

SIBFORD FERRIS PARISH COUNCIL

Annual meeting of the Parish Council
Thursday, 25 May 2016 at 7.45pm in the Sports Hall Classroom, Sibford School

A G E N D A

1. Apologies
2. Election of Chair and Vice-Chair
3. Declarations of Interest
4. Minutes of the previous meeting: 13 March 2017
5. Matters arising from the previous meeting
 - Superfast Broadband for Sibford Ferris update
 - Affordable housing on the Hook Norton Road update
 - Fitness Equipment update and decision on any action required
 - Cotswold Close Play Area update and decision on any action required; risk assessment from contractor; amended risk assessment; tree work; new bench; cleaning of wooden structures; repairs to Platform 1
 - Damaged bench on Hook Norton Road update
 - Revised Publication Scheme update
 - Footpath sign at the Brambles, Woodway Road update
 - Highways matters update including white line painting and removal of dead horse chestnut tree
 - Proposals to improve communication with parish – TH report on social media training
 - Stone extraction on Hook Norton Road update
 - Johnsons Coaches bus service – update on request for two-way timetables
 - Thames Valley Police – policing priorities update
 - Discussion and decision on the need for a dog bin on Woodway Road
 - Proposal for a village logo - update
 - Annual Parish Meeting 2017: matters arising not covered under the meeting's agenda, including the Community First Responder scheme; problems caused by parking; kerbstone repairs at Ferris Court; the future of the Horton Hospital; "Great Get Together" proposals.
6. Correspondence
 - 16.5.17 Cherwell District Council re revised date for Cherwell Parish Liaison Meeting (21 June)
7. Finance
 - Clerk's pension update
 - Bank Transfers – £2000 from deposit to current on 14 March to be noted
 - Payments made since last meeting:
 - 100706 4.4.17 Mr A Lamb £30.37 for protective equipment for cleaning Cotswold Close play area equipment (2016/17)
 - 100707 4.4.17 Mrs A Spencer £33.43 for clerk's expenses (2016/17)
 - 100708 4.4.17 Thomas Fox Landscaping £44.40 for mowing at Cotswold Close play area (2016/17)
 - 100709 4.4.17 Community First Oxfordshire £55.00 membership (2016/17)
 - 100710 8.5.17 Cherwell District Council £30.00 Cotswold Close play area rent
 - 100711 8.5.17 Thomas Fox Landscaping £22.20 for mowing at Cotswold Close play area
 - 100712 8.5.17 Lamb & Gilkes £408.00 for new bench at Cotswold Close play area
 - Cheques to be agreed and signed at meeting: None

- Receipts since last meeting:
 - 23.03.17 S Tustain £5.00 rent for Pitch Hill Field 2017/18
 - 12.04.17 Cherwell District Council £3,429.00 precept 1st instalment
 - 19.04.17 Cherwell District Council £46.24 precept grant
 - Bank reconciliation to 31 March 2017
 - Bank reconciliation to 25 May 2017
 - Budget/Actual Comparison 2016/17 to 31 March
 - Budget/Actual Comparison 2017/18 to 25 May
 - Explanation of significant variances 2016/17 to be agreed
 - Confirmation of review of registers of interest
 - Insurance renewal 1 June – decision on quotations received
 - Review and agreement of Internal Audit Report
 - Review and agreement of Fixed Assets Register
 - Agreement of Section 1 of Annual Return 2015/16
 - Agreement of Section 2 of Annual Return 2015/16
8. Planning
- CDC Consultations: Partial Review of Local Plan (Part 1) and Local Plan Part 2 update
 - Planning Application to be discussed and a response agreed: 17/00923//F Demolition of existing garage and separate workshop and erection of new garage and workshop, two-storey extension etc, Faraday House, Woodway Road
 - Notices of Decision received since last meeting:
 - 16/01270/F – The Old Court House, permission granted for single storey rear and side extensions, conversion of garage and erection of detached garage
 - Proposals for low cost development on the Hook Norton Road - update
9. Any Other Business
10. Date of Next Meeting