

# Sibford Ferris Parish Council

Minutes of a meeting of the Parish Council held on **Tuesday 2<sup>nd</sup> November 2021** at **7pm** at Sibford School

Present: Cllrs Simon Rayner, Ginny Bennett, John Wass, Katherine Roussel, Amy Taylor, Clerk.

In attendance: 3 members of the public, Yourgos Alexander of Gade Homes.

**49. Apologies for absence** – None.

**50. Members' declarations of interest for items on the agenda** – None.

**51. Public participation session** – A member of the public has contacted the Chairman about concerns about flytipping outside a property on Hook Norton Road and has asked if the Parish Council (PC) can do anything about this. **Cllr Wass agreed to speak to the occupant of the property about this.** The member of the public who attended to hear the Local Plan Update agreed to look at the Land Owner Deposit email regarding the definitive map and provide feedback on any unrecorded path eg Coffin Walk that crossed the land but may not be included currently.

**52. To approve the minutes of the Parish Council (PC) meeting held on 20<sup>th</sup> September 2021** – The minutes were proposed, agreed and duly signed.

**53. Cherwell Local Plan Review** – A submission has been made to CDC and has been published on the PC website. Cllr Rayner, Cllr Roussel and the Clerk will be attending a Teams meeting with CDC tomorrow to try to get a better understanding of what impact the consultation can have on a number of factors but in particular the categorisation of the villages and the possibility of development in the parish.

*A member of the public left the meeting at 7:29pm.*

**54. Outstanding matters/actions from previous meetings**

- i) Defibrillator training – A training session for up to 20 people has been arranged with St John Ambulance in conjunction with Sibford Gower Parish Council on 15<sup>th</sup> November at the Village Hall. If more than 20 people wish to register for the training an additional session will be arranged.
- ii) Tree planting – Cllr Taylor is still waiting for a response from The Woodland Trust regarding the outcome of the application for free trees. If this is unsuccessful there are other schemes open to the PC so it is expected that some planting will take place in March. The field needs to be cleared before planting can take place and it is hoped this can be completed by volunteers. **Cllr Taylor and Cllr Roussel to speak to their contacts locally to see if there is anyone who has machinery that can help with the clearing of the field at a low cost.**
- iii) Emergency Plan – No further update. **Clerk to follow up.**
- iv) Update on actions relating to Speedwatch/Speed reduction in the parish – Volunteers from the Sibfords are completing training at the end of November after which the scheme can officially start.
- v) Update re reducing flytipping at the Elms Bottle Banks and next steps – Cllr Wass will put the remaining signage up asap and the level of flytipping will be monitored. **Clerk to take this item off the agenda until any further decisions are required.**
- vi) Update on concerns raised by parishioner about road safety at the Elms Crossroads – The Clerk contacted Highways to ask if they could advise what the cost of the improved road markings and signage would be to see if the PC could help to fund this to get it completed sooner. On 22<sup>nd</sup> October Highways e-mailed the Clerk stating – ‘The cost of a dedicated visit by the contractor to do this is prohibitively expensive for the relatively small amount of work, so we would be looking to batch it with other jobs that can be funded other than from the maintenance budget. I have an opportunity coming up in that we have been quoted a day rate for a TRO job in Adderbury and I am looking to piggyback Elms Crossroads on that. Will update you shortly.’ **Clerk to chase up next week if no further update is received.**

**55. Hook Norton Road Development – updates**

- i) Allotment Survey – The outcome of the survey was that of 17 respondents 11 said they would be interested in taking on an allotment. 13 of the respondents stated that they would like the PC to manage the allotments. It was agreed that **Yourgos should provide the PC the details of what they**

**would offer in the way of a lease of the allotments to the PC so the PC can consider the pros and cons of taking this on at the next meeting.**

*A member of the public joined the meeting at 7:44pm.*

- ii) Local Area of Play (LAP) – No further updates.
- iii) S106 funding allocation – After much chasing Alex Chrusciak of Cherwell District Council (CDC) has finally responded to the Chairman regarding the PC's request that the S106 agreement be amended. Alex has advised that CDC have no intention on amending the S106 agreement but they do intend on appointing someone to liaise with Sibford School and the Warriner to discuss how the money earmarked for them in the S106 agreement could be used. The Chairman will request a meeting with Alex Chrusciak to discuss this further. Yourgos advised that it is possible to make supplemental changes to the S106 agreement rather than rewriting the whole thing.
- iv) General update – Yourgos agreed to provide a written response to the PC's concerns raised about planning application 21/02893/REM which the PC can publish on the village website. Yourgos will also try to get an idea of likely timescales for when the site could be made available to the public to look at the archaeology findings.

*Yourgos Alexander left the meeting at 8:05pm.*

#### **56. Play area**

- i) To receive and consider a quote for the required repairs on the play equipment – The contractor visited the play area yesterday to discuss the work required with Cllr Bennett but the quote has not yet been received. A new swing seat will be required to complete the repairs. Cllr Bennett to provide details of what needs to be ordered to Clerk who will place the order. It was agreed to delegate powers to the Clerk to instruct the work on the play equipment. As the work required is relating to safety issues it must take place and if necessary the funds should be taken from reserves. It was noted that it is hoped that detailed prices for new equipment will be available for the next meeting.
- ii) To consider quotes for the removal of dead tree and overhanging vegetation – The Thomas Fox quote received was considered quite high so further quotes are being sought. **Cllr Bennett and Clerk to obtain further quotes. If it is possible for this work to be included with the play area repair works at a reasonable cost the Clerk should go ahead and instruct this work and inform the PC at the next meeting.**

**57. Sibford School request for a dog waste bin to be installed on the footpath - cost per bin for purchase and installation will be around £220 with ongoing emptying costs of around £120 per annum per bin – CDC have confirmed that they would be willing to empty a bin that is at the end of the footpath on the track to Grounds Farm provided that they have permission to use the track from the landowner. Subject to the relevant permission the PC approved this purchase. Clerk to seek permission for use of lane and organise purchase, installation and emptying of a new dog bin if permission is received.**

**58. Concerns raised by parishioner about Banbury Plant driving through the village when not making a delivery/collection within the village – Advice has been sought from the Environment Agency about how to find out what licences have been approved but the response was not very clear. Cllr Wass agreed to speak to the previous Parish Clerk to see if she was in post when the licences were originally granted and knows anything more about this.**

**59. County Councillor Report – None.**

**60. District Councillor Report – None.**

#### **61. Finance**

- i) Confirmation of the bank balance as at 24.10.21 of £22,971.89 – Cllr Rayner confirmed the balance stated is correct.
- ii) To confirm completion of the second quarterly (Jul to Sep) financial check for 2021-22 – Cllr Taylor confirmed the check has taken place and all was found to be in order.
- iii) To review draft budget for 2022-23 – The PC discussed the draft budget presented. It was agreed that the **budget should be updated to include the costs of play equipment repair when prices have been confirmed** and will be brought back to the next meeting for final approval.
- iv) Confirmation of payments made since the last meeting using delegated powers: Proposed and agreed.

29.09.21	Thomas Fox Landscaping	Mowing of play area 29.08.21	£24.04
29.09.21	Kirsty Buttle	Salary September	£165.30
22.10.21	Royal British Legion	Poppy Wreath	£25.00
22.10.21	Thomas Fox Landscaping	Mowing of play area 23.09.21	£24.04
22.10.21	Tim Huckvale	Domain name re Village Hall	£9.59
22.10.21	CDC	Emptying of dog bins	£240.24
22.10.21	Kirsty Buttle	October salary	£165.50
01.10.21	Sibford Village Hall	Donation to showcase event	£150.00

v) To note the following receipts: Noted.

17.09.21	CDC	Precept	£3,455.00
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## 62. Planning applications received

**21/03039/F – Sibford School, The Hill, Back Lane, Sibford Ferris.** Demolition of existing sport pavilion and erection of a new pavilion. **No objections.** (Response submitted using delegated powers).

**21/02893/REM - Os Parcel 4300 North Of Shortlands And South Of High Rock Hook Norton Road Sibford Ferris.** Approval of reserved matters pursuant to condition 1 of planning permission 18/01894/OUT for details of layout, appearance, scale, landscaping, access and parking for 25 dwellings. **Comment Only – Full details can be found on the Cherwell District Council Planning portal.**

**21/03472/TCA – 10 Walford Road, Sibford Ferris.** 1.Sycamore. Reduce south facing crown spread over junction and close by up to 2.5 metres in circumference. Reduce west facing crown spread adjacent to property to previous. Reduce remaining circumference to north and east proportionately to balance symmetry. Remove major deadwood. 2.Beech – Compression at primary crown break with included bark and a longitudinal cracking. Reduce stem to east by approximately 4.5 metres. Reduce lateral spread of crown to east by up to 3 metres in branch length. Reduce overall crown height by up to 2 metres. Prune remaining crown circumference proportionately to contain and shape. Install x1 GEFA crown support system (brace) between stems to west and east. 3.Ash - Section fell to leave the remaining stump cut as close to ground level as situation allows. 4.Beech Remove lower smaller diameter stem overhanging adjacent Cherry. Prune south facing section of crown overhanging property by up to 2 metres in branch length. Reduce and balance north facing side of crown by up to 3 metres in branch length. Prune to shape. 5.Cherry. Prune extending branch ends to contain and improve shape. **No objections.**

**21/03354/F – Folly Farm, Grange Lane, Sibford Ferris.** Single storey rear extension. **No objection but we would like to point out that we believe the statement within the application that the building will not be viewed from the footpath is inaccurate.**

**21/03259/F – Clematis Cottage, Main Street, Sibford Ferris.** Alterations and erection of single storey rear extension to replace existing conservatory. **No objections.**

**21/03260/LBC – Clematis Cottage, Main Street, Sibford Ferris.** Single storey rear extension to replace existing Conservatory. Internal renovation works including a new Bathroom and stair to the second floor. **No objections.**

## 63. Planning decisions received

**21/03014/TCA – West Town House, Woodway Road, Sibford Ferris.** FIVE DAY NOTICE T1, T2 x Beech - Crown lift over highway to achieve the agreed clearance of 5.0m above ground level to include necessary end weight reduction of compromised branches. **Approved.**

**21/03135/TCA – The Long House, Main Street, Sibford Ferris.** T1, T2 x Alder - Dismantle and remove to ground level as growing through crown of more desirable Beech tree. T3 x Pine - Fell as growing through above Beech tree. T4 x Yew - Fell as poor specimen due to previous Conifers overshadowing. Replace with a more suitable specimen. **Approved.**

**21/02905/DISC - Os Parcel 4300 North Of Shortlands And South Of High Rock, Hook Norton Road, Sibford Ferris.** Discharge of condition 13 (Archaeology) of 18/01894/OUT. **Approved.**

**64. To agree meeting dates for 2022 – Proposed dates are 18<sup>th</sup> Jan, 15<sup>th</sup> March, 17<sup>th</sup> May, 19<sup>th</sup> July, 20<sup>th</sup> Sep, 22<sup>nd</sup> Nov – All agreed.**

**Meeting closed @ 8:42pm**

**Date of next meeting – 18<sup>th</sup> Jan 2022**

Signed..... Date.....