

SIBFORD FERRIS PARISH COUNCIL

NOTICE OF MEETING

There will be an Ordinary Meeting of the Council on
Thursday, 22 September 2016 at 7.45pm in the Sports Hall Classroom, Sibford School

AGENDA

1. Apologies
2. Declarations of Interest
3. Minutes of the previous meeting to be agreed and signed: 4 July 2016
4. Matters arising from the previous meeting
 - Superfast Broadband for Sibford Ferris update
 - Affordable Housing update/Amenity Land/TOE2 Funding update
 - Fitness Equipment – agree revised risk assessment; receive inspection report – grease on surfer: action to be agreed
 - Cotswold Close Play Area: note condition; long-term parking of vehicles ; tree works; cleaning update
 - Damaged bench on Hook Norton Road update
 - Douglas Tonks: note letter from HMRC 18.7.16 responding to complaint letter of 17.2.15 about late notice of outstanding tax; note redress payment of £50.00 by way of apology for delay in response to complaint; agree payment to HMRC of outstanding tax - £480.80 plus interest from 18.7.16 to 22.9.16
 - Assets of Community Value update
 - Revised Publication Scheme update
 - Damaged footpath sign Woodway Road update
 - Possible collaboration on speed signs with local villages update; email from resident about volume and speed of traffic through the village
 - Poor road surfaces in Woodway Road and Main Street reported 18 May update
 - Dead horse chestnut on Hook Norton Road – update
 - County Council Unitary proposals – update
 - Future of the Horton Hospital: letter from NHS Oxfordshire Clinical Commissioning Group; letter from Victoria Prentis MP about Hands around the Horton event; letter and poster from Hands Off the Horton Campaign; email Oxfordshire Clinical Commissioning Group about the Big Health & Care Conversation
 - Vegetation growing over footpath on Mannings Hill and into road out of the village towards the Elm crossroads: update
5. Chairmanship Training 13 July report
6. Correspondence
 - Came & Co letter re change of trading style for information
 - Victoria Prentis MP letter re OCC cuts to buses for consideration of transport issues
 - OCC Highways & Transport letter and poster about Oxfordshire Comet Service
 - Victoria Prentis MP letter about Community Transport Minibus Fund
 - OCC Waste Management email about Household waste recycling centres consultation
 - Oswyn Murray email about Hook Norton Low Carbon AGM 21.9.16
 - Cherwell District Council Open Space, Sport and Recreation Review questionnaire
7. Finance
 - Bank Transfer from savings account to current account – £2000 to be agreed
 - Returned cheque: Cheque No. 100688 for £3.00 returned by OALC
 - Cheques to be agreed and signed at meeting:
 - Thomas Fox Landscaping £72.00 against invoices 20642 27.7.16 and 20828 25.8.16 for mowing at Cotswold Close play area

- Mrs A Spencer £1254.11 wages
 - HMRC £480.80 outstanding income tax payments plus interest to be confirmed by HMRC on 22.9.16
 - Receipts since last meeting to be noted and agreed:
 - 9.7.16 HMRC £50.00 redress payment
 - 5.9.16 Barclays Bank plc £1.51 interest
 - 14.09.16 Cherwell District Council £3429.00 precept payment
 - Bank reconciliation to 5 September 2016 to be reviewed and agreed
 - Budget/Actual Comparison to 22 September 2016 to be reviewed and agreed
 - Review of Financial Regulations: updated version to be agreed
 - Annual Return to 31 March 2016 and certificate to be approved and accepted
 - Exercise of Public Rights – confirmation of display of Sections 1 to 3 of Annual Return
8. Planning
- Terms of Reference of Planning Committee to be reviewed and agreed
 - Planning Meetings since the last meeting to be noted:
 - 19 July 2016
 - 15 August 2016
 - 30 August 2016
 - Minutes of Planning Meeting 30 August 2016 to be agreed and signed by the Chairman
 - Planning Applications received since last meeting to be considered and comments agreed:
 - 16/01834/Q56 Change of Use of existing cart shed to 2 No. dwellings at Parsons Barn Farm, Shutford Road
 - Notices of Decision received since last meeting:
 - 16/00159/TCA 4 x Norway Spruce – Fell, 1 x Southern Beech – Fell, 1 x Holly – Fell, 1 x Beech hedge – remove and replant at The Small House: permission granted
 - 16/00959/F Erection of one ‘Low Energy Home’ dwelling within amenity garden area of High Rock: permission granted
 - 16/01426/F Two storey rear extension and insertion of windows into the existing dwelling at 13 Cotswold Close: permission granted
 - Cherwell District Council Local Enforcement Plan: councillors to receive a copy of the Plan
 - Cherwell District Council: Publication of Adopted Statement of Community Involvement 18 July 2016 – to be noted.
9. Any Other Business
10. Date of Next Meeting

Clerk

18.9.16