

SIBFORD FERRIS PARISH COUNCIL

Meeting of the Parish Council

Monday, 13 November in the Sports Hall Classroom, Sibford School
Meeting commences at 7.45 pm but closed to the public until 8.15 pm.

A G E N D A

1. Apologies
2. Declarations of Interest
3. Minutes of the previous meeting: 14 September 2017
4. Employment of new Clerk (members of the public excluded until 8.15 pm)
5. Co-option of new Councillor following confirmation from CDC that no by-election demanded – to be agreed
6. Matters arising from previous meeting
 - Superfast Broadband for Sibford Ferris update
 - Fitness equipment – update on repairs to space walker/surfer and re request to include public access times on Sibford School notice board; latest condition report to be considered and action agreed
 - Cotswold Close Play Area – update on overhanging trees; latest condition report to be considered and action agreed; purchase of bin bags; mowing contract 2018/19 to be discussed and action agreed
 - Damaged bench on Hook Norton Road - update
 - White line re-painting - update
 - Dog waste bin for Woodway Road – update
 - Parking problems on Hook Norton Road – update
 - CPR/First Aid training for the Sibfords – update
 - Request from CDC for volunteer health walks leader – update
 - Parish Council archive documents – update
 - General Data Protection Regulation (GDPR) - update
7. Planning
 - Development proposals for Hook Norton Road – follow-up to public meeting on 20 September to be noted
 - Draft minutes of Planning Meeting of 26 October to be agreed and signed
 - 14.9.17 Letter from resident re housing proposals for Hook Norton Road and Cherwell Local Plan and response to be noted
 - 18.9.17 Email from Cllr Reynolds with clarification on Cherwell Local Plan implications for Sibford Ferris to be noted
 - 23.10.17 Email OCC Oxfordshire Housing Survey 2017 (deadline 17 November) – request to householders in receipt of the survey to complete by 17 November – action to be agreed
 - 1.11.17 17/01981/F Pheasant Plucker's Inn Burdrop change of use from A4 to C3 copy of Sibford Gower Parish Council submission to CDC Planning received – to be noted
 - Planning applications received since the last meeting to be discussed and comments agreed:
 - 17/02188/F The Brambles, Woodway Road: a wooden building set on concrete under a corrugated bitumen roof with stable-like partitions within to house goats.
 - Notices of decision received since the last meeting to be noted:
 - 17/00321/TCA Woodside Main Street: T1 x Leylandii: fell; T2 x Cypress: fell; T3 x Variegated cypress: fell; GI x 3 Cypress: fell - permitted
 - 17/00343/TCA Meadow View Main Street T1 & 2 x Beech: crown reduce by approx. 3m and raise over drive; T3 x Sycamore: part of the above group, reduce similar to balance; T4 x Field Maple: reduce extended limb over garage and crown clean/thin by 15% - permitted
 - 16/02150/F Installation of 21 metre RT Swann Lattice tower on land adjacent to B4035 – appeal against refusal upheld

8. Correspondence

- 14.9.17 email OCC re National Highway & Transport Public Satisfaction Survey – member consultation – action agreed to be noted
- 15.9.17 email OCC re Emergency Planning – form to be completed by incoming Clerk
- 21.9.17 email Open Spaces Society re loss in 2026 of historic footpaths etc not included on OCC Definitive Maps – action to be noted
- 4.10.17 email Thames Valley Police request to include Hidden Harm logo in public information spaces – action to be agreed
- 10.10.17 email Thames Valley Police Police and Crime Plan – Summary for the Thames Valley 2017-2021 – action to be agreed
- 13.10.17 email CDC re Liaison Meeting 8 November – report to be received from Cllr Bennett
- 18.10.17 email OCC Oxfordshire Transport and Access to Services 2017 – survey: action to be noted
- 26.10.17 email James Clarke of Community First Responders – request for householders to clearly display house names and/or numbers for the emergency services – action to be agreed
- 1.11.17 email NHS England (South Central) reference in-surgery dispensaries – decision that rural areas are within a Controlled Locality Determination – to be noted
- 6.11.17 email NHS South, Central and West Commissioning Support Unit re workshops on the future of GP and primary care in Oxfordshire – to be discussed and action agreed

9. Finance

- Cheques signed since the last meeting to be agreed:
 - 29.9.17 Glasdon UK Limited £222.79 for dog waste bin and fixings
 - 29.9.17 Thomas Fox invoice 23240 £44.40 mowing at Cotswold Close Play Area
 - 26.10.17 Thomas Fox invoice 23441 £22.20 mowing at Cotswold Close Play Area
- Payments to be agreed and made at the meeting:
 - Mrs A Spencer £4.00 Clerk's expenses
- Receipts since last meeting: 13.9.17 Cherwell District Council precept payment £3429.00 by BACS
- Bank reconciliation to 13 November to be agreed
- Budget/Actual Comparison to 13 November to be agreed
- VAT repayment claim for £237.69 to be noted
- 2.10.17 email Zen Internet re increase in monthly charge from £3.99 to £4.99 to be noted
- 2018/19 draft budget to be set
- Requirement for Clerk training – to be discussed and action agreed

10. Any Other Business

- Litter bin by Sunnybank (now Old Post Office) – following removal by resident, action to replace to be discussed and agreed.
- The Remembrance Day wreath – to note that the wreath has been purchased and a resident will lay it

11. Date of Next Meeting