

Sibford Gower Parish Council

A meeting of the Parish Council will be held on **Wednesday 13th May 2020** at 7:30pm via Zoom video conferencing - <https://us02web.zoom.us/j/88235667481>

AGENDA

Business

1. Apologies for absence
2. Members declarations of interest for items on the agenda
3. Ratification of all decisions made at the extraordinary meeting held on 25th March 2020 due to legislation changing shortly after that meeting took place making electronic meetings lawful
4. To approve the minutes of the Parish Council (PC) meetings held on 11th March and 25th March 2020
5. Outstanding matters/actions from previous meetings
6. Correspondence
 - i) Concerns raised re quarrying activity on Pound Lane
 - ii) The Council's Insurance Policy negotiated with BHIB
 - iii) Any other correspondence
7. Proposal to adopt the following documents:
 - i) Standing Orders
 - ii) Responding to Planning Applications Policy
 - iii) Grievance Policy
 - iv) Disciplinary policy
8. Assets and services
 - i) To report any issues with the Millennium Field, Burial Ground, Highway verges, and Miriam Tebbs' Land
 - ii) Update on Land Management Proposals

Finance

9. AGAR 19/20
 - i) To receive the internal auditor's report for 19/20 and agree any actions required
 - ii) To complete and approve the annual governance statement for the 19/20 audit
 - iii) To approve the accounting statements for the 19/20 audit
 - iv) To review the analysis of variances and bank reconciliation for 19/20
 - v) To approve completion of the Certificate of Exemption for 19/20
 - vi) To agree dates for the notice of public rights 19/20
10. 20/21 finance
 - i) Confirmation of the total bank balance as at 06.05.20 of £19,031.98
 - ii) To appoint an internal auditor for 20/21
 - iii) To note and approve the following payments made since the last meeting:

12.03.20	Sibford Ferris PC	Burial Fee	£159.00
16.03.20	V Mulley	Clerk Salary	£224.61
24.03.20	Sibford Gower Primary School	Defibrillator Equipment Purchase	£994.19
24.03.20	Kirsty Buttle	Clerk Salary	£315.70
24.03.20	HMRC	Clerk Salary Income Tax	£78.80
30.03.20	Sibford Ferris PC	Burial Fee share	£159.00
14.04.20	Opus Property Services	Defibrillator Installation	£312.68

14.04.20	Cherwell DC	Dog Bin emptying	£60.06
29.04.20	Sibford Ferris PC	Zen Internet share	£33.43
29.04.20	Kirsty Buttle	Clerk Salary	£369.30
29.04.20	HMRC	Clerk Salary Income Tax	£33.00
29.04.20	Kirsty Buttle	Clerk Expenses	£104.72

iv) To note receipts received since the last meeting

06.03.20	J&M Humphris	Burial Fee	£318.00
23.03.20	Town Estate Charity	Sibford Support Group grant	£250.00
30.03.20	Edd Frost & Daughter	Burial Fee	£318.00
14.04.20	Town Estate Charity	Defibrillator grant	£500.00
14.04.20	Town Estate Charity	Defibrillator grant	£500.00
17.04.20	Cherwell District Council	Precept	£4,675.00
21.04.20	Cherwell District Council	Grant	£96.25

Planning

11. Planning applications received

20/00954/F - Top Barn Farm Agriculture Building, Unnamed B4035 Single Carriageway 6811256, Sibford Gower. Creation of single dwellinghouse through conversion and partial re-building of existing barn with parking, amenity space, landscaping and associated works in replacement of dwellinghouse permitted under 18/01094/Q56.

20/00835/LB - Friends Meeting House, Temple Mill Road, Sibford Gower. Replace the two failed south-facing windows at the front of our Quaker meeting house with purpose-made hardwood windows and frames to match the originals.

20/01086/F – Muddle Barn Farm, Colony Road, Sibford Gower. Alterations and conversion of existing stable building to provide a gym and swimming pool and change of use of land to amenity land, providing tennis court associated with dwellinghouse replacing existing manège.

12. Planning decisions received

20/00528/TCA – Burdrop Farmhouse, Street heading north from Acre Ditch, Burdrop. T1 x Hybrid Poplar – fell. **Approved.**

13. Other planning issues

Community Development

14. Updates and discussion

- i) Sibford Support Group
- ii) Defibrillator installation
- iii) Speeding Group Update
- iv) Pond Group Update

15. Dates for future meetings



Signed:

Parish Clerk

Date: 6th May 2020