

# Sibford Ferris Parish Council

Minutes of a meeting of the Parish Council held on **Tuesday 15<sup>th</sup> March 2022** at **7:30pm** at Sibford School (OLIVIER STUDIO)

Present: Cllrs Simon Rayner, Ginny Bennett, Amy Taylor, Clerk.

In attendance: 5 members of the public, County and District Cllr Reynolds, Yourgos Alexander and Dan Skinner representing Gade Homes.

*The meeting started late at 7:43pm due to the annual parish meeting finishing late.*

**81. Apologies for absence** – Apologies were received but not accepted from Cllr Roussel, and Cllr Wass.

**82. Members' declarations of interest for items on the agenda** – None.

**83. Public participation session** – A parishioner noted there has been flytipping on the field. Cllr Rayner advised that he has reported this on fixmystreet.com. Keith Hicks advised that there is a steering group of 9 people who are working on a number of activities to take place over the 4 days of the jubilee celebratory weekend. CDC have announced that they will provide some funding towards the celebrations.

**84. To approve the minutes of the Parish Council (PC) meeting held on 18<sup>th</sup> January 2022** - The minutes were proposed, agreed, and duly signed.

**85. Planning applications received**

**22/00101/TCA – Newstone, Main Street, Sibford Ferris.** T1 x Sycamore - Repolled to previous points to clear utilities. G1 x Elm- Fell. Dead Stems close to above tree. **No representations made.**

**22/00263/F – Garden Cottage, Main Street, Sibford Ferris.** Demolition of existing garage to create a new garage that meets current parking regulations and has space for a music room to the rear; erection of a single storey extension to enlarge the ground floor of the narrow dwelling. **No objections.** (Response submitted using delegated powers).

**22/00328/TCA – 8 Walford Road, Sibford Ferris.** T3 x Hawthorn - Fell. Largest has rot through centre, smaller 2 self seeded, have split in previous high winds and overhang decking area. **No representations made.**

**22/00375/TCA** - T1 x Sycamore - Re-pollard to previous points to clear utilities. **No representations made.**

**21/04271/F – RECONSULTATION DUE TO AMENDMENTS Land South of Faraday House, Woodway Road, Sibford Ferris.** Erection of 6 one storey age restricted dwellings (55 years) for older people with access, landscaping and associated infrastructure. **Further objection submitted using delegated powers. The full response can be found on the Cherwell District Council (CDC) planning portal.**

**21/02893/REM - Os Parcel 4300 North Of Shortlands And South Of High Rock, Hook Norton Road, Sibford Ferris.** Approval of reserved matters pursuant to condition 1 of planning permission 18/01894/OUT for details of layout, appearance, scale, landscaping, access and parking for 25 dwellings. **Sibford Ferris Parish Council would like to submit the following comments and objection to plot 15 which is not in keeping with the style of houses in our village.**

**1. On the Northern Boundary there are 3 different types of stone and render being used for materials on plot 13, 14, 15 and 16. These houses will all be visible from all homes on the Northern boundary and will not be in keeping with the houses around them.**

Please note plot 15 which is of a completely different style and is not in keeping with the character of the village nor the rest of the development. Colour pictures of plots 20 and 21 seem to be missing?

2. Ridge Heights. We trust that CDC will look closely at ridge heights in relation to the surrounding homes and particularly in relation to Plot 13 and 14 which appear to differ greatly.

3. We note that the matter of sewage has not yet been discharged ( condition 8) and consider this an extremely important matter to determine before building goes ahead, in order to protect The Sib from possible overflow and to ensure that our local sewage located in a steep valley has the capacity to cope with 25 new homes and has been visited by a representative from Severn Trent in person to determine if major works are possible if needed. (Response submitted using delegated powers).

#### 86. Outstanding matters/actions from previous meetings

- i) Defibrillator training (Cllr Wass) – 2 sessions have been completed with a third currently being planned. Feedback provided at the training was that ambulance crews regularly waste vital minutes searching for properties, particularly in villages where properties can be more difficult to find so it was recommended that parishioners try to ensure they have clear house name signs that can be seen from the road.
- ii) Tree planting (Cllr Taylor) – Cllr Taylor is trying to organise the clearance of the ground at a suitable time before the planting of the trees by the scouts. A new padlock is required for the gate and the ongoing management of the land needs to be considered by the PC after the trees have been planted as part of the commemorative planting for the Queen's Platinum Jubilee celebrations.
- iii) Update on actions relating to Speedwatch/Speed reduction in the parish (Cllr Bennett/Richard Irons) – Richard Irons has not been able to get any response from the police officer responsible for training. **Clerk to chase Richard up in a month to see if there is anything more the PC can do to get the speedwatch scheme started asap.**
- iv) Update on concerns raised by parishioner about road safety at the Elms Crossroads – **Work now completed.** Item to be removed from future agendas.
- v) Update re Blue Cedar Homes planning application (Cllr Rayner) – The application was scheduled to be heard by CDC at the 10<sup>th</sup> March meeting but they did not have all of the information they needed so it has been deferred to the April meeting. A parish councillor will be speaking at that meeting against the application. **Cllr George Reynolds to find out if there will be any limitation on members of the public attending the planning meeting.**  
*\*Note – since the meeting Cllr Reynolds has confirmed that numbers are not limited however larger numbers may result in members of the public having to stand.*

#### 87. Hook Norton Road Development

- i) S106 funding allocation – CDC are having discussions with various organisations such as Sibford School but the PC are not getting much feedback from CDC. Yourgos (Gade Homes) advised that they have also not had any updates from CDC about this.
- ii) General update – The Chairman requested that Gade Homes provide a monthly key milestone schedule for the development to the PC to allow them to make parishioners aware in advance what is happening and when. The Gade Homes representatives advised that the main update from the reserved matters application is that there have been 2 positive meetings with the case officer which resulted in the updated reserved matters plan being submitted in February. The main changes were about window orientations, car parking spaces, and materials. Gade Homes hope to have their reserved matters consent at the end of this month and will then complete some more detailed designs for the discharge of conditions submissions. This week Western Power has started cable diversion, and groundwork on the verge. The section of hedgerow to form the access will be removed in early April. They will also be undertaking works in the road in May to connect the foul connection from the site to Hook Norton Road. There will be traffic lights in place during this

work and Gade Homes will try to give the PC advance warning of this. June/July will see re-levelling works, and planting of the open space. Groundworks for the road on site will be starting in July/August. It was agreed that Gade Homes should put any new information on their microsite and they can speak to Tim Huckvale to find out how he can link it to the parish website where it will notify parishioners when any new content is uploaded. Clerk to pass on Tim's contact details to Gade Homes subject to receiving Tim's permission. A parishioner asked if Gade Homes can ensure that as many of their vehicles as possible come in via the Hook Norton Road rather than through the village. The Gade Homes representatives advised that they are asked to follow the traffic management plan agreed with CDC which is likely to require the vehicles to use Hook Norton Road. Working hours will be 8-6pm Mon to Fri (except bank holidays) and 9-12noon on a Saturday. Work will not take place every Saturday and will only be when required. Severn Trent Water (STW) have provided detail to Gade Homes about their pump rate required for the system to be able to cope with the additional requirements on the system. The Chairman advised that STW have been non-committal in their response to the Blue Cedar Homes application so the PC would be interested in seeing the information Gade Homes has received from STW if possible. Gade Homes are required to put in adoptable road between two points on the boundary of the site as part of the agreement on the purchase of the land. A parishioner advised that they feel that Gade Homes misled the community when they advised the community that there was no further development planned for the neighbouring sites. The Gade Homes representatives asked what the PC view is on taking on the management of the allotments. It was agreed that this decision should be taken by the new council who come into office on 9<sup>th</sup> May. **Clerk to put item on next agenda to explain to the new councillors the options with the aim of making a final decision at the July or September 2022 meeting.**

*Yourgos and Dan left the meeting at 8:44pm.*

*Cllr Reynolds left the meeting at 8:46pm*

#### **88. Play area (Cllr Bennett/Clerk)**

- i) Proposal to retrospectively approve work completed on the dead tree due to safety concerns at a cost of £130 – Proposed and agreed.
- ii) Update re quotes for new play equipment – At the moment the quotes received are in the region of £30-35k. The clerk advised that a formal tender is likely to be required for a project of this size. **Clerk to meet with Cllr Bennett and Selina to work out a timeline for the play equipment upgrade plans.**
- iii) Play equipment inspections – The volunteers who complete weekly inspections are unable to do this for much longer so a new volunteer is required.

**89. Sibford School request for a dog waste bin to be installed on the footpath - cost per bin for purchase and installation will be around £220 with ongoing emptying costs of around £120 per annum per bin (Clerk/Cllr Rayner)** – Cllr Rayner has still not been able to get hold of the land owner to seek permission. **Cllr Rayner to follow up.**

**90. Proposal to apply for a TPO on 2 Oak trees on Woodway Rd and 1 Oak tree on the North boundary of the Gade development** – Proposed and agreed. **Clerk to provide details to the planning officer.**

**91. Proposal to organise a spring litter pick** – It was suggested that rather than organise a particular day for parishioners to complete a litter pick it would have a longer term impact if parishioners were encouraged to pick up litter regularly rather than just once per year for a litter pick event. **Cllr Rayner to put a note in the Sibford Scene to encourage people to consider doing litter picking throughout the year. Clerk to put the notice on the website.**

**92. Concerns raised about parking on the T junction between Main St and the road to Burdrop** – There is regularly a car parked on the junction which creates a danger due to reduced visibility around the corner. The half width pavement was put there to try to reduce the speed of people driving around the corner, not to make it a parking space. Clerk to contact Oxfordshire County Council (OCC)

parking enforcement to ask if there is any help they can offer such as no parking markings on the corner or if they can enforce the law re not parking on a junction. **Cllr Rayner to send photo of the area to Clerk to send to OCC.**

**93. County Councillor Report** – A Cllr asked Cllr Reynolds why parishioners are being asked to separate glass colours before putting it in the glass recycling bins but when it is collected they are putting it all in the same lorry. Cllr Reynolds advised that this shouldn't be happening as clear glass is valuable but coloured glass is waste. Cllr Reynolds will follow this up to find out the reason behind this. *\*Note – since the meeting Cllr Reynolds has confirmed that although it appears that the glass colours are being mixed when emptied into the lorry the lorry is sectioned off internally so the glass is not mixed.*

**94. District Councillor Report** – None.

**95. Consideration of how the Parish Council can encourage more 'green/environmentally friendly' activity in the parish** – Cllr Wass has requested that Stephen Gomersall attend a PC meeting to give the council information about his experience of how parish councils can help support green initiatives in their parishes. **Cllr Wass has agreed to lead on this.**

**96. Parish Council Elections May 2022** – Elections will be held on 5<sup>th</sup> May 2022. Nomination forms can be obtained from the Clerk or can be found on the following link:

<https://www.electoralcommission.org.uk/media/5016>

The Clerk is able to provide the relevant electoral numbers for the nomination forms should they be required. The nomination forms must be submitted by hand to CDC between 10am and 4pm on weekdays from 29<sup>th</sup> March to 5<sup>th</sup> April. CDC would prefer applicants make an appointment to submit their forms. Prospective candidates should call 01295 221534 or email [elections@Cherwell-dc.gov.uk](mailto:elections@Cherwell-dc.gov.uk) to book an appointment. It is recommended that nominees submit their papers earlier within the nomination window to allow time for completion of new forms and resubmission of forms before the deadline of 4pm on 5<sup>th</sup> April if the forms submitted are incorrect.

1 member of the public left the meeting at 9:16pm.

## 97. Finance

- i) Confirmation of the bank balance as at 09.03.22 of £20,913.82 – Cllr Rayner confirmed the balance stated is correct.
- ii) Proposal to increase the Clerk's pay to SCP22 on 1<sup>st</sup> April 2022 as per the Clerk's contract – Proposed and agreed.
- iii) Proposal to consider increasing the PC's contribution to the Sibford Scene (currently £50 budgeted) in 2022/23 – Proposed and agreed to remain with the £50 donation.
- iv) Request from Shipston Home Nursing for the Parish Council to make a donation to help them continue to provide Hospice at Home nursing care – Defer to next meeting when new council in place.
- v) Proposal to provide the Clerk with a monthly home office allowance (suggested amount - £12) to cover the costs of heating/lighting etc. – Defer to next meeting when new council in office.
- vi) To approve the updated asset register value of £24,458 due to the addition of the speed radar device (£141) – Proposed and agreed.
- vii) Confirmation of payments made since the last meeting using delegated powers: Proposed and agreed.

27.01.22	Zen	Domain - thesibfords.org.uk	£11.99
27.01.22	Kirsty Buttle	Salary Jan	£170.50
27.01.22	HMRC	Tax Jan	£36.20
25.02.22	Chris Jarvis	Repairs to the play equipment	£232.00
25.02.22	OALC	Annual membership	£150.00
25.02.22	Zen	Silver Package	£130.90
25.02.22	Kirsty Buttle	Salary February	£170.70

25.02.22	Kirsty Buttle	Expenses Feb	£85.20
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viii) To note the following receipts: None

ix) To approve payment of the following invoices: Proposed and agreed.

A.J Springford Landscapes	Tree pruning in play area	£130.00
Sibford Village Hall	Share of hall hire for CPR training Feb 15th	£15.00
Kirsty Buttle	Salary March plus backpay to Apr 21	£199.50
HMRC	Tax March	£43.20

#### 98. Planning decisions received

**21/03847/TCA – 4 Mannings Close, Sibford Ferris.** T1 x Cedar- Crown raise 3.5m over drive. T2 x Contoneaster - Coppice close to grand. T3 x Holly- Reduce by 2.5m in height. T4 x Maple- Fell out grown location. G1 x Yew - Crown raise 5m over garden and side up to boundary wall. **Approved.**

**21/04038/F – Shortlands, Hook Norton Rd, Sibford Ferris.** Alterations and extensions, erection of new garage, and formation of swimming pool. **Approved.**

**21/04166/F - The Pheasant Pluckers Inn, Burdrop.** Permission is sought to re-position and amend the structure of the previously allowed 3 bedroom building. **Refused.**

Meeting closed @ 9:25pm

**Date of next meeting – 17<sup>th</sup> May 2022**

Signed..... Date.....