

SIBFORD FERRIS PARISH COUNCIL

MEETING ON 24 NOVEMBER 2014 AT 7.30PM IN THE SPORTS HALL CLASSROOM, SIBFORD SCHOOL

A G E N D A

Apologies for Absence

Declaration of Interests (Cllr Huckvale: own planning application; Cllrs Hicks and Robinson – Back Lane verges; Cllr Lamb – planning application April Cottage)

Minutes of the Last Meeting

1. **First Responder Group for the Sibfords:**

A representative of the Epwell First Responder Group and an NHS Manager will attend the meeting to explain how the First Responder initiative works and how a group might be set up in the Sibfords.

2. **Matters Arising**

- Faster broadband for Sibford Ferris
- Inter-Parish Meeting
- Free School Transport
- Notice Board
- Traffic at Temple Mill
- Elections 2014
- Affordable Housing/Amenity Land/TOE2 Funding
- New Fitness Equipment
- Cotswold Close Play Area (including mowing contract)
- Annual Parish Meeting
- Damaged bench on Hook Norton Road
- Clerk's wages/Pension
- Hedge along Main Street
- Meeting about Transport Vision
- Salt bag order
- New requirements for meetings/Revision of standing orders
- Housing Liaison Meeting 15 October
- Revised Local Plan
- Directory of Local Community Transport
- Enquiry about Wheathills
- Annual Community Emergency Plan survey
- Surface dressing – temporary signage
- Back Lane verges
- Gravel heaps at Sibford Hall

3. **Salvation Army Clothing Bank**

4. **Dog Bins**

5. **Correspondence**

- 08.9.14 Email Came & Co – Autumn Council Matters
- 20.9.14 Email Unipartdorman.co.uk – Visual Speed Monitor
- 23.9.14 Letter of complaint about mowing of the churchyard and burial ground
- 30.9.14 Email – Knotweed
- 6.10.14 Letter Chiltern Sports Contractors – external sports facilities

- 6.10.14 Email OCC Democracy – Consultation – proposed changes to mobile library service
- 9.10.14 Email OCC Environment & Economy – maintenance of verges and roundabouts
- 13.10.14 Email CDC – Parish Liaison Meeting 12 November
- 14.11.14 Email Anthony Stiff Associates – play area design, grant application advice

6. Finance

- Display of annual return and notice of conclusion of audit
- Approval of Annual Return
- Issues Arising – plan of action
- Annual Return – external audit date 2015
- Control of bank accounts
- Budget 2015/2016
- Bank transfers: 18.9.14 £1500.00, 23.9.14 £3429.00
- Bank Reconciliation
- Budget Calendarisation to 24 November
- Cheques to be signed at meeting
- Receipts since the last meeting
 - Bank interest 8.9.14 £0.91
 - CDC Precept 12.9.14 £3429.00
 - Sibford Gower Parish Council £100.00 Burial fee (banked 13.11.14)
- Payments made since last meeting:
 - BDO LLP £120.00 – Audit fee
 - Gerry Melvin £90.00 – Mowing of Cotswold Close Play Area
 - Sibford Gower Parish Council £723.00 – Donation towards mowing costs at churchyard

7. Planning

- Appeal Decision – APP/C3105/C/14/2214450 Land at Bishops End, Burdrop – appeal dismissed.
- Costs Decision – Appeal APP/C3105/C/14/2214450 – Application for award of costs dismissed.
- 14/01515/F No. 2 Mannings Close, two-storey front extension
- 14/00382/LB Little London, Main Street, replacement of rear window with French doors
- 14/01744/F April Cottage, Main Street, erection of a single garage
- 14/00381/TCA Home Farm, Woodway Road, works to trees
- 14/00382/TCA Orchard House, Main Street, works to trees
- 14/01764/F Hill House, Mannings Hill, conversion of existing redundant barn to “live-work” unit
- 14/01762/F Grange Farm, Grange Lane, Swalcliffe, use of land at Grange Farm for mixed use comprising part agricultural, part equestrian training and competitions (Use Class D2), formation of new access, extension to existing car park and associated work
- Appeal Bishops End APP/C3105/X/14/2227213 Certificate of Lawful Use Proposed: Change of Use from A4 to A1

8. Any Other Business

9. Date of Next Meeting