

Sibford Gower Parish Council

A meeting of the Parish Council will be held on **Tuesday 8th December 2020 at 7:30pm** via Zoom video conferencing –

<https://us02web.zoom.us/j/85229326331?pwd=RHpNNURGbFgzWXRScFNxNC9mUi8rZz09>

Meeting ID: 852 2932 6331 Passcode: 217688

Or dial in on 020 3901 7895

AGENDA

Please Note The Parish Council will be recording this meeting.

Business

1. **Apologies for absence**
2. **Members declarations of interest for items on the agenda**
3. **To approve the minutes of the Parish Council (PC) meetings held on 9th September, 13th October and 3rd November**
4. **Outstanding matters/actions from previous meetings**
5. **Correspondence**
 - i) SFPC request to join in with discussions Land & Partners
 - ii) Concerns raised by parishioners about work taking place on land adjacent to 'the dip' between Burdrop and Sibford Ferris
 - iii) Request to consider applying for the ACV on the Blaze Inn Saddles to be renewed when it expires in February 2021
 - iv) Request to consider installing dog waste bins in Burdrop and Sibford Gower
 - v) Footpaths – Ditch Edge Lane
 - vi) Any other correspondence
6. **Report from District/County Councillors**
7. **Proposal to adopt the following documents:**
 - i) Data Protection Policy
 - ii) Subject Access Request procedure
 - iii) Freedom of Information Policy
 - iv) Role Holder Privacy Notice
 - v) Data Breach Policy
 - vi) Publication Scheme
 - vii) Financial Regulations
 - viii) Internal Financial Controls- *Note – This document supersedes the existing Internet Banking Policy which will be removed from the PC's policies if the new policy is adopted.

Assets and services

8. **Landscape Management Proposals**
 - i) Stage 1 update
 - ii) Stage 2A – To consider proposal to proceed to stage 2A subject to successful completion of stage 1
 - iii) Miriam Tebbs Land – To consider proposal to restore Miriam Tebbs Land and resume ongoing maintenance
9. **Asset Register – To investigate ownership of public seating and grit bins in the village**

Finance

10. **Confirmation of the total bank balance as at 02.12.20 of £18,274.36**
11. **To consider donation proposal to be paid in January 2021**
12. **To agree the budget and resulting precept for 2021-22**
13. **To note and approve the following payments made since the last meeting:**

26.10.20	BACS	W.J.Robinson	Training	£200.00
26.10.20	BACS	WC & EF Lovesey	Millennium Field	£36.00
26.10.20	BACS	Kirsty Buttle	Salary Oct	£212.70
26.10.20	BACS	Kirsty Buttle	Expenses	£9.27
26.10.20	BACS	Town Estates Charity	Return of Pond Group funds	£500.00
26.10.20	BACS	Cherwell District Council	Dog bin emptying	£60.06
26.11.20	BACS	Kirsty Buttle	Salary Nov	£212.70
26.11.20	BACS	WC & EF Lovesey	Millennium Field	£288.00
26.11.20	BACS	Thomas Fox Landscaping	Church Yard & Burial Ground	£259.66
26.11.20	BACS	The Royal British Legion	Poppy Wreath	£25.00
26.11.20	BACS	Sibford Village Hall	Donation re Jazz event	£100.00

Planning

14. Planning applications received

20/02952/CLUE - New Rectory, Acre Ditch, Sibford Gower. Certificate of Lawfulness for Existing Use for the use of land as Garden/residential amenity used incidental to the domestic enjoyment of the dwelling house.

No comment. (Response made using delegated powers).

20/03048/TCA – Brent, Main Street, Sibford Gower. T1 x Willow; close to house - Pollard. T2 x Unidentified Tree; leaning dangerously next to heating oil tank - Fell. T3, T4 x Leylandii; overgrown - Fell and replace with maintainable alternative. T5 x Ash; trunk fractured and overhanging telephone wires/ dangerous - Fell. **No comment.** (Response made using delegated powers).

20/03328/AGN – Land East of Epwell Road, Sibford Gower. Erection of a secure agricultural storage building to house tractors and machinery, harvested crops and equipment for processing crops.

20/03177/LB – Stickley’s House, Main Street, Sibford Gower. To move existing window on rear elevation by 50-60 centimetres (following permission granted in decision of 9 October on application 20/02076/LB).

15. Planning decisions received

20/02545/F - Mawles Farm, Main Street, Sibford Gower. Conversion of existing barns to create 1 new dwelling; demolition of existing steel barn and erection of replacement ancillary outbuilding and associated works. **Approved.**

20/02564/F - Gautherns Barn, Colony Road, Sibford Gower. Convert 2 steel / wooden barns into 1 bedroom holiday lets. **TBC**

20/02611/F - Highfield, Main Street, Sibford Gower. Enlarge and convert the garage to an annex, replacement roof on extension to the lounge, windows changed to Anthracite grey - double glazed units and a new rendered finish to the existing dwelling (resubmission of 20/00038/F). **Approved.**

16. Local Plan 2040 update

17. Other planning issues

Community Development

18. Sibford Support Group update

19. First Aid training in the use of the village’s defibrillator

20. The involvement of the CPRE in the work of the council

Signed:



Parish Clerk

Date: 2nd December 2020