

Sibford Ferris Parish Council

Minutes of a meeting of the Parish Council held on **Monday 11th January 2021** at **7pm** via **Zoom video conferencing**

Present: Cllrs Simon Rayner, Amy Taylor, Ginny Bennett, Katherine Roussel, Clerk.

In attendance: 1 member of the public.

37. Apologies for absence – Apologies were received from John Wass.

38. Co-option of new councillor – It was proposed and agreed to co-opt Katherine Roussel on to the Parish Council (PC). Katherine completed her Declaration of Acceptance of Office.

39. Election of Vice Chairman – It was proposed and agreed to elect Cllr Bennett as Vice-Chairman.

40. Members declarations of interest for items on the agenda – None.

41. Public participation session – It was noted that Sibford Gower PC have put out a notice requesting views on the possibility of renewing The Blaze Inn Saddles as an Asset of Community Value. It was agreed that it is not necessary for Sibford Ferris PC to consider applying for an ACV independently of SGPC as member of both communities are able to respond to the request from SGPC. Any comments should be sent to the SGPC clerk on Sibford.gower.pc@thesibfords.org.uk. Cllr Rayner advised that the 'unsuitable for HGV's' signs have been installed. The councillors expressed their thanks to Cllr Reynolds for his grant towards the purchase of the signs. **Cllr Rayner to find out how to get satnav systems updated to show that the roads are unsuitable for HGVs.**

42. To approve the minutes of the Parish Council (PC) meeting held on 9th November 2020 – The minutes were proposed, agreed and duly signed.

43. Planning applications received

20/03266/F – Parsons Barn Farm, Shutford Road, Sibford Ferris. Change of Use without alterations from agricultural to B8 storage in connection with the business operations of Gentleman Removals. **No comment.** (Response made using delegated powers).

20/03347/F – Blaze Inn Saddles, The Pheasant Pluckers Inn, Burdrop. Erection of an agricultural barn store. **Sibford Ferris Parish Council wish to strongly OBJECT to this application. Key points for our objection are as below:**

- 1. Construction of an agricultural building within the Sib Valley and conservation area.**
Insufficient detail to assess the proposed building, its location and therefore impact on the conservation area.
- 2. No evidence of any environmental impact assessment that will result from proposed building and related activities.**
Environmental impact assessments required to determine likely pollution risks (fertiliser, pesticide, herbicide, human waste ...) to the Sib watercourse arising from vine production and leisure camping.
- 3. Proposal to change use in part from Agricultural to Leisure Camping (28 days per year but currently due to COVID-19 allowed 56 days per year) with no identified method to regulate or control and enforce usage limits.**
A change of land use appears to be required. A control mechanism needs to be defined and agreed to manage and regulate the planned leisure camping activity in line with permitted days usage. Consideration should also be given to regulation of noise resulting from Leisure camping activity and how this will be regulated.

4. Proposal to access agricultural and Leisure Camping activities from Hawkes Lane.
The access point to the site entering is from a dangerous steep hill and on a blind bend with vehicles travelling at a the national speed limit of 60 mph. A full risk assessment should be undertaken by OCC Highways.
5. No consultation with CDC prior to work being commenced to level land, remove hedges and tree(s) within the Conservation Area
The land owner has removed hedges and trees without seeking permission from CDC in advance which is believed to be in contravention to Conservation Area Policy.

44. Outstanding matters/actions from previous meetings

- i) Defibrillator training – No update.
- ii) Tree planting – Cllr Taylor has not managed to complete this but has had an offer of help from some parishioners. **Cllr Taylor to continue to work on this.**
- iii) Emergency Plan – An emergency plan has been started. Details need to be confirmed with various organisations within the village to complete the plan.
- iv) Land & Partners request to meet to discuss the development on Hook Norton Road – The Clerk has not received any response from Land & Partners re the PC's offer of a community meeting. **Clerk to chase up Land & Partners to find out if they still want to hold a meeting.**
- v) Repair of the bench on Hook Norton Road – Two quotes have been received but they were not like for like as one of the providers is unable to source oak at the moment due to national shortages. Cllrs Taylor and Roussel may have access to some oak which could help to reduce the costs. **It was agreed that the Clerk should organise a repair with oak up to a total cost of £230.** If this cannot be completed with oak before the spring it was agreed that alternative wood can be used.

45. Play area

- i) Update on any repairs required – The ground has settled well from the items that have been removed. One of the springer pieces is now very loose and needs tightening or removing. **Cllr Bennett to provide a list of works needed to the clerk who will contact Adrian Lamb to request a quote if he is interested in the work.**
- ii) Proposal to renew grass cutting contract with Thomas Fox Landscaping at a cost of £320.48 annually (no change from existing contract) – Proposed and agreed. **Clerk to inform Thomas Fox Landscaping of the PC's decision.**

46. County Councillor Report – None.

47. District Councillor Report – None.

48. Finance

- i) Confirmation of the bank balance as at 05.01.21 of £21,051.39 – Cllr Rayner confirmed the balance stated is correct.
- ii) Confirmation that the Internal Controls financial check for Apr to Dec has taken place – Cllr Taylor confirmed that the internal controls check has been completed and all was found to be in order.
- iii) Proposal to cancel the renewal of the domain name 'thesibfords.co.uk' as this domain name is not being used by the PC – Proposed and agreed. **Clerk to cancel renewal.**
- iv) To agree the budget and precept for 2021-22 – It was proposed and agreed that the budget for 2021/22 is £7,140 resulting in a precept demand of £6910 with the shortfall being covered by the underspend from 2020/21. **Clerk to submit precept demand.**
- v) Confirmation of payments made since the last meeting using delegated powers: Proposed and agreed.

11.11.20	Glasdon	Dog waste bins	£341.38
26.11.20	Chris Jarvis	Dog waste bin installation	£80.00
26.11.20	Kirsty Buttle	Salary November	£162.05

26.11.20	Kirsty Buttle	Expenses - Sign for MUGA	£18.88
01.12.20	OCC	Supply and installation of signs	£1,627.80
22.12.20	Thomas Fox Landscaping	Mowing of play area 04.11 and 18.11.	£48.08
22.12.20	Kirsty Buttle	December salary	£162.25

vi) To note the following receipts: Noted.

25.11.20	OCC	Grant for HGV signs	£1,356.50
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vii) To approve payment of the following invoices: Proposed and agreed.

Kirsty Buttle	Expenses - Printer Ink	£39.02
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49. Planning decisions received

20/02564/F - Gautherns Barn, Colony Road, Sibford Gower. Convert 2 steel / wooden barns into 1 bedroom holiday lets. **Approved.**

20/03057/TCA – Meadow View, Main Street, Sibford Ferris. T1 x Juniper – Fell outgrown Conifer close to drive lifting drive and retaining edge. **Approved.**

20/03111/F - 8 Walford Road, Sibford Ferris. Single storey rear extension. **No comment.** (Response made using delegated powers). **Approved.**

20/02956/F - Swalcliffe Park Equestrian, Park Lane, Swalcliffe. Formation of three new jumps. **SFPC do not object to the requested planning permission being sought to build 3 jumps but make the following observation:**

1. A number of local residents adjoining the development sites have raised severe objections directly with CDC opposing the planning application, concerned that the work once completed will result unregulated increase in frequency of events resulting in greater noise and disruption from equestrian events.

2. While SFPC do not object to the proposed planning application the council do not support any increase of frequency or duration of events above the currently agreed number. The residents of the Sibfords already experience significant traffic volume increases (with associated congestion, pollution and noise) when events are held. Should a licence to increase the number of events be sought we would expect there to be proper due diligence and consultation undertaken by CDC including community consultation. (Response made using delegated powers). **Approved.**

Date of next meeting – 8th March at 7pm

Meeting closed @ 8:10pm

Signed:..... Date.....