

Sibford Ferris Parish Council Meeting
Monday, 23 June at 7.45pm in the Sports Hall Classroom at Sibford School.

A G E N D A

Apologies for Absence

Declaration of Interests

Minutes of the last meeting, held 2 June 2014

Matters arising from the last meeting:

- 17/13 Ongoing – Free School Transport
- 2/13 Ongoing – Broadband
- 4/13 Ongoing – Inter Parish Meeting
- 12/13 Ongoing – Wheathills Use of Land
- 3/14 Outstanding – Defibrillator
- 5/14 Outstanding – Notice Board
- 6/14 Outstanding – Badger Setts at Solar Farm
- 8/14 Outstanding – Closure of Churchyard
- 9/14 Outstanding – Traffic at Temple Mill
- 10/14 Ongoing – Community Plan Review
- 11/14 Ongoing – Elections 2014
- 15/14 Outstanding – Repairs to Playhouse Roofs
- 17/14 Outstanding – Historical Parish Council Records
- 18/14 Ongoing – Affordable Housing/Amenity Land/TOE2 Funding Questionnaire on provision of affordable homes
- 19/14 Ongoing – New Fitness Equipment including risk assessment
- 20/14 Ongoing – Cotswold Close Play Area including risk assessment
- 21/14 Outstanding – Annual Parish Meeting
- 22/14 Outstanding - Local Heritage Assets
- 23/14 Outstanding - Parish Liaison Meeting
- 24/14 Outstanding - New Lamppost on Mannings Hill
- 25/14 Outstanding – Consultation on Non-Emergency Patient Transport Services
- 30/14 Damaged Bench on Hook Norton Road
- 31/14 Clerk's Contract of Employment
- 32/14 Hedge along Boundary of Small House

Correspondence

- 9.6.14 Email OCC re invitation to meetings about transport vision.
- 11.6.14 Email from North Oxfordshire Locality Group of the Oxfordshire Clinical Commissioning Group – invitation to forum on Dementia and Mental Health services for older adults.
- 16.6.14 Email OCC re salt bags and bins

Finance

- Approval of Annual Return to 31 March 2014 and 5% questionnaire
- Review of effectiveness of internal audit
- Internal audit and recommendations
- Revision of Financial Risk Assessment and Management to include: Financial calendar, including VAT recovery; dates cheques banked
- Consideration of risk of pre-payment to SGPC for churchyard and burial ground mowing
- Budget calendarisation to 23 June
- Payments made since last meeting

- *Cheques to be signed at meeting:*
 - *Mrs Sue Rowley £60.00 for internal audit*
 - *Clerk £44.80 reimbursement of expenses April to June 2014*
- *Receipts:*
 - *15.6.14 Sibford Gower Parish Council burial ground fees £62.50*
- *Bank Balance*
- *Bank Transfers*

Planning

- *14/00801/F Swalcliffe Park Equestrian*

Any Other Business

- *Registration with Information Commissioner's Office*
- *Blocked drains on Main Street*
- *Meeting reports for the Sibford Scene*

Date of Next Meeting