

# Sibford Gower Parish Council

A meeting of the Parish Council will be held on **Thursday 16<sup>th</sup> September 2021** at **6pm** in Friends Meeting House, Sibford Gower

## AGENDA

### Business

#### **33. Apologies for absence**

#### **34. Members declarations of interest for items on the agenda**

#### **35. To approve the minutes of the Parish Council (PC) meetings held on 6<sup>th</sup> May, 7<sup>th</sup> June, and 2<sup>nd</sup> August**

#### **36. Outstanding matters/actions from previous meetings**

- i) Update re concerns raised by parishioners about work taking place on land adjacent to 'the dip' between Burdrop and Sibford Ferris – 20/00446/ENF

#### **37. Correspondence**

- i) Request from parishioner to install dog waste bins near the Doctors' Surgery in Burdrop, Near to the Pond in Main Street/Bonds End Lane, on Pound Lane between the turnings to Backside Lane and High Meadow, and at the Colony toward the access road to Haynes Barn and the opposite field entrance. Costs for bins and installation are around £200 per bin. Costs for emptying are around £100 per bin per annum.
- ii) Parishioner offer to support the Parish Council in the formation of an Emergency Plan
- iii) Freedom of Information Request
- iv) Contact from Epwell Parish Council regarding the possibility of changing the boundary between Epwell and Sibford Gower as part of the Cherwell District Council (CDC) Community Governance Review

#### **38. Feedback from District/County Councillors**

#### **39. Policy Reviews/adoption**

- i) Code of Conduct
- ii) Complaints Procedure
- iii) Grievance Policy
- iv) Disciplinary Policy
- v) Standing Orders
- vi) Publication Scheme
- vii) Financial Regulations
- viii) Internal Financial Controls
- ix) Risk Assessment
- x) Responding to Planning Applications Policy

### Assets and services

#### **40. Landscape Management Proposals**

- i) Overview of progress

#### **41. Asset Register**

- i) Ownership of public seating in the village
- ii) To agree the process for asset inspections

### Finance

#### **42. Bank reconciliation as at 10.09.21:**

Bank balance: £17,462.29  
Outstanding payments: £0  
Outstanding income: £0

Cashbook balance: £17,462.29

**43. Year end forecast/review year to date**

**44. To note and approve the following payments and receipts since the last meeting:**

**Payments:**

29.04.21	Kirsty Buttle	April salary	£173.10
29.04.21	HMRC	April Tax	£43.20
29.04.21	Kirsty Buttle	Zoom subscription	£71.94
29.04.21	Kirsty Buttle	Expenses - Travel & Stationery	£5.74
29.04.21	Thomas Fox Landscaping	Mowing of churchyard 25.03.21	£129.83
29.04.21	CDC	Emptying of dog bin	£60.23
25.05.21	BHIB	Parish Insurance	£236.77
25.05.21	WC & EF Lovesey & Son	Mow Millennium Paths 13/04, 27/04	£72.00
25.05.21	Thomas Fox Landscaping	Mowing of churchyard 23.04.21	£129.83
25.05.21	Kirsty Buttle	May salary	£173.10
25.05.21	HMRC	May tax	£43.20
08.06.21	ICO	Data Protection Fee	£35.00
29.06.21	Thomas Fox Landscaping	Mowing of Churchyard 05 and 27/05	£259.66
29.06.21	WC & EF Lovesey & Son	Mow Millennium Paths 11/05, 25/05	£72.00
29.06.21	N R Prickett	Grass cutting 04/05	£312.00
29.06.21	Kirsty Buttle	June salary	£322.96
29.06.21	HMRC	June tax	£80.80
27.07.21	Thomas Fox Landscaping	Mowing of Churchyard 17/06	£129.83
27.07.21	WC & EF Lovesey & Son	Mow Millennium Paths 08/06, 22/06	£72.00
27.07.21	N R Prickett	Grass cutting 10/06.	£312.00
27.07.21	Kirsty Buttle	Salary July	£173.10
27.07.21	HMRC	Tax July	£43.20
18.08.21	WC & EF Lovesey & Son	Mowing Millennium Field	£288.00
18.08.21	Thomas Fox Landscaping	Mowing of Churchyard 09/07, 29/07	£259.66
18.08.21	Kirsty Buttle	Salary August	£173.10
18.08.21	HMRC	Tax August	£43.20
18.08.21	Kirsty Buttle	Expenses - Travel & Telephone call	£11.18
18.08.21	Sibford Village Hall	Hall hire - 25th May, 7th Jun, 2nd Aug	£42.50
18.08.21	Sibford Ferris Parish Council	Share of Speed Radar device	£73.95

**Receipts:**

18.05.21	R Locke & Son	Interment fee	£380.00
25.05.21	Mid Counties Co-Operative	Interment Fee	£194.00
14.06.21	HMRC	VAT refund	£1,327.32
15.06.21	Stoneletters Ltd	Memorial Stone Fee	£142.00
09.08.21	Banbury Memorials	Memorial Fee - Kipping	£144.00

**Planning**

**45. Planning applications received**

**21/02655/TCA – Friends Meeting House, Temple Mill Road, Sibford Gower.** T1 x Laurel - Remove stems touching wall as causing damage. T2 x Elder - Fell as damaging wall. T3 x Walnut - crown raise by up to 2.0m all round, reduce branching back from gable by 2.0m. T4 x Lawson; multi-stemmed - Fell as in poor condition. T5 x Yew - Crown raise by up to 3.0m, remove leaning stem over boundary. G1 x Yew - Crown raise all by up to 3.0m. T6 x Beech - Crown raise to 2.0m. T7 x Yew - crown raise up to 2.5m all round, clear

driveway to a minimum height of 4.0m. T8 x Holly - Fell to ground level as close to building. **No comment.**  
**Response made using delegated powers.**

**21/02943/TCA – Bramley Close, Bonds End Lane, Sibford Gower.** T1 x Silver Birch -Reduce height up to 10 metres. **No comment. Response made using delegated powers.**

**21/02807/F – West Farm Cottage, Main Street, Sibford Gower.** Variation of conditions 2 (plans) and 6 (doors & windows) of 20/03601/F - Condition 2 to be changed to refer to the revised proposals drawings 19\_076-100B and 101C to reflect amendments made to the two-storey extension.

#### **46. Planning decisions received**

**21/00437/F and 21/00438/LB - 7 The Colony, Colony Road, Sibford Gower.** Works to the Main House include: - making good and restoration to the roof, chimneys and gutters / downpipes - making good and restoration to the external pointing, - repairs and changing deteriorated windows and external doors with new double-glazed to match - restoration works to lintels. Works to the Garage include: - incorporating solar thermal panels under slate tiles for solar-thermal power - install new garage doors -changing deteriorated windows with new double-glazed to match the Main House. Works to the Log Store/Garden Room: - demolish the dilapidated Log Store and replace it with a Garden Room. Works to the boundaries: - maintenance work to the existing stone walls - new timber entrance gates to the driveway. **Approved.**

**21/01081/F – Land East of Epwell Road, Sibford Gower.** Erection of a 15m x 25m (375 sqm) agricultural storage barn with a ridge height of 7.2m. **Approved.**

**21/02296/TCA – Brayes Close, Street through Burdrop, Burdrop.** T1 x Yew Tree in front garden - 40% crown reduction; height after reduction 6 metres spread after reduction 4 metres. Reduction in tree due to excessive shading. **Approved.**

**21/01535/F – Lane Head, Main Street, Sibford Gower.** Demolish existing garage for replacement with oak framed carport and roof alterations to create first floor over existing ancillary outbuilding to create pool and annexe accommodation. **Withdrawn.**

**Appeal relating to refusal of 20/03409/F – Heath Barn, Sibford Gower.** Single storey connecting link between garage and the original barn conversion. **Refused.**

**21/02957/TEL – Street Record, Colony Road, Sibford Gower.** Intention to install fixed line broadband electronic communications apparatus - 7 x 9m light pole. **Approved/permitted development.**

#### **Community Development**

**47. Update on Asset of Community Value (ACV) nomination on the Blaze Inn Saddles**

**48. CDC Community Governance Review – consideration of any submissions to be made to CDC to be considered as part of the review**

**49. Speedwatch update**

**50. Sibford Support Group update**

**Date of next meeting – 14<sup>th</sup> December 2021**



Signed:

Parish Clerk

Date: 10<sup>th</sup> September 2021