

SIBFORD FERRIS PARISH COUNCIL

Minutes of Parish Council Meeting held Monday, 15th January 2018 at 7.45pm in the Sports Hall Classroom, Sibford School.

Present at the meeting

Councillors Tim Huckvale (Chair), Maureen Hicks (Vice Chair), Ginny Bennett and Adrian Lamb, Graham Beacham (Clerk/RFO), District and County Councillor George Reynolds (until 8.10pm), District Councillor Douglas Webb, Chair of Sibford Gower Parish Council Oswyn Murray and one member of the public.

Apologies

None.

Declarations of Interest

None was declared against the items on the agenda.

Minutes of the previous meeting

The minutes of the meeting of 13th November 2017 were agreed and signed by the Chair as an accurate record.

Matters arising from the previous meeting not covered in agenda

02/13 Superfast Broadband for Sibford.

No change; still expected before the end of this year.

TH

19/14 Fitness equipment repairs and request for public access times on the MUGA.

Cllr Lamb has examined loose dampers on the surfer and is trying to obtain the special tool needed to tighten the bolts.

AL

The timings for public use are still not on display. Clerk to follow up with the school.

GrB

20/14 Cotswold Close Play Area

Overhanging trees have been cut back.

Splintering on upright of baby swing and seats in playhouse under Platform 4 still need checking.

AL

The quotation from Thomas Fox for the 2018/19 mowing season was reviewed and accepted. Clerk to inform Thomas Fox.

GrB

Cherwell DC have agreed to regularly empty the play area waste bin.

The wooden surfaces are becoming slippery; cleaning session to be arranged.

MH

Check arrangements with volunteers for carrying out playground inspections.

MH

Village maintenance

30/14 Damaged bench on Hook Norton Road does not need immediate repair. Item closed.

52/17 Dog waste bin for Woodway Road is being used and emptied. Item closed.

54/17.1 CPR/First Aid Training for the Sibfords

There had been no progress on this. Clerk to follow up with James Clarke.

GrB

125/17 Parish Council archive documents

Need to meet to go through the archives and draft an archive policy.

TH/GB/AS

120/17 General Data Protection Regulations (GDPR)

The proper approach to this is still unclear; awaiting further guidance.

01/18 Co-option to fill Casual Vacancy

Councillors will continue to seek candidates for both the Casual Vacancy and to stand in the May election.

All

02/18 Parking on Main Street

Comments had been received from a resident about inconsiderate parking on Main Street causing disruption to the early morning bus service. It was agreed to put a notice in the Sibford Scene asking for more care.

TH

03/18 Management of grit and grit bins

It was felt at present there was enough grit stored at the school and the grit bins were currently filled.

Correspondence

04/18 23.11.17 email notification of external auditor 2017/18 Moore Stephens

05/18 14.12.17 email London Oxford Airport Consultation

06/18 15.12.17 email RAF Brize Norton Consultation for Airspace Change proposal

07/18 23.12.17 Oxfordshire Association for the Blind Donation Request

08/18 21.12.17 email OCC Highways feedback requested on response to the snow in your area

09/18 09.01.18 email Oxfordshire Minerals and Waste Local Plan Part 2.

Planning

10/18 Minutes of the Planning Committee held 28th December

Approved as a correct record and signed by the Chair.

11/18 Notices of decisions received since the last meeting:

- 17/02004/F West Town House, Woodway Road: two storey rear extension – permitted.
- 17/02188/F Brambles Woodway Road: wooden goat house – permitted.
- 15/01829/CM N L Matthews Ferris Hill farm, Sibford Road, Hook Norton : continued operation of Ferris Hill Farm waste management facility – permitted.
- MW.0080/17 Banbury Plant Hire Ferris Hill Farm, Sibford Road, Hook Norton: continued use – permitted.
- MW.0066/17 K Dyer Land at Belle Isle Farm, Sibford Road, Hook Norton: additional capping to former quarry/ refuse tip – permitted.

Finance

11/18 Final salary payment for outgoing Parish Clerk

The outgoing Clerk had attended the November meeting and assisted the incoming Clerk in getting up to speed. It was agreed to pay her salary up to the end of November 2017.

TH

12/18 The Council agreed to accept the quote for ground maintenance 2018 by Thomas Fox Clerk to advise to Thomas Fox they were successful in their quote for work.

GrB

13/18 The Clerk reported on three training sessions offered currently by the OALC

The Council agreed for him to attend the two dealing with finance, however not to attend the training dealing with GDPR due to the mixed messages being received about it.

14/18 2018-19 budget and precept

The Council agreed to keep the budget and Parish Precept for 2018-19 unchanged at £6,858.00.

GrB

15/18 The Council agreed the cheques that were signed since the last meeting:

- 07.12.17 Thomas Fox invoice 23582 £44.40 for mowing play area x 2
- 08.12.17 Mr G .Beacham 12.12.17 salary £211.25

16/18 Payments agreed at the meeting:

- Mr G. Beacham salary 12.01.18 £211.25
- Zen website hosting service renewal for one year 12.01.18 £71.86.
- OALC Training End of Year Accounts £48.00
- Mr G. Beacham £27.30 clerk's expenses (£3.90 first class stamps x 6, £23.40 travel expenses).

Any Other Parish Matters

17/18 Ideas were discussed on what types of materials might be used on any new playground equipment that might be purchased.

18/18 The Chair to write to Anita Spencer, thanking the former clerk for her service to the Council and the Parish.

TH

19/18 Clerk to contact Barclays Bank to amend signatories on mandate and to receive statements to the new clerk's address.

GrB

20/18 Cllr Lamb suggested the cheques be written soon for the donations to the organisations in the budget, so they could be paid in this financial year.

GrB

Dates of Next Meetings

Monday 12th March (changed after the meeting at Chair's request to 19th March)

10th May Annual Parish Meeting

14th May Annual Meeting of Parish Council (first meeting of new council following election)

Meeting closed at 9.35pm.