

# Sibford Ferris Parish Council

A meeting of the Parish Council will be held on **Wednesday 13<sup>th</sup> July 2022** at **7pm** at Sibford School

***\*Please note – there is scaffolding around the main entrance so please enter the building via the Scholars Entrance to the left of the main front door***

## AGENDA

### 18. Apologies for absence

### 19. Proposal to co-opt Andrew Mayler onto the Parish Council (PC)

### 20. Members' declarations of interest for items on the agenda

### 21. Public participation session (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

### 22. To approve the minutes of the PC meeting held on 19<sup>th</sup> May 2022

### 23. Planning applications received

**22/01513/TCA – Sibford Hall, 6 Walford Road, Sibford Ferris.** T1 x Hybrid Poplar - Fell. loss of codominant stem during high winds. Competing with adjacent native species. In close proximity to neighbouring structure for long term retention. Allow adjacent trees to become fully mature, with good form and condition. T2 x Birch - Clear partially failed tree. Windblown. **No objections. (Response made using delegated powers).**

**22/01773/F – Land South of Faraday House, Woodway Road, Sibford Ferris.** Erection of 6 one storey age restricted dwellings (55 years) for older people with access, landscaping and associated infrastructure - re-submission of 21/04271/F

### 24. Outstanding matters/actions from previous meetings

- i) Tree planting and plans for future maintenance of Pitch Hill Field
- ii) Update on actions relating to Speedwatch/Speed reduction in the parish (Cllr Bennett/Richard Irons)
- iii) Concerns raised about parking on the T junction between Main St and the road to Burdrop
- iv) Update re application for a TPO on 2 Oak trees on Woodway Rd and 1 Oak tree on the North boundary of the Gade development
- v) Repair of the noticeboard – Proposal to replace the noticeboard with a new man-made timber noticeboard that requires no ongoing maintenance. Costs range from £1,316 to £1950 depending on the size and specification of the board

### 25. Hook Norton Road Development

- i) S106 funding allocation
- ii) General update

### 26. Play area (Cllr Bennett/Clerk)

- i) Update re quotes for new play equipment
- ii) Play equipment inspections

### 27. Concerns raised about changes to the local bus service and what, if anything, the PC can do to ensure there is a sufficient service for parishioners

### 28. County Councillor Report

### 29. District Councillor Report

### 30. Finance

- i) Confirmation of the bank balance as at 07.07.22 of £22,227.62

- ii) To appoint an Internal Financial Controls Councillor to complete the quarterly checks for 2022/23
- iii) Confirmation of completion of the first quarterly (Apr to Jun) financial check for the 2022/23 financial year
- iv) Proposal to remove Simon Rayner from the bank mandate as a signatory and agree new signatories to be added to the mandate
- v) Confirmation of payments made since the last meeting using delegated powers:

26.05.22	Thomas Fox Landscaping	Mowing of play area 14.04.22	£25.24
26.05.22	Kirsty Buttle	Expenses - mileage and gate chain and padlock	£44.98
26.05.22	Citizens Advice	Donation	£25.00
26.05.22	Community First Oxon	Donation	£55.00
26.05.22	Sibford Village Hall	Donation	£400.00
26.05.22	Sibford Scene	Donation	£50.00
26.05.22	Kirsty Buttle	Salary and office May	£183.50
06.06.22	HMRC	Tax May	£43.00
26.05.22	Kirsty Buttle	Expenses - stamps	£9.60
06.06.22	Zurich Municipal	Parish Insurance	£392.86
13.06.22	Thomas Fox Landscaping	Mowing of play area 5th, 26th May	£50.48
13.06.22	Keith Hicks	Expenses re Jubilee celebrations	£336.40
13.06.22	Nicholsons	Tree for Jubilee Celebrations	£280.00
13.06.22	Sibford Village Hall	Hall hire, PA, Marquee for Jubilee	£255.00
13.06.22	Kirsty Buttle	Salary and office June	£183.70
13.06.22	HMRC	Tax June	£42.80

- vi) To note the following receipts:

31.05.22	CDC	Platinum Jubilee Grant	£400.00
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- vii) To approve payment of the following invoices:

Thomas Fox Landscaping	Mowing of play area 16.06.22	£25.24
CDC	Uncontested election	£100.00

### 31. To review and adopt the following policies

- i) Standing Orders
- ii) Financial Regulations
- iii) Risk Assessment
- iv) Scheme of Delegation
- v) Code of Conduct – Proposal to adopt the Oxfordshire Council's Councillor Code of Conduct as provided by Cherwell District Council

### 32. Planning decisions received

**22/01050/F – Home Farm, Woodway Road, Sibford Ferris.** Conversion of existing outbuilding to habitable accommodation - with extension to rear (Resubmission of 21/01712/F). **Approved.**

**21/02893/REM - Os Parcel 4300 North Of Shortlands And South Of High Rock Hook Norton Road Sibford Ferris.** Approval of reserved matters pursuant to condition 1 of planning permission 18/01894/OUT for details of layout, appearance, scale, landscaping, access and parking for 25 dwellings. **Approved.**

**22/01451/TCA - Applegrove, Hook Norton Road, Sibford Ferris. T1 x Conifer - Fell due to shading.**  
**No objections.** (Response made using delegated powers). **APPROVED.**

**Date of next meeting – 20<sup>th</sup> September 2022**

Signed: 

Parish Clerk

Date: 8<sup>th</sup> July 2022