

SIBFORD FERRIS PARISH COUNCIL

Minutes of Parish Council Meeting held Monday, 16 January 2017 at 7.45pm in the Sports Hall Classroom, Sibford School

Present at the meeting were: Councillors Tim Huckvale (Chair), Maureen Hicks (Vice-Chair), Peter Robinson, Ginny Bennett and Adrian Lamb, Anita Spencer (Clerk), and two members of the public.

The Chair read out a statement on the recording of meetings.

Apologies – none received.

Declarations of Interest: None was declared against the items on the agenda.

Minutes of the previous meetings: the minutes of the meeting of 14 November and of the extraordinary meeting of 5 January were agreed and signed by the Chair as an accurate record.

Matters arising from the previous meeting:

2/13 Ongoing – Superfast broadband for Sibford Ferris

TH confirmed that the latest estimated date for provision of superfast broadband was towards the end of 2017. **TH**

18/14 Ongoing – Affordable housing/Amenity land/TOE2 funding

MH advised that matters had come to a standstill on the affordable housing project and it was agreed it was a question of waiting for the outcome of the ongoing Local Plan sites options deliberations. **MH**

19/14 Ongoing – Fitness equipment

Following reports of rusting on the space walker, AL kindly agreed to look at the unit and advise on a remedy. **AL**

20/14 Ongoing – Cotswold Close play area

It was agreed to purchase a new rot-proof bench to replace the rotting one by the digger pit and the Clerk was asked to find some examples for consideration. PR confirmed that the tree work would be done before the spring. AS advised that the greening of the wooden play equipment had worsened and it was agreed to close the play area for a day when dry weather was expected in order to treat it. AL kindly agreed to look into supplies of protective clothing and equipment. AS was asked to put a note in the Sibford Scene about the closure which would be in February, weather permitting. **AS**
PR
AS
AL
AS

30/14 Outstanding – Damaged bench on Hook Norton Road

AL would attend to repairs to the bench. **AL**

106/15 Outstanding – Assets of Community Value

There was nothing further to report on the registration of the Pheasant Plucker's Inn as an ACV. It was agreed not to pursue the registration of the village shop and that part of the item could be closed. **TH**

019/16 Outstanding - Revised Publication Scheme

TH would present a draft scheme to the next meeting. **TH**

020/16 Outstanding - Footpath sign at the Brambles, Woodway Road

The Clerk was asked to chase Oxfordshire Highways to replace the sign. **AS**

054/16 Outstanding – Highways matters

It was confirmed that some of the highways matters discussed with the Area Steward in November had been attended to but the Clerk was asked to monitor:

- Repainting of white lines
 - Removal of dead horse chestnut tree on Hook Norton Road
 - Repairs to shiny surface between Little London and Wade Lane.
- AS**

And to chase:

- Cutting back of overhanging vegetation opposite the garden of Little London.
- AS**

PR confirmed he would ask his contractor to cut back the school hedge between Lanes End and Haven Cottage.

PR

As discussions with the county council on speed reduction measures had not had a positive outcome, it was agreed that the best chance for the village to address this problem was if anything came of any housing proposal for the Hook Norton Road.

110/16 Outstanding – Proposals to improve communication with the parish

The need for improved communications had been raised at the extraordinary meeting on 5 January by residents and it was agreed a communications gap existed between meetings and editions of the Sibford Scene. TH proposed, and it was agreed, to provide for a future meeting proposals for a parish council Facebook page in order to bridge that gap. A Facebook page could have links to the village website. The following points were agreed to be important: the provision of an administrator to control the content and manage parish council responses; understanding of the legalities of a public body operating a Facebook page. TH had suggested to the district council that they include social media as a topic for a future parish liaison meeting. It was also agreed to adopt a resident's proposal to better publicise the email alerts linked to the village website that people could sign up to and be notified of new planning applications, etc. Additionally, the Clerk was asked to maintain on the notice board a list of Sibford Ferris planning applications still within the neighbour consultation period.

TH

TH

AS

134/16 Ongoing – Car Parking Issues in Sibford Ferris

It was agreed that there had been no improvement to the problems caused by parking on the road and on verges.

Correspondence

001/17 6.1.17 A letter had been received from Victoria Prentis asking for her social media campaign to record journey times to the John Radcliffe(#Banbury2JR) to be publicised in the parish and it was agreed to put it on the village website, the notice board and to ask if the shop would keep the forms on the counter.

TH

AS

002/17 9.1.17 Following an email from OALC on forthcoming training events, it was agreed to book "Social Media" on 17 May for TH.

AS

003/17 11.1.17 Further to an email from CDC Environmental Services on the 2017 Spring Clean, it was agreed to hold the event on 11 March and the Clerk was asked to put a notice in the Sibford Scene as appropriate.

AS

Finance

004/17 Bank Transfers since the last meeting

It was noted that £1000.00 had been transferred from the deposit account on 17 November.

005/17 Cheques signed since the last meeting to be agreed

Cheque No. 100695 17.11.16 £36.00 Thomas Fox Landscaping for mowing at Cotswold Close Play Area

006/17 Cheques agreed and signed at the meeting

- Cheque No. 100696 Mrs A Spencer £9.99 repayment of wood cleaning product for Cotswold Close Play Area
- Cheque No. 100697 Oxfordshire Playing Fields Association £20.00 donation
- Cheque No. 100698 Sibford School £40.00 donation
- Cheque No. 100699 Sibford Scene £50.00 donation
- Cheque No. 100700 Banbury Citizens' Advice Bureau £25.00 grant
- Cheque No. 100701 Sibford Village Hall £400.00 grant

007/17 Receipts since last meeting noted

- 5.12.16 Barclays Bank plc £1.65 interest payment
- 13.12.16 Sibford Gower Parish Council £100.00 burial fee

008/17 Bank reconciliation to 16 January 2017

The bank reconciliation was checked against the payments and receipts records and the bank statements, and was agreed and signed by GB.

009/17 Budget/Actual Comparison to 16 January 2017

The budget/actual comparison sheet was reviewed and agreed.

010/17 2017/18 Budget

It was agreed to maintain the precept at the current level of £6858. In recognition of the extra work caused by the creation of the Planning Committee, it was proposed and agreed to increase the Clerk's paid working hours from five to six hours per week and the budget was adjusted accordingly and agreed. The Clerk was asked to submit the Precept Demand to the district council.

AS

Planning

011/17 Terms of Reference of Planning Committee

The draft Terms of Reference as presented to the councillors prior to the meeting were amended to remove a reference to the checking of neighbour lists by the Clerk as this was not a statutory duty, although desirable. The revised Terms of Reference were agreed and adopted without further amendments.

012/17 Cherwell District Council Planning Consultations: Local Plan Part 1 Partial Review Options, Community Infrastructure Levy (CIL) Draft Charging Schedule and Draft Developer Contributions Supplementary Planning Document (SPD)

Following the meeting on 5 January called to discuss the consultations, responses had been submitted to the district council and posted on the village website. Residents had requested sight of the consultation timetable and it was agreed to put it on the website, the notice board and in the Scene. It was agreed that Local Plan Part 2, due towards the end of January, would be an important consultation for the village and that TH would contact Sibford Gower Parish Council with a view to a possible joint public meeting.

TH
AS
TH

013/17 Planning Applications received since the last meeting

None had been received.

014/17 Notices of Decision received since last meeting:

- 16/00304/TCA Little London, Main Street 1 x Conifer – fell: approved
- 16/00308/TCA Swallows Cottage, Folly Court 1 x Cherry – fell: approved
- 16/02030/F The Pheasant Plucker's Inn, Burdrop – erection of a single-storey building providing 3 no. en-suite letting rooms: refused
- 16/02150/F Installation of 1 no. 21m high RT Swann Lattice Tower, Land adj. to B4035: refused.

Any Other Business

015/17 Fitness Equipment Publicity

MH proposed and it was agreed to put a note in the February Scene promoting the free fitness equipment to those who were unaware of it.

MH

016/17 Hook Norton Road Affordable Housing Project

A resident requested that the parish council remain firm in their support of a small affordable scheme on the land on the Hook Norton Road. MH advised that there was effectively no planning permission relating to the field at the present but pointed out that during the final discussions with the developer before negotiations collapsed, councillors had been told two additional open market dwellings would be required to make the scheme viable and this had been agreed.

017/17 Works to land south of Sibford Ferris

The Clerk had received enquiries from Sibford Gower Parish Council about a new track constructed on farmland to the south of Sibford Ferris, within Hook Norton parish, and also a large dwelling near to the Firs Garage but councillors were unable to offer information on these developments at the present time.

Date of Next Parish Council Meeting

Monday, 13 March at 7.45 pm.

Date of Annual Parish Meeting

Monday, 8 May at 7.30pm

There being no further business, the meeting closed at 9.20 pm.