

# SIBFORD FERRIS PARISH COUNCIL

Meeting of the Parish Council  
Monday, 13<sup>th</sup> March 2017 at 7.45 pm in the Sports Hall Classroom, Sibford School

## A G E N D A

1. Apologies
2. Declarations of Interest
3. Minutes of the previous meetings to be agreed and signed: 16 January 2017
4. Matters arising from the previous meeting:
  - Superfast Broadband for Sibford Ferris update
  - Affordable Housing update/Amenity Land/TOE2 Funding update
  - Fitness Equipment – rusting on the space walker update; agree purchase of inspection; review risk assessment
  - Cotswold Close Play Area: update on state of wooden equipment; agree purchase of replacement seat near digger pit; tree works update; cleaning update and agree risk assessment for cleaning operation; agree purchase of inspection; review risk assessment
  - Damaged bench on Hook Norton Road update
  - Assets of Community Value: Pheasant Plucker's Inn update
  - Revised Publication Scheme update
  - Damaged footpath sign Woodway Road update
  - Highways matters updates to be considered:
    - Cutting back of overhanging vegetation opposite Little London garden
    - Repainting of white lines
    - Dead horse chestnut tree on Hook Norton Road
    - School hedge growing over road between Malvern House and Lanes End
  - Recommendations following Chairmanship Training to improve communications and engagement with the community, including Facebook – update
  - Car parking kerbside and on verges – update
  - Spring Clean on 11 March – report
  - Stone extraction on Hook Norton road - update
5. Street light Cotswold Close reported not working
6. Request to Johnsons Coaches for two-way timetables for the bus stops and any response to be noted
7. Annual Parish Meeting – Agenda to be discussed and agreed.
8. Correspondence
  - 25.1.17 Paul Salway by email enquiring about Sibford Ladies Cricket Team of 1921 – update from MH to be noted
  - 4.2.17 High Sheriff of Oxfordshire – note letter re unpaid carers and intention to call a meeting
  - 4.2.17 Oxfordshire County Council – information on “One Oxfordshire” campaign to create a unitary council – report from GB on meeting 15 February
  - 17.2.17 Cherwell District Council Democratic and Elections Team email on the removal of electors from the register – to confirm agreement on joint notice for the Sibford Scene
  - 1.3.17 Thames Valley Police – confirmation of the list of priorities for Sibford Ferris to be confirmed (parking, speeding, anti-social behaviour)
9. Finance
  - Bank Transfer to be agreed: £1500.00 from the deposit to the current account to cover Clerk's wages payment and purchase of new seat
  - Cheques signed since the last meeting to be agreed:

- Cheque No. 100702 OALC £42.00 for Social Media training 17.5.17
- Cheque No. 100703 Zen Internet Ltd £57.46 for subdomain to 11.1.18
- Acknowledgements of donations received from Banbury CAB and Sibford Village Hall to be noted
- Cheques to be agreed and signed at meeting:
  - Oxfordshire Association of Local Councils £133.07 subscription 2017-18
  - Mrs A Spencer £1254.11 wages
- Receipts since last meeting to be noted and agreed:
  - 17.2.17 Sibford Gower District Council £23.94 contribution to subdomain costs to 11.1.18
  - 28.2.17 Cherwell District Council New Homes Bonus £789.90 by BACS
- Bank reconciliation to 13 March 2017 to be reviewed and agreed against bank statements
- Budget/Actual Comparison to 13 March 2017 to be reviewed and agreed
- Budget/Actual Comparison for 2017/18 to be reviewed and agreed
- Appeal letter from South Central Ambulance Charity to be considered
- Section 137(4)(a) Local Government Act 1972 for 2017/18 figure of £7.57 per elector to be noted
- Registers of Interests to be reviewed
- Insurance renewal to be reviewed
- Financial Risk Assessment to be reviewed and agreed
- Assets Register to be reviewed and agreed
- Effectiveness of Internal Audit to be reviewed and agreed
- Internal Audit Test to be reviewed and agreed
- Internal auditor appointment to be considered and agreed
- Date of external audit to be noted

#### 10. Planning

- Cherwell District Council Consultations: Partial Review of the Cherwell Local Plan (Part 1): Options Consultation - update
- Planning Applications received since last meeting – none.
- Notices of Decision received since last meeting:
  - 16/00356/TCA 3 Folly Court – fell 1 x Birch – permission granted
  - 16/00361/TCA 2 Mannings Close – fell 1 x Lawson – permission granted
  - 16/02116/F 7 Walford Road – erect barn – permission refused
  - 17/00020/F Pheasant Plucker’s Inn Burdrop – erection of storage shed – permission granted
- Notification from district council that BT payphone and kiosk will be removed in due course to be noted
- To note and consider representation to Oxfordshire County Council Consultation on Proposed Main Modifications to Oxfordshire Minerals and Waste Local Plan: Part 1 Core Strategy and Sustainability Appraisal Report Update, closing date 20 March 2017
- 26.2.17 Email from developer with proposition to build starter/downsizer homes on the Hook Norton Road to be noted and update provided

#### 11. Any Other Business

#### 12. Date of Annual Parish Council Meeting