

Sibford Gower Parish Council

The Annual Meeting of the Parish Council will be held on **Thursday 6th May 2021** at **7pm** via Zoom video conferencing

<https://us02web.zoom.us/j/83435220082?pwd=ZFBnYkM4QkhKRXRZZjJZDhWTVQ2QT09>

Meeting ID: 834 3522 0082 Passcode: 819308

Or dial in on 020 3901 7895

AGENDA

Please Note The Parish Council will be recording this meeting.

Business

1. Election of Chairman
2. Election of Vice-Chairman
3. Review of 2020-21
4. Pre-view of 2021-22
5. Apologies for absence
6. Members declarations of interest for items on the agenda
7. To approve the minutes of the Parish Council (PC) meetings held on 2nd and 16th March 2021.
8. Outstanding matters/actions from previous meetings - None
9. Correspondence
 - i) Correspondence from parishioner asking if consideration should be made for the Wykham Arms to be registered as an Asset of Community Value (ACV)
 - ii) Request from parishioner to look into the possibility of reducing the speed limit on Hawkes Lane between Sibford Gower and Sibford Ferris
10. Policy Updates
11. Feedback from District/County Councillors

Assets and services

12. Landscape Management Proposals - Overview of progress

Finance

16. AGAR 20/21
 - i) To receive the internal auditor's report for 20/21 and agree any actions required
 - ii) To complete and approve the annual governance statement for the 20/21 audit
 - iii) To approve the accounting statements for the 20/21 audit
 - iv) To review the analysis of variances and bank reconciliation for 20/21
 - v) To approve completion of the Certificate of Exemption for 20/21
 - vi) To agree dates for the notice of public rights 20/21
13. To appoint an internal auditor for 2021/22
14. To consider insurance arrangements for Jun 21 to May 22 – quotes received are:
 - BHIB (current provider) 1 year agreement - £277.60
 - BHIB 3 year agreement – £236.77
 - Zurich 1 year agreement - £331.35
 - Zurich 3 year agreement - £324.82

15. Bank reconciliation as at 28.04.21:

Bank balance: £19,118.05
 Outstanding payments: £0
 Outstanding income: £0
 Cashbook balance: £19,118.05

16. To note and approve the following payments and receipts since the last meeting:**Payments:**

24.03.21	Kirsty Buttle	Salary & 22 hours overtime	£455.06
24.03.21	HMRC	Tax for March pay	£24.80
24.03.21	Kirsty Buttle	March expenses - Mileage	£9.27
30.03.21	Briarwood Landscape Architecture Ltd	Stage 2a of Landscape Management	£700.00
30.03.21	Opus Property Services	Maintenance work to jitty footpath	£187.20
31.03.21	OALC	Annual subscription	£146.16
31.03.21	Community First Oxfordshire	Annual membership	£55.00

Receipts:

19.04.21	CDC	Precept	£4,675.00
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Planning**17. Planning applications received**

21/01052/TCA – Leasowe House, Bonds End Lane, Sibford Gower. T1 x Yew - Crown reduction of 2.5m and raise 3.0m over footpath as shading neighbouring small garden. T2 x Beech, T3 x Lime - Raise lowest descending branching from Yew to give clearance to Yew and aid shading issue with neighbours. **No comment.** (Response made using delegated powers).

21/01108/F – Robin Hill, Burdrop. Conversion of existing outbuilding to living accommodation with pitched roof; single storey extension to connect to existing property; conversion of existing carport to garage with pitched roof; change existing flat roof at front of property to a pitched roof to link in with new conversion and garage (amendments to existing approval reference 18/01650/F).

21/01081/F – Land East of Epwell Road, Sibford Gower. Erection of a 15m x 25m (375 sqm) agricultural storage barn with a ridge height of 7.2m.

21/01321/TCA – Cubbs Cottage, Street through Burdrop, Burdrop. T1 x Picea Abies - one tree to ground level due to proximity of property (2.8m) and height (approx 10.0m). Has previously had top removed. Proposal to plant a hedge in its place along boundary wall - hedge type Aucuba Japonica and prunus Laurocerasus.

18. Planning decisions received

21/00199/TCA – Bank House, Street through Burdrop. T1 x Yew-Crown reduction by 1.5m reduce crowns to reduce spread over buildings and seating areas. T2 x Yew-Crown reduction by 1.5m reduce crowns to reduce spread over buildings and seating areas. **Approved.**

21/00251/LB – Burdrop House, Burdrop. Repairs to main slate roof which is leaking. Will require lifting slates and relaying, replacing felt and battens. Materials will match existing and no changes other than like for like replacement. **Approved.**

21/00365/F - Meadow Brook House, Colony Road, Sibford Gower. Single storey rear extension. **Approved.**

21/00471/F - Tambun House Pound Lane Sibford Gower. Single storey rear extension. **Approved.**

21/00477/F - The Pheasant Pluckers Inn, Burdrop. Erection of an agricultural barn store (re-submission of 20/03347/F). **Refused.**

21/00472/F - Brock Cottage, Acre Ditch, Sibford Gower. Single storey rear extension. **Approved.**

21/00786/TCA – Stonewalls, Bonds End Lane, Sibford Gower. T1 x Cherry-Crown reduction up to 20% ,up to 2m meters from height and crown thin. Remove all deadwood on going management. T2x Juniper- Fell to ground level. T3 x Norway Spruce- Fell to ground level. fell to allow more light in the garden and will re-place with something more suited. **Approved.**

21/01021/DEM – Mawles Farm, Main Street, Sibford Gower. Demolition of a small, stand-alone outbuilding, of a volume less than 115m3; such demolition being classified as permitted development under Schedule 2, Part 11, Class B. **No comment. (Response made using delegated powers). Prior Approval not required.**

20/03601/F - West farm Cottage, Main Street, Sibford Gower. Proposed single and two storey extensions and internal alterations. **Approved.**

19. Other planning issues

Provisional date of next ordinary meeting – 28th September 2021



Signed:

Parish Clerk

Date: 29th April 2021