

Sibford Gower Parish Council

Minutes of Annual Parish Council Meeting held in Sibford Gower Endowed Primary School on 13th May 2010

Present: Parish Cllrs Peter Abbott, Roger Alder, Oswyn Murray, Alan Parkin and Mrs Gilian Soden.
Two Local Residents and the Clerk

Parish Council

The above mentioned Councillors, having been nominated for election to the Parish Council which was uncontested, now take office.

Former Parish Cllrs Muriel Chandler and Martin Layer, because of outside business pressures, chose not to seek re-election and their contributions to the work of the Parish Council will be very much missed. The Clerk is very grateful for their support and guidance in all that he was instructed to carry out.

Election of Chairman and Vice Chairman

Proposed by Cllr Peter Abbott and seconded by Cllr Gilian Soden it was resolved that Cllr Oswyn Murray be elected as Chairman and he then signed the Declaration of Office.

Proposed by Cllr Roger Alder and seconded by Cllr Alan Parkin it was resolved that Cllr Peter Abbott be elected as Vice Chairman

Minutes

Proposed by Cllr Oswyn Murray and seconded by Cllr Peter Abbot, it was resolved that the minutes of the Meeting held on 25th March 2010 be approved. They were duly signed by the Chairman.

Matters arising

There were no matters arising.

Clerk's Report

Churchyard gates: A request had been received from the PCC of Holy Trinity Church for financial help in having the gates repainted. The Parish Council has the power to provide this under the Parish Councils and Burials Authorities (Miscellaneous Provisions) Act 1970. and Local Government Act 1972. The Council authorised the Clerk to advise the PCC that the work may be put in hand.

Village Pond Ducks: There have been complaints from some local residents that the Indian Runner drake has become aggressive and causing alarm, especially to children. This aggression is a feature of the breeding season. The Clerk was instructed to speak with the owner of the ducks to seek a solution to this problem and he will report back to the Council as soon as possible.

Rural Exception Sites: A communication had been received from Mr Tom McCulloch, the Rural Housing Enabler and Community Development Worker, Oxfordshire Rural Community Council that another potential site in the Parish had been identified and he enquired as to whether the Parish Council would have any objections to him entering into dialogue with the land owner. The Councillors had none but instructed the Clerk to convey to Mr McCulloch that matters be left until the outcome of the ongoing Core Strategy for Cherwell. Mr McCulloch referred also to a preferred site in the Ferris and asked whether the Gower PC would have any objections to his establishing contact with the owner. The Council had none but as with the Gower site suggested awaiting the outcome of the Core Strategy.

Financial

Annual Return to the External Auditors for the year ended 31st March 2010

Section 1. Statement of accounts

Section 2. Annual Governance Statement

Section 4. Annual Internal Audit Report: The Internal Audit had been carried out by Mr David Soden to whom grateful thanks were expressed and the Clerk was instructed to write to him in this regard.

To 731

Receipts and Payments Account for the year ended 31st March 2010

Proposed by Cllr Peter Abbott and seconded by Cllr Roger Alder, it was resolved that these be duly approved by the Parish Council.

Proposed by Cllr Peter Abbott and seconded by Cllr Oswyn Murray, it was resolved that the following payments be approved:-

Retrospectively - Cheque No. 107 dated 25.03.10 for £111.62 in favour of SLCC Enterprises being the cost of the Cemetery Management Course that the Clerk attended on 14.04.10

Retrospectively - Chq No. 108 for £130.30 in favour of OALC being the annual subscription 2010-2011.

Cheque No. 109 dated 13.05.10 for £1,119.19 in favour of P B Hardman being the Clerk's salary for six months (in arrears) of £900.00 and reimbursement of sundry expenditure of £219.19.

Bank Mandate:- Following the election of a new Council, a fresh bank mandate is required. All Councillors and the Clerk are to be signatories with any three to sign. The new mandate has been completed and proposed by Cllr Oswyn Murray and seconded by Cllr Peter Abbott, it was resolved that the terms and conditions set out within the mandatory document be accepted.

Planning Matters

The following application was received, considered and no objections raised:-

No. 10/00464/F Single storey extension	The Jitty, Burdrop	Ms A Broe
Decisions received:- No. 10/00024/TCA T1 x Eucalyptus – Fell Consent in Conservation Area	The Yews, Main Street, Sibford Gower	C Deleamont
No. 10/00049/TCA 1 x G1 Group of Leylandii – Fell Consent in Conservation Area	Wykham Arms, Temple Mill Rd, Sibford Gower	c/o B Acreman

Highway Matters

Following a request from the Parish Council, the drains in Acre Ditch and Colony Road have been satisfactorily cleared.

Footpath Matters

A letter had been received from a resident of the Ferris concerning the tarmacing of a footpath leading up from the road at Burdrop Hill. She said that this was not suitable for a village. The Council did not accept this and felt that it suited the purpose and the resurfacing had been carried out following complaints received about its former condition.

Burial Ground

The Clerk reported on his attendance at the Cemetery Management Course held at Steverton Park, Daventry on 14th April 2010 arranged by the Society of Local Council Clerks.

Public Participation

Mrs Jean Giles said that she very much appreciated the Draft Core Strategy response recently submitted by the Parish Council.

Any Other Business

The Chairman formerly welcomed the new Parish Councillors and instructed the Clerk to prepare a letter of thanks and appreciation to former Councillors Muriel Chandler and Martin Layer for all that they had contributed during their terms of office.

Date of Next Meeting

This will be on Tuesday, 13th July 2010 starting at 8pm in the Staff Room of Sibford Gower Endowed Primary School.

There being no further business to discuss, the Chairman thanked all for attending and closed the Meeting at 9.10pm

Oswyn Murray
13 July 2010

Correspondence received

<u>Date</u>	<u>Rec'd</u>	<u>Sender</u>	<u>Subject</u>
27.03.10		CDC	Planning application No. 10/00024/TCA - C Deleamont - Consent to fell Tree
28.03.10		Oxfordshire Play Flds Assn	Survey form
30.03.10		Clerks & Councils Direct	News - Sep 2009 - Issue 65
31.03.10		OCC	Local Transport Plan 3 (2011 - 2030) Issue 3 Newsletter
01.04..10		Oxfordshire Highways	Re attendance at APM
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		AON	Re administration of Insurance
09.04.10		CDC	Parish Council Fundraising Opportunity - compostable liners
12.04.10		ORCC	Housing Needs Survey Report - March 2010
15.04.10		Cherwell DC	1. Advice of Parish Precept £2,500 2. Parish/Town Councils and the Planning Process
		Mrs Mollie Mueey	Copies of letters written to CDC re possibility of houses being built in the Parish
16.04.10		CDC	1. Rural Housing Needs Survey - Changes to the Process 2. Parish Liaison Meeting - 09.06.10 3. Confirmation of Uncontested Parish Election 4. Planning Application No. 10/00464/F - Ms A Broe
21.04.10		ORCC	Invitation to ORCC's 90 th Birthday Celebration - 03.07.10
		CDC	Planning application No. 10/00049/TCA - Wykham Arms - Consent
23.04.10		Playing Fields Assn	The Playing Field - Spring 2010
24.04.10		Cotswolds Cons. Bd	Various items
27.04.10		Open Spaces Soc	Appeal - Reopening the gates
29.04.10		Banbury & District Show	Poster re 13 th June
04.05.10		Clerks and Councils Direct	News - May 2010 - Issue 69
05.05.10		Bk of Ireland	Bank statement No. 87
		Oxfordshire Nature	Biodiversity News 2010
		Conservation Forum	
06.05.10		ORCC	ORCC Review - Spring/Summer 2010 - Issue 7
07.05.10		Soldiers of Oxfordshire Trust	Re Military Museum at Woodstock - Progress Report
		SLCC	The Clerk - May 2010
12.05.10		OCC	Local Transport Plan 3 (2011 - 2030). Consultation 5: Scenarios

Correspondence received

<u>Date</u>	<u>Sender</u>	<u>Subject</u>
14.05.10	CDC	Re the PC's comments on the Draft Core Strategy
	CDC	Public Speaking at Planning Committee - New Procedure Rules
	NHS Oxfordshire	Health News - Issue 1 - 2010
19.05.10	CDC	Planning application No. 10/00464/F. The Jitty, Burdrop. Ms A Broe
20.05.10	The Planning Inspectorate	Appeal dismissed in respect of planning application re Holly Close
	ORCC	ORCC News Bulletin - May 2010
21.05.10	OALC	Update for Members - May 2010 (by email)
22.05.10	CDC	Reg. Of Interest forms completed by Monitoring Officer
26.05.10	CDC	Cherwell's Housing Strategy for Older People 2010-2015
29.05.10	CDC	Cherwell Sustainable Community Strategy - Our District, Our Future
	AirAmbulance	Request for donation
01.06.10	Open Spaces Soc	1. Annual Report & Accounts 2009
		2. Open Space - Summer 2010 Vol29 No.8
04.06.10	Chiltern Railways	Changes along the Chiltern Railways route during 2010
12.06.10	CDC	Planning Application No. 10/00144/TCA. P Baadsgaard
		Planning Application No.10/00141/TCA - Noquet
		Local Development Framework Draft Core Strategy 2010
16.06.10	CDC	Planning application No. 10/00149. The Yews. Main Street, Sibford Gower. C Deleamont
		'Planning for Our Futures' - Cherwell's Housing Strategy for Older People.
18.06.10	CDC	Planning Futures Newsletter
22.06.10	OALC	Update for Members - June 2010 (by email)
23.06.10	Cotswolds Conservation Bd	Agenda for Board Meeting - 24.06.10
	NHS Oxfordshire	News for Parish Councils - Talking Health with your local NHS
24.06.10	M Boscott	Re Drayton Leisure Golf Centre
26.06.10	CDC	Re Parish Liaison Meeting - 09.06.10
		Re Council's Fraud Hotline
	NHS Oxfordshire	Newsletter - 23.06.10
28.06.10	Clerks & Councils Direct	News - July 2010 - Issue 70
01.07.10	CDC	Planning application No. 10/00141/TCA. Wykham Arms - Consent
		Planning application No. 10/00144/TCA. P Badgered - Consent
		Planning application No. 10/00149/TCA. C Deleamont - Consent
02.07.10	Bk of Ireland	Bank statement No. 89
	ORCC	News Bulletin - July 2010 (by email)
	OALC	Update for Members - July 2010 (by email)
05.07.10	Open Spaces Society	Renewal notice
07.07.10	SLCC	The Clerk - July 2010
08.07.10	OCC	Van Permitting Scheme
	OALC	Being a Good Employer: A Guide for Parish & Town Councillors
10.07.10	BDO LLP	Completion of Audit
12.07.10	ORCC	Re Rural Exception Site Development (by email)