

Sibford Ferris Parish Council

A meeting of the Parish Council will be held on **Monday 9th November 2020** at **7pm** via **Zoom video conferencing** -

<https://us02web.zoom.us/j/88117080411?pwd=WjY2d0INSURrUmVjYTFnYkZLNlNTV0QT09>

Meeting ID: 881 1708 0411 Passcode: 988230

Or dial in on 020 3901 7895

AGENDA

22. Apologies for absence

23. Election of Chairman due to the resignation of Adrian Lamb

24. Members declarations of interest for items on the agenda

25. Co-option of new councillor

26. Public participation session

(Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

16. To approve the minutes of the Parish Council (PC) meeting held on 7th September 2020

17. Outstanding matters/actions from previous meetings

- i) Request for additional dog waste bins
- ii) Defibrillator training
- iii) Tree planting
- iv) Emergency Plan

27. Play areas

- i) To receive the Play Equipment Inspection Report and agree any actions necessary

28. County Councillor Report

29. District Councillor Report

30. Proposal to instruct installation of 'Not suitable for HGVs' signs at the entrances to the Sibfords – Total cost £1356.50. *Note* Sibford Gower Parish Council have been asked if they will contribute 50% of the cost as both villages will benefit from the signage.

31. Inspection of assets

32. Finance

- i) Confirmation of payment approval process
- ii) Appointment of an Internal Controls Councillor
- iii) Confirmation of the bank balance as at 04.11.20 of £22,155.33.
- iv) Proposal to register with the Information Commissioner's Office (ICO) by Direct Debit at a cost of £35 per year
- v) Proposal to organise repair of the bench on Hook Norton Road
- vi) To consider the draft budget for 2021-22
- vii) Confirmation of payments made since the last meeting using delegated powers:

06.10.20	Thomas Fox Landscaping	Mowing of play area 29.07, 12.08, 26.08.	£72.12
06.10.20	Kirsty Buttle	Expenses - sign for play area	£23.39
06.10.20	Kirsty Buttle	Salary Sept and back pay to Apr	£341.70
06.10.20	HMRC	Tax re Sept and back pay	£85.20
06.10.20	CDC	Emptying of dog bins - 6 months	£120.12

06.10.20	Playsafety	Annual Inspection	£360.60
16.10.20	Thomas Fox Landscaping	Mowing of play area 09.09, 23.09.	£48.08
16.10.20	Zen internet ltd	Domain renewal the sibfords.uk	£9.59
03.11.20	Kirsty Buttle	Salary October	£162.05
03.11.20	HMRC	Tax October	£40.60
03.11.20	Kirsty Buttle	Expenses - Telephone	£9.41
03.11.20	Thomas Fox Landscaping	Mowing of play area 07/10, 21/10.	£48.08

viii) To note the following receipts:

18.09.20	CDC	Precept	£3,429.00
02.10.20	Sibford Gower PC	Burial fee share	£159.00
02.11.20	HMRC	VAT refund	£326.10

33. To consider response to communication received from Land & Partners Ltd in relation to the development on Hook Norton Road

34. Proposal to adopt the following documents:

- i) Complaints Policy
- ii) Risk Assessment

35. Planning applications received

20/02564/F - Gautherns Barn, Colony Road, Sibford Gower. Convert 2 steel / wooden barns into 1 bedroom holiday lets. **No comment.** (Response made using delegated powers).

20/03057/TCA – Meadow View, Main Street, Sibford Ferris. T1 x Juniper – Fell outgrown Conifer close to drive lifting drive and retaining edge.

36. Planning decisions received

20/01832/F and 20/01833/LB – Home Close, Main Street, Sibford Ferris. Oak framed pergoda. **Approved.**

Date of next meeting – TBC



Signed:

Parish Clerk

Date: 4th November 2020