

Sibford Gower Parish Council

Minutes of the meeting held on **Wednesday 11th March 2020** at 7.30pm in the ICT Suite Sibford Gower Endowed Primary School.

Councillors Present: David Allen, Roger Mallows, Hugh Pidgeon (Chair)

In attendance: The Clerks, Vanessa Mulley and Kirsty Buttle, and 9 other members of the community.

Meeting Recordings

No requests received to record the meeting.

- **Welcome & Introduction** – Cllr Pidgeon welcomed those present.
- **Apologies** – Andrew and Josephine Finding, Sue Tompkins, Cllr Amanda Ransom.
- **Declaration of Pecuniary Interests** – None.
- **Minutes of Previous Meeting**
 - Review, confirm & sign off – The minutes of 10th Dec and 5th September were proposed, agreed and duly signed.
 - Matters arising not covered by Agenda – Defibrillator – Cllrs are working closely with Sibford Ferris Parish Council, Sibford Gower School and the Village Hall to create this facility that will be for use by the school and the village and located at the Village Hall. The equipment to be purchased has been agreed and Cllr Allen is dealing with this. Save a Life training will be advertised locally when organised.
- **Correspondence**
 - Clerk – The Cllrs expressed their heartfelt thanks to Vanessa Mulley for her hard work during her time as the Parish Clerk/RFO with her local knowledge being a great asset to the PC. The PC have appointed Kirsty Buttle as the new Parish Clerk/RFO.
 - Guidance has been received regarding coronavirus from OALC – Cllr Pidgeon has put the information on the PC website. The PC are not required to do anything specific at the moment but will act on any further guidance received if any action is required.
 - E-mails have been received from the Village Hall and the School thanking the PC for donations.
- **Assets & Services**
 - Any issues with: Burial Ground; Millennium Field; Miriam Tebbs' Land – Defer to next meeting as Cllr Pidgeon would like to discuss this further with the new clerk. **Clerk to arrange meeting with Cllr Pidgeon to discuss.**
 - Management proposals – At the December meeting the PC agreed to commission a consultancy report. Cllr Pidgeon had a meeting with Jeremy of Sacha Barnes and he has provided a proposal. Cllr Allen will take on the leadership of that initiative and has arranged a meeting with Jeremy Sacha on 31st March. The consultancy is likely to cost more than the £500 budgeted in the 2020/21 budget but the PC expect to have a surplus which should cover any additional costs.
- **Finance**
 - Banking: receipts; delegated payments; cheques to sign – Donations have been paid. See Appendix.
 - Current year Budget progress – A surplus is forecast for this year as there was more income than expected due to a larger VAT refund, burial fees and £500 from the Town Estates Charity for pond planting. Expenditure is lower than previously partly due to the move to internet banking and the exemption from external audit. 2% increase on precept.
 - Other Finance matters – None.

- **Planning**

- Lists of applications: responses submitted; decisions received; to be reviewed – See Appendix. There is no resolution on the Hook Norton road application in Sibford Ferris at the moment. Mawles Farm Barn – The architect has contacted a councillor today to ask if the parish council will review some amended plans. The plans have not been submitted to CDC at this point so it was agreed that Cllr Mallows should seek guidance from CDC regarding how to proceed. A planning meeting was planned for 25th March to discuss this application (if appropriate) and any other applications received before publication of the agenda.
- Planning Committee minutes sign off – Defer to next meeting.
- Amendment to Terms of Reference – It was proposed that due to availability of councillors it may be beneficial to amend the quorum of the committee to 2 councillors. The clerk advised that she does not believe this would be lawful and **agreed to seek advice on this.**

- **Highways & Footpaths**

- Spring Clean/Litter Pick – A date needs to be set for the litter pick. **Cllr Pidgeon to set a date with those who take part in the litter pick.**

- **Community Development**

- Previous issues & initiatives (progress update) – None.
- Annual Parish Meeting (APM) – It was agreed that the APM will be run as a community event with SFPC again this year. There will be some additional focus/structure offered by Community First Oxfordshire allowing parishioners from both parishes to discuss the issues that matter to them. The meeting will be held on 5th May 2020.
- Annual Parish Council Meeting – The annual parish council meeting will take place on 13th May 2020.
- Tree Planting – SFPC are considering planting on the piece of land they own and it is hoped parishioners will plant some trees within their own gardens/boundary. The VH committee have agreed to plant trees around the perimeter of the field but they don't have funding for that so are thinking of asking people to sponsor a tree/plant it/look after it etc. There may be some companies in Banbury who are striving to become carbon neutral who may be willing to fund some trees – this will be looked into along with other ways to get the trees funded. One person has asked that no more trees are planted on the Millennium Field as they feel it is a risk to dogs as they sometimes run into trees.
- Speeding Group Update – Unfortunately due to a communication issue the speed signs have been given to another parish but signs will be delivered by the County Council asap. The speeding group are looking at joining a Speedwatch scheme. Sibford School has come up with an initiative in the school to put together posters etc about speed/road safety and asking for parental feedback. A questionnaire has taken place. Line painting should take place in April. The councillors expressed their thanks to the parishioners who are working on this.
- Pond Group Update – A lot of the overgrown plants have been removed. The fish have been removed. £500 donation will be spent on planting in the wildlife pond. This is likely to take place at end of April and hoping to involve children from the school.

- **Future meetings**

- Provisional dates for future Parish Council & Planning Committee meetings – 25th March (planning), 5th May (APM), 13th May (PC meeting).

Meeting closed @ 8:39pm

Signed..... Date.....

APPENDICES

Appendix A to Minutes of SGPC Meeting – 11th March 2020

Planning Applications

Since the previous Meeting, the following planning applications had been considered and decisions received: -

Date	To be in by	App. ref	Site	Owner	Application	Comments	Council Decision
29/03/2019	19/04/2019	19/00485/LB	Goodmays Burdrop Banbury OX15 5RQ	Ms Nicola Heales	Reinstatement of the partition and door to the dining room; reinstatement of the ceiling to the master bedroom (bedroom 1); and reinstatement of correct detailing to the chimneys etc	No Comment	Granted subject to conditions
13/10/2019	04/11/2019	19/02129/F	Methodist Chapel Temple Mill Road Sibford Gower OX15 5RX	Mr. N. Alcraft	Variation of condition 2 (application form) 3 (windows doors & rooflights) 4 (timber storage shed) 7 (remedial stonework) of 18/02159/F - Condition 2. Make minor amendments to scheme outlined in attached drawings. Condition 3. Details of proposed new windows and rooflights	No Comment	Granted subject to conditions
15/10/2019	05/11/2019	19/02255/TCA	Temple Close, Temple Mill Road	Mrs Victoria Pougatch	T1 x Box tree - Remove as causing wall to bulge by up to 8" on a shared driveway.	No Comment	
06/11/2019	21/11/2019	19/02394/CLUE	Nicholas Corner Burdrop OX15 5RQ	Mr Thomas Woolhouse	Certificate of Lawfulness of Existing Use for a C3 residential dwellinghouse to confirm the extents of land within the residential curtilage of the property	Given that this information has already been determined through Planning Application 16/01576/CLUE, dated 19th October 2016, we are both surprised and curious that further clarification is being sought through the current application.	Lawful development certificate issued
25/11/2019	27/12/2019	19/02556/F	The Piggery, 5 The Colony, Colony Road, Sibford Gower, OX15 5RY	Ms Caroline Tucker	Proposed new double garage with ancillary accommodation above	In seeking to avoid any suggestion of the new building being identified as an independent new property, we would ask for an appropriate condition linking it to The Piggery. Subject to the above condition, we recommend approval.	Granted subject to conditions
11/12/2019	01/01/2020	19/02491/LB	Pond Cottage, Main Street, Sibford Gower, OX15 5RT	Mr Ian Parkinson	Replace the existing ornamental combed wheat straw block ridge with a simple flush ridge in combed wheat straw.	No Comment	Granted subject to conditions
?	?	19/02372/DISC	Muddle Barn Farm Colony Road Sibford Gower OX15 5RY		Discharge of Condition 8 (hard and soft landscape works) of 18/00793/F	No Comment	
08/01/2020	29/01/2020	19/02700/F	Mawles Farm, Main Street, Sibford Gower, OX15 5RW	Mr & Mrs Broom	Conversion of existing stone/brick barns to 1 no. dwelling and conversion of existing steel pole barn to 1 no. dwelling. Associated works including landscaping and new access	Strongly Objects with comments	
14/01/2020	04/02/2020	19/02967/F	Parsons Barn Farm Shutford Road Sibford Ferris OX15 5AD	Mr S G White	RETROSPECTIVE - Change of Use of a former agricultural building to form an egg storage, packing and distribution plant	Strongly Objects with comments	
17/01/2020	07/02/2020	20/00038/F	Highfield Main Street Sibford Gower OX15 5RT	Mr and Mrs Richard Thomas	Two storey side extension; alterations to existing lean-to at rear of property including roof to match existing and new glazing/sliding doors; application of new materials to existing dwelling including render and timber cladding	No Comment	Application withdrawn

Appendix B to Minutes of SGPC Meeting – 11th March 2020

Cheques issued/Bank Transfers made

85	13/01/2020	Bacs	£120.00	OALC	Understanding Audit course
86		Bacs	£120.00	OALC	Preparing for Audit course
87	29/01/2020	Bacs	£200.00	Sibford Gower Endowed Primary	Donation
88	17/02/2020	Bacs	£200.00	Sibford Scene	Donation

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		Bacs	£400.00	Village Hall	Donation
		Bacs	£500.00	Village Hall	Car Park Contribution
89	24/02/2020	Bacs	£55.00	Community First Oxfordshire	Membership Fee
90	27/02/2020	Bacs	£673.83	Vanessa Mulley	Wages
91	06/03/2020	Bacs	£140.42	OALC	Membership Fee