

SIBFORD FERRIS PARISH COUNCIL

Minutes of Parish Council Meeting held Thursday, 14th September 2017 at 7.45pm in the Sports Hall Classroom, Sibford School

Present at the meeting were: Councillors Tim Huckvale (Chair), Maureen Hicks (Vice Chair), Ginny Bennett and Adrian Lamb, Anita Spencer (Clerk/RFO), District and County Councillor George Reynolds (from 8.25pm), Oswyn Murray and Gil Soden of Sibford Gower Parish Council, James Clarke of South Central Ambulance Service (SCAS), and 17 members of the public

Apologies: None

Declarations of Interest: None was declared against the items on the agenda.

Minutes of the previous meetings: the minutes of the meeting of 3 July were agreed and signed by the Chair as an accurate record.

054/17.1 Proposal to support CPR/First Aid training for the Sibfords with SCAS

James Clarke gave a presentation on the Community First Responder Scheme and stressed the importance of minimising the time between a cardiac arrest and remedial treatment. He advised that the best way to do this in a rural area, where paramedic response times could be outside of the critical time window for a successful outcome, was to train as many members of the public as possible both in CPR and the use of public-access defibrillators (PADs), to provide local public-access defibrillators for them to use, and to have a well-staffed voluntary Community First Responder (CFR) team locally, all of which would improve the survival and recovery chances of a heart-attack patient. In response to queries about the difficulties in obtaining training for volunteers for the CFR scheme previously, Mr Clarke explained that SCAS covered a large area and that its scale had probably contributed to the organisational difficulties. He advised that the CPR scheme in Oxfordshire had now been divided up into ten areas which would make it more responsive and efficient. It was agreed as a first step to collaborate with Mr Clarke to set up a CPR/first aid training event for the Sibfords.

Mr Clarke was thanked for attending the meeting and he left at the end of the discussion.

Matters arising from the previous meeting:

02/13 Ongoing – Superfast broadband for Sibford Ferris

TH reported that the faster service was expected to be provided at the end of 2018 - noted.

TH

19/14 Ongoing – Fitness equipment

AL confirmed that he would repair the noisy bearing on the space walker and the Clerk reported a loose damper on the surfer which he would also attend to.

AL

20/14 Ongoing – Cotswold Close play area

The Clerk reported that trees were overhanging the multi-play equipment and it was agreed that a working party would be organised to cut them back. Clerk to liaise for a suitable date.

All

30/14 Outstanding – Damaged bench on Hook Norton Road

AL would attend to repairs to the bench.

AL

054/16 Outstanding – Highways matters – white line re-painting

It was noted that position markers had been applied and that re-painting was expected imminently. Retain item until work complete.

110/16 Outstanding – Proposals to improve communication with the parish

TH advised that feedback received from residents had been limited to a request for a bulletin board type service, such as Facebook. However, as it had been agreed that a Sibfords Facebook page for either or both of the parish councils would be problematic in its upkeep so this item would not be taken further and would be closed.

052/17 New Dog Waste Bin on Woodway Road

The Clerk reported that a "Retriever 35" bin in green had been ordered from Glasdon and would be fixed to the footpath sign post on the first bend in Woodway Road. Retain item until bin in place.

053/17 Proposal for a Village Logo

It was agreed to shelve this item for future consideration and it would be closed.

054/17.2 Parking Problems on Hook Norton Road

It was noted there had been no improvement on the parking in this area. After discussion about a bottleneck on Main Street by Malvern House caused by inconsiderate parking, it was agreed to put a notice in the Sibford Scene appealing for car owners to ensure space for passing traffic is preserved when they park in that area.

AS

055/17 Cherwell Parish Liaison Meeting 21 June – Community Transport Needs

Following a notice in the Sibford Scene asking if residents had transport needs not covered by existing commercial and voluntary services, there had been no feedback and the item could be closed.

Planning

098/17 Minutes of Planning Meeting 13 July

The minutes were agreed as an accurate record and signed by the Chair.

099/17 Development proposals for Hook Norton Road and Public Meeting 20 September

TH summarised for those present the history of the site now put forward by developer Land & Partners for a housing scheme for 20 to 30 homes. The meeting organised by the developer in Sibford Village Hall on 20 September to publicise the proposals was noted. Members of the public present but not able to attend the public meeting were asked to add their questions and comments to those already received by TH, and these would be displayed on the Sibfords website prior to the meeting and communicated to the developer. The list of comments and questions is included in Appendix 1 to these minutes.

100/17 17/01737/F Change of use from agricultural to dog day care and extension of existing building on OS 4702, Hawkes Lane, Sibford Gower

Both the applicant and objectors were in attendance at the meeting. Members of the public stated their concerns, in particular about potential noise from barking dogs, traffic issues and the implications of a change of use. In view of a lack of detail in the application as at the date of the meeting, the applicant was asked to provide clarification and answer questions from the public and councillors. During discussion, it was decided that it was not appropriate to respond to the application until all the details were formally available and that it would be re-considered at a planning meeting following receipt of the formal consultation document. The date of the planning meeting would be made known to neighbours of the application site and advertised in the usual way.

All

Following this item, all members of the public left the meeting.

101/17 MW.0066/17 Land at Belle Isle Farm – application for additional capping to former quarry/refuse tip

It was agreed there was no objection to the capping of the area with soil.

102/17 Notices of Decision

The following notices of decision received since the last meeting were noted:

- 17/01087/Q56 Austin Grounds Farm conversion of existing agricultural building and an equal area of land to residential use – permission granted with conditions
- 17/01359/F April Cottage, Main Street dropped kerb to existing driveway – permission granted with conditions

103/17 Appeal against refusal of 16/02150/F installation of 21 metre RT Swann Lattice tower on land adjacent to B4035 18 July

This was noted and the item retained pending the decision of the Planning Inspector.

AS

104/17 Garden clearance at Woodside

It was noted that a query from a resident about the clearance of vegetation in the Conservation Area had been referred to the District Council and AS was asked to find out if any action had been required.

AS

105/17 Preservation of Trees in the Parish

It was agreed to put a notice in the Sibford Scene to remind residents living in the Conservation Area of the regulations regarding work to trees.

AS

Correspondence

106/17 7.8.17 NHS England South Central Pharmacy Team re controlled Locality Determination – Banbury and surrounding towns, villages and hamlets – it was noted that a response to the consultation had been made in support of the in-surgery pharmacy in Burdrop.

107/17 1.9.17 Email from resident re increase in traffic following closure of Gate Hangs High to Wigginton crossroads – it was agreed not to take action as there were only two more weeks of closure.

108/17 4.9.17 Cleanslate charity by email request for donation – councillors agreed to maintain the decision to donate only to charities that specifically served and benefitted residents of the parish.

The members of Sibford Gower Parish Council left the meeting after this item.

Finance

109/17 Clerk's Pension

It was noted that the staging date for auto-enrolment had been brought forward to 13 July 2017 and the council's obligations had been fulfilled. This item could be closed.

110/17 Bank Transfers since the last meeting

It was noted that all funds had been transferred from the deposit to the current account on 18 July as agreed at the 3 July meeting. The deposit account was no longer in use and this item could be closed.

111/17 Cheques signed since the last meeting

The following cheques were agreed:

- 13.7.17 John Hicks £112.32 for play area inspections
- 13.7.17 Thomas Fox Landscaping £66.60 for mowing at Cotswold Close Play Area
- 11.8.17 Sue Rowley £60.00 for internal audit
- 11.8.17 Thomas Fox Landscaping £44.40 for mowing at Cotswold Close Play Area

112/17 Payments

The following payments were agreed and cheques signed at the meeting:

- Thomas Fox Landscaping £44.40 for mowing at Cotswold Close Play Area (inv. 23043)
- Mrs A Spencer £1519.91 Clerk's wages April to September 2017
- Mrs A Spencer £12.48 Stationery
- Sibford Gower Parish Council £1138.00 for half-share of churchyard and burial ground mowing fees
- Royal British Legion £50.00 for Remembrance Day wreath

The following payment was agreed pending receipt of the goods and invoice:

- Glasdon UK Limited £222.78 for "Retriever 35" dog waste bin in green with post fixings

113/17 Receipts since last meeting: none.

114/17 Bank reconciliation to 14 September 2017

The bank reconciliation was checked against the payments and receipts records and the bank statements, and was agreed and signed by GB.

115/17 Budget/Actual Comparison to 14 September 2017

The budget/actual comparison was checked against payments made and due for the period and agreed.

116/17 Insurance Renewal 1 June 2017 for one year

It was noted that the insurance renewal documentation had been received. This item could be closed.

117/17 Completion of Annual Return to 31 March 2017

The receipt of the Notice of Conclusion of Audit 2016/17 with no issues arising was noted and the completed Annual Return was agreed.

118/17 VAT Return

It was noted that the VAT return was outstanding but would be completed shortly on line.

AS

119/17 Confirmation of amended bank details

It was noted that bank details had been amended with Cherwell District Council on 18 July and the Clerk was to verify as soon as possible the receipt of the second precept payment to the current account.

120/17 General Data Protection Regulation (GDPR)

It was noted that this regulation would be enforced in May 2018 and further details were awaited. Item to be retained.

121/17 Clerk's Resignation

It was noted that there had been no applicants for the post to the date of the meeting.

Any Other Business

122/17 Resignation of Councillor

It was noted with regret that Peter Robinson had resigned from the parish council. Notices of vacancy had been posted on the notice board and on the Sibfords website and the Returning Officer had been advised. The Clerk was asked to write to PR with thanks for his valuable service on the parish council.

AS

123/17 Public Access to Fitness Equipment

It was agreed to ask Sibford School to add the public access times for the equipment to the notice board by the MUGA area. The Clerk was asked to contact Peter Robinson on the matter.

AS

124/17 Health Walks

Following a request from Sue Marchand of the District Council for a volunteer health walk leader, it was agreed that MH would make Ms Marchand aware that there was a successful walking group in the Sibfords.

MH

125/17 Parish Council Archive Documents

AL reported receipt of parish council documents formerly kept by the late John Simms. It was agreed to organise a small working group to sort the papers for retention or disposal.

AS

Date of Next Meeting

Monday, 13 November at 7.45pm

There being no further business, the meeting closed at 10.09 pm.

APPENDIX 1 – MINUTES OF SIBFORD FERRIS PARISH COUNCIL MEETING 14 SEPTEMBER 2017

QUESTIONS AND COMMENTS FOR PUBLIC MEETING 20 SEPTEMBER 2017

- 1) What other developments have Land & Co been involved in, how did they start out and what were people's views of the finished product?
- 2) Is the village's infrastructure sufficiently robust to accommodate numbers of new houses?
- 3) There will be approximately double the number of cars to the number of houses with implications for the roads in and around the village.
- 4) Need to think about the visual impact both for the immediate neighbours and also from further away.
- 5) Need to think about the preservation of hedgerows, wildlife etc.
- 6) Construction traffic should be directed away from the village centre.
- 7) What else might the village get out of any development? Suggestion of alternative entrance for Sibford School on the east side.
- 8) Would releasing one piece of land for development lead to other sites being developed? The concern is that the spine road could be extended to Woodway Road. (The point was made that putting the power lines that cross part of the site underground will be costly and any developer would want to dilute those costs by maximising the number of houses.)
- 9) The visual impact on the southern approach road was brought up in the previous application for housing and this is intended to use more of the field so should that not again be a concern?
- 10) LP2 identified the field behind the proposed site for 20 houses. If the current proposal goes ahead it could landlock the smaller site the owner of which might wish to forestall by developing it in conjunction with the larger site, resulting in a development of closer to 50 houses.
- 11) CDC are looking for high density on new developments and if the whole site were developed at that density there would be 180 houses.
- 12) On the subject of the exacerbation of existing traffic problems by potential increases in traffic movements, the Hook Norton Road/Woodway Road junction corner already sees a large number of near misses.
- 13) Developers should be made aware of the Community Plan.
- 14) CDC's LP1 does not support sizeable development in this area.
- 15) CDC was looking for 13,000 homes for this area and this number has pretty much already been identified.
- 16) In LP1 the Sibfords are given a Category A rating. The target for Category A villages was 750 homes. In one of the recent updates, 477 applications had already been received and accepted, leaving 270 to be allocated.
- 17) How many houses in recent village developments have been taken up by local people? Can this information be requested?
- 18) Do Land & Partners do the development themselves? It needs to be made clear that they may intend to hand the development over to another party.