area to discuss what the issues are and consider any possible solutions.**
- 44. Oxfordshire Countywide 20mph Speed Limit Project** – It was proposed and agreed to apply for the 20mph scheme in Sibford Gower. **Clerk to submit request to Oxfordshire County Council.** It was also agreed that the **Clerk should contact the police to ask if they could consider adding The Colony to their list of locations for their mobile speed camera vans** as this is the area of most concern re speeding in the village.
- 45. Request from the Village Hall Committee for the Parish Council (PC) to consider making a donation towards the cost of hiring a marquee (total cost £1100) for use at their Applefest event on 1<sup>st</sup> October** – It was agreed that in order for the PC to make a decision more information would be required in regards to the event, the potential income and what it is fundraising for, and whether purchasing a marquee as a long term asset for the Village Hall has been considered rather than spending such a large amount for a single event. **Clerk to inform Village Hall Committee and ask for further information if they still wish to request a donation given that the next meeting at which this can be decided will be in September.**

Meeting closed @ 8:24pm

**Date of next meeting – 20<sup>th</sup> September 2023**

Signed..... Date.....