

# Sibford Ferris Parish Council

A meeting of the Parish Council will be held on **Thursday 19<sup>th</sup> May 2022** at **7pm** at Sibford School

## AGENDA

- 1. Election of Chairman**
- 2. Election of Vice-Chairman**
- 3. Apologies for absence**
- 4. Members' declarations of interest for items on the agenda**
- 5. Public participation session** (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).
- 6. To approve the minutes of the Parish Council (PC) meeting held on 15<sup>th</sup> March 2022**
- 7. Planning applications received**
  - 22/01044/TCA - Haven Cottage, Main Street, Sibford Ferris.** G1 x Multi stemmed Sycamore group - dismantle and fell to low coppice, standing on failing retaining wall. **No representations made.**  
**APPROVED.**
  - 22/01050/F – Home Farm, Woodway Road, Sibford Ferris.** Conversion of existing outbuilding to habitable accommodation - with extension to rear (Resubmission of 21/01712/F).
- 8. Outstanding matters/actions from previous meetings**
  - i) Defibrillator training (Cllr Wass)
  - ii) Tree planting and plans for future maintenance of Pitch Hill Field
  - iii) Update on actions relating to Speedwatch/Speed reduction in the parish (Cllr Bennett/Richard Irons)
  - iv) Concerns raised about parking on the T junction between Main St and the road to Burdrop
  - v) Update re application for a TPO on 2 Oak trees on Woodway Rd and 1 Oak tree on the North boundary of the Gade development
  - vi) Sibford School request for a dog waste bin to be installed on the footpath - cost per bin for purchase and installation will be around £220 with ongoing emptying costs of around £120 per annum per bin (Clerk)
- 9. Hook Norton Road Development**
  - i) S106 funding allocation
  - ii) Future management of allotments on the Gade development
  - iii) General update
- 10. Play area (Cllr Bennett/Clerk)**
  - i) Update re quotes for new play equipment
  - ii) Play equipment inspections
  - iii) Issues with broken glass in the play area
- 11. County Councillor Report**
- 12. District Councillor Report**
- 13. Confirmation of completion of the quarterly asset inspection and agreement of a new inspection rota taking account of the new council membership**
- 14. Consideration of how the Parish Council can encourage more 'green/environmentally friendly' activity in the parish**

**15. Request from Oxfordshire County Council for the Parish Council to find a parishioner to be trained as a Fixmystreet superuser**

**16. Finance**

- i) Confirmation of the bank balance as at 13.05.22 of £24,265.18
- ii) Request from Shipston Home Nursing for the Parish Council to make a donation to help them continue to provide Hospice at Home nursing care
- iii) Proposal to provide the Clerk with a monthly home office allowance (suggested amount - £12) to cover the costs of heating/lighting etc.
- iv) Confirmation of payments made since the last meeting using delegated powers:

22.03.22	Kirsty Buttle	Correction for March salary	£5.80
22.03.22	CDC	Annual lease of play area	£30.00
03.05.22	CDC	Emptying 4 dog bins	£240.24
03.05.22	Kirsty Buttle	Salary Apr	£171.70
03.05.22	HMRC	Tax Apr	£12.15

- v) To note the following receipts:

25.03.22	Sibford Gower Parish Council	Share of burial fee	£86.00
25.03.22	Sibford Gower Parish Council	Contribution to website costs	£88.50
13.04.22	CDC	Precept	£3,743.50
26.04.22	HMRC	VAT refund	£237.75

- vi) To approve payment of the following invoices:

Sue Rowley	Internal audit 2021/22	£60.00
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- vii) To consider payment of the following donations for the 22/23 financial year

Citizens Advice	£25.00
Community First Oxon	£55.00
Sibford Village Hall	£400.00
Sibford Scene	£50.00

- viii) To receive the Internal auditor's report, agree any actions to be taken and to appoint an internal auditor for the current financial year
- ix) To complete and approve the annual governance statement for the 21/22 audit
- x) To approve the accounting statements for the 21/22 audit
- xi) To approve completion and signing of the AGAR Certificate of Exemption for 21/22
- xii) Proposal to remove Simon Rayner and Amy Taylor from the bank mandate and agree new councillors to be added to the mandate as signatories with access to online banking
- xiii) To agree the following regular payments list delegating authority to the clerk to make payments to relevant suppliers up to the budget total. All payments will need to be authorised online by a councillor in order for the payment to go out

**17. Planning decisions received**

**22/00101/TCA – Newstone, Main Street, Sibford Ferris.** T1 x Sycamore - Repped to previous points to clear utilities. G1 x Elm- Fell. Dead Stems close to above tree. **Approved.**

**22/00263/F – Garden Cottage, Main Street, Sibford Ferris.** Demolition of existing garage to create a new garage that meets current parking regulations and has space for a music room to the rear; erection of a single storey extension to enlarge the ground floor of the narrow dwelling. **Approved.**

**22/00328/TCA – 8 Walford Road, Sibford Ferris.** T3 x Hawthorn - Fell. Largest has rot through centre, smaller 2 self seeded, have split in previous high winds and overhang decking area. **Approved.**

**22/00375/TCA - T1 x Sycamore -** Re-pollard to previous points to clear utilities. **Approved.**

**21/04271/F – RECONSULTATION DUE TO AMENDMENTS Land South of Faraday House, Woodway Road, Sibford Ferris.** Erection of 6 one storey age restricted dwellings (55 years) for older people with access, landscaping and associated infrastructure. **Refused.**

**Date of next meeting – 19<sup>th</sup> July 2022**



Signed:

Parish Clerk

Date: 13<sup>th</sup> May 2022