

# Sibford Ferris Parish Council

A meeting of the Parish Council will be held on **Monday 7<sup>th</sup> September 2020 at 7:45pm** via **Zoom video conferencing** - <https://us02web.zoom.us/j/88309784867?pwd=NDB0Vm5uQzc4Q2ZmaFk2M2VGLzNvdz09>

**Meeting ID: 883 0978 4867 Passcode: 555505**

Or dial in - 0203 481 5240

## AGENDA

### 9. Apologies for absence

### 10. Members declarations of interest for items on the agenda

### 11. Public participation session

(Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

### 16. To approve the minutes of the Parish Council (PC) meetings held on 7<sup>th</sup> July and 6<sup>th</sup> August 2020

### 17. Outstanding matters/actions from previous meetings

- i) Request for additional dog waste bins
- ii) Defibrillator training
- iii) Flytipping
- iv) Tree planting
- v) Emergency Plan
- vi) Signage to reduce the number of heavy vehicles driving through the village
- vii) Village recategorisation

### 12. Play areas

- i) To receive the Play Equipment Inspection Report and agree any actions necessary
- ii) Proposal to purchase a plastic COVID-19 information sign for the play area at a cost of up to £50

### 13. County Councillor Report

### 14. District Councillor Report

### 15. Finance

- i) Proposal to make a donation of £100 to the Village Hall to support them in their recovery during COVID-19
- ii) Proposal to change bank account provider from Barclays to Lloyds due to their processes being more suitable for PC accounts
- iii) Proposal to make the following payments:

Sibford Village Hall	Contribution to car park resurfacing	£500.00
OALC	Annual subscription	£140.42
Kirsty Buttle	Salary August - 30 hours	£315.50
HMRC	Tax August	£79.00
Thomas Fox Landscaping	Mowing of play area 30.06 and 14.07.20	£48.08

### 16. Proposal to adopt the following documents:

- i) Risk Assessment
- ii) Standing Orders
- iii) Financial Regulations
- iv) Subject Access Request Procedure
- v) Records Retention Policy
- vi) Privacy Notice
- vii) Data Protection Policy
- viii) Data Breach Policy
- ix) Role Holder Privacy Notice
- x) Freedom of Information Policy

- xi) Code of Conduct
- xii) Responding to Planning Applications Policy

**17. Consideration of a response to the Government Planning White Paper**

**18. Planning applications received – None**

**19. Planning decisions received**

**20/01597/F – Richmond House, Woodway Road, Sibford Ferris.** Extension to existing garage and its conversion to form annexe. **Approved.**

**20/01922/TCA – Long View, Back Lane, Sibford Ferris.** G1 x 3 nos Leylandii, half side dead plus 1 dead tree - Remove as they block the light and are of low value, will replace with Beech hedge. **Approved.**

**20. Proposal to apply for grants to respond to/support recovery from the COVID-19 crisis**

**21. Proposal to submit minutes of PC meetings to the Sibford Scene for inclusion in their publication**

**Date of next meeting – TBC**

Signed: 

Parish Clerk

Date: 2<sup>nd</sup> September 2020