

SIBFORD FERRIS PARISH COUNCIL

Minutes of Parish Council Meeting held Monday, 13th November 2017 at 7.45pm in the Sports Hall Classroom, Sibford School.

The meeting commenced at 7.45pm but was closed to the public until 8.15pm. The meeting was closed for the first 30 minutes to enable members to agree the appointment of Graham Beacham and for the employment contract to be signed.

Present at the meeting were: Councillors Tim Huckvale (Chair), Maureen Hicks (Vice Chair), Ginny Bennett and Adrian Lamb, Anita Spencer (outgoing Clerk/RFO), Graham Beacham (incoming Clerk/RFO from 8.15pm), District and County Councillor George Reynolds (from 8.40pm) and three members of the public (from 8.15pm).

Apologies: None.

Declarations of Interest: None was declared against the items on the agenda.

126/17 Clerk's appointment It was agreed to appoint Graham Beacham as Clerk/Responsible Financial Officer from the commencement of the meeting and a contract of employment was duly signed.

Members of the public then joined the meeting.

Minutes of the previous meeting: the minutes of the meeting of 14th September were agreed and signed by the Chair as an accurate record.

122/17 Co-option of new councillor following confirmation from CDC that no by-election was demanded, the Council agreed to consider possible candidates and have this action as an agenda item for the next meeting.

Matters arising from the previous meeting not covered in agenda:

02/13 Superfast Broadband for Sibford.

No change before end of 2018.

TH

19/14 Fitness equipment repairs and request for public access times on the MUGA.

The space walker was no longer squeaking and Cllr Lamb was to look at loose dampers on the surfer. Peter Robinson (Business Manager at Sibford School till January 2018) had agreed to add timings for the fitness equipment to the notice board by the MUGA.

PR/AL

20/14 Cotswold Close Play Area.

- Overhanging trees still to be cut back – TH and AS agreed to do.
- Splintering on upright of baby swing needs sanding.
- Splintering on seats in playhouse under Platform 4 needs filling and smoothing.

TH/AS

Cllr Lamb would look at these two issues.

AL

- The quotation from Thomas Fox for the 2018/19 mowing season was awaited.
- The arrangement for emptying the play area bin was reviewed and the outgoing Clerk would include this query when in contact with CDC on a new litter bin near the Shop.

GrB

AS

Village maintenance.

30/14 Damaged bench on Hook Norton Road still to be repaired.

AL

54/16 White line re-painting has been completed. Item to be closed.

52/17 Dog waste bin for Woodway Road - update.

The bin was put up at the end of October and the Parish Council would be billed twice a year, retrospectively, in March and September. The cost would be £1.54 ex vat per week i.e. £32.34 in March 2018 (1 Nov to 31 March) and £40.40 in September; the bin had already been emptied and would be done on Tuesdays.

54/17.2 Parking problems on Hook Norton Road.

The problem area was down from Sibford School's new entrance, where a lot of vehicles were parked in such a way that it was difficult for people coming out of Cotswold Close and Back Lane.

There were several building works being carried out in the area currently and it was hoped this situation would ease following their completion. The item could be closed.

54/17.1 CPR/First Aid Training for the Sibfords.

James Clarke had been given information on booking the hall for a training session for villagers and it was agreed to follow this up.

GrB

124/17 Request from CDC for volunteer health walks leader - update.

Cllr Hicks had forwarded the request to the Sibfords walking group leader and a response had been sent to CDC by the group. The item could be closed.

125/17 Parish Council archive documents.

It was agreed that TH, GB and AS would meet to go through the archives and draft an archive policy.

TH/GB/AS

120/17 General Data Protection Regulations (GDPR).

Awaiting dates for training for councillors and clerks.

GrB

Planning.

127/17 Development proposals for Hook Norton Road – since the public meeting on 20 September there had been no further news on the development proposals.

128/17 Draft minutes of Planning Meeting of 26th October were agreed and signed.

129/17 14.09.17 Letter from resident re. housing proposals to Hook Norton Road and Cherwell Local Plan and response noted (retrospective).

130/17 18.09.17 email from Cllr Reynolds with clarification on Cherwell Local Plan implications for Sibford Ferris - noted.

131/17 23.10.17 email OCC Oxfordshire Housing Survey 2017-deadline 17th November. To be put on noticeboard.

TH

132/17 01.11.17 17/01981/F Pheasant Plucker's Inn Burdrop change of use from A4 to C3 - copy of Sibford Gower Parish Council submission to CDC Planning received – noted. OM advised the application would be considered by the Planning Committee on 23 November.

133/17 Planning applications received since the last meeting were discussed and comments agreed:

- 17/02188/F The Brambles, Woodway Road: a wooden building set on concrete under a corrugated bitumen roof with stable-like partitions within to house goats. No objection or comments.

134/17 Notice of decisions received since the last meeting noted:

- 17/00321/TCA Woodside Main Street: T1 x Leylandii : fell; T2 x Cypress: fell; T3 x Variegated cypress: fell; G1 x 3 Cypress: fell - permitted.
- 17/00343/TCA Meadow View Main Street T1 & 2 x Beech: crown reduce by approx. 3m and raise over drive; T3 x Sycamore: part of the above group, reduce similarly to balance; T4 x Field Maple: reduce extended limb over garage and crown clean/thin by 15% - permitted.
- 16/02150/F Installation of 21 metre RT Swann Lattice tower on land adjacent to B4035 - appeal against refusal upheld. Chairman learned from applicant that tower could be in place before end of year.
- OM reported that appeal against refusal of 16/01563/F at Muddle Barn Farm, Sibford Gower, had been upheld.

Correspondence.

135/17 14.09.17 email OCC re National Highway & Transport Public Satisfaction Survey - member consultation – expired – item closed.

136/17 15.09.17 email OCC re Emergency Planning - form to be completed by incoming Clerk. AS would ask Peter Robinson whether the School was prepared to continue to offer premises for emergency use.

137/17 21.09.17 email Open Spaces Society re. loss in 2026 of historic footpaths etc. not included in OCC Definitive Maps - on website.

138/17 04.10.17 email Thames Valley Police request to include Hidden Harm Logo in public information spaces – TH would put on website

139/17 10.10.17 email Thames Valley Police, Police and Crime Plan- Summary for the Thames Valley 2017-2021. TH would put on website

140/17 13.10.17 email CDC re Liaison Meeting 8 November – report received from Cllr Bennett covered:

- Traveller encampments
- CDC taking over Castle Quay 1 and proposed development CQ2.
- Situation with Icelandic Bank refunding
- New housing
- Local Plan 2, which GR advised had been put back to middle of 2018 due to delays with the Partial Review of Local Plan 1.

141/17 18.10.17 email OCC Oxfordshire Transport and Access to Services 2017-survey. Chairman to complete

142/17 26.10.17 email James Clarke of Community First Responders - request for householders to clearly display house names and/or numbers for the emergency services. It was agreed to consider a village plan with house names for noticeboard. Clerk to put piece in Sibford Scene re. displaying house names/numbers

143/17 01.11.17 email NHS England (South Central) reference in-surgery dispensaries - decision that rural areas are within a Controlled Locality Determination – noted.

144/17 06.11.17 email NHS South, Central and West Commissioning Support Unit re. workshops on the future of GP and primary care in Oxfordshire. Two workshops local, one in Banbury and one in Chipping Norton. No one available to attend.

Finance.

145/17 Cheques signed since the last meeting were agreed:

- 29.09.17 Glasdon UK Limited £222.79 for dog waste bin and fixings.
- 29.09.17 Thomas Fox invoice 23240 £44.40 mowing at Cotswold Close Play Area.
- 26.10.17 Thomas Fox invoice 23241 £22.20 mowing at Cotswold Close Play Area.

GrB

AS

TH

TH

TH

AS

146/17 Payments agreed and made at meeting:

- Mrs A. Spencer £4.00 Clerk's expenses (bin bags for Cotswold Close Play Area).

147/17 Receipts since last meeting :

- 13.09.17 Cherwell District Council precept payment £3429.00 by BACS.

148/17 Bank reconciliation to 13 November agreed.

149/17 Budget/Actual Comparison to 13 November reviewed and agreed.

150/17 VAT repayment claim for £237.69 noted.

151/17 02.10.17 email Zen Internet re increase in monthly charge from £3.99 to £4.99 noted.

152/17 2018/19 draft budget set – councillors agreed to retain precept amount from previous year and to cover difference between precept and budget from reserves.

153/17 As Cotswold Close play area was showing its age, it was agreed MH/GB would estimate remaining lifespan of equipment, and research potential cost of replacements and grants available.

**MH/
GB
GrB**

154/17 Requirement for Clerk training - discussed and training dates for 2018 to be advised.

Any Other Business.

155/17 Litter bin by Sunnybank (now Old Post Office) - following removal by resident, action to replace discussed and agreed. TH to speak to new owners.

**TH
AS
GR**

AS to chase CDC for policy on emptying litter bins.

Awaiting information on highways boundary from OCC - Cllr Reynolds to chase.

156/17 Remembrance Day Wreath - to note the wreath had been purchased and laid by David Stewart. Mr Stewart was thanked.

157/17 E-mail from resident enquiring about contact with landowner on Hawkes Lanes field - noted.

Date of Next Meeting

Monday 15th January 2018 at 7.45pm.

There being no further business, the meeting closed at 9.36 pm.