

Sibford Ferris Parish Council

Minutes of the Parish Council meeting

Sports Hall classroom, Sibford School

3rd June 2013 – 7.45pm

Present at the meeting were Maureen Hicks, Adrian Lamb, Tim Huckvale and Vanessa Briggs.

Apologies were received from Joanne Connor and Peter Robinson.

There were no declarations of interest from the Councillors.

The Minutes were agreed as being a true and accurate representation of the Annual Parish Council Meeting held on 24th May 2013.

Matters arising from the Annual Parish Meeting:

1. Road surface between Sibford Elm and Wigginton – no further action was required as it had been repaired.
2. Concurrent Annual Parish Meetings for Sibford Ferris and Sibford Gower Parish Councils – The idea was not seen as being practicable and the general feedback at the meeting was against the suggestion. An alternative idea put forward was, instead of having the two legally required meetings running back to back, for both parishes to have a collective meeting at another point in the year to discuss matters affecting both parishes. It was agreed VB should write to Sibford Gower Parish Council accordingly.
3. Wheathills – Use of Land - It was agreed that VB should contact the Town Estates Charity, who manage the land, to inform them of the concern raised by a member of the public at the meeting regarding the land being used for storage of vehicles.
4. Broadband – TH confirmed that we should hear in the next few weeks outcome of the major negotiations but we may have to wait until the Autumn for the detailed plan to be produced, showing the service each area will receive.
5. Sibford Hall, Walford Road – Concern was raised by a member of the public at the meeting regarding the spoil in the Sib Valley from the work carried out at Sibford Hall. Although TH had been to see the owner he confirmed he intended to check the planning permission as well.
6. Solar Farm Planning permission – badger setts – A member of the public raised a concern that a badger sett had been filled in. The Parish Councillors were not aware of this but as the badger setts and badger gates were in the plan put forward with the application and therefore no further action was required.
7. Bishop Blaize – Joanne Connor put forward the Parish Council's position at the meeting. The Inquiry had now taken place, which only looked at new evidence, and the outcome was awaited.

8. Closure of the Churchyard – The Parish Council was no further forward at this stage as we were awaiting to hear of developments from Sibford Gower Parish Council when they had received responses to their enquiries.

Matters arising from previous meeting held on 4th March 2013:

263/11 - Closed - Kerbing The kerbing work was completed in the Spring. This has improved water flow in times of heavy rain. The discussion then went on to the gullies and AL reported back that the gully at Lanes End Corner/Main Street nearest the grit bin was full of gravel and required cleaning. VB was asked to contact Highways to arrange this.

2/12 - Ongoing – Affordable Housing – Nothing further had been heard and MH had recently requested an update from Tom McCulloch.

10/12- Ongoing - Glass recycling – VB had received an update from Gabi Kaiser, as Andrew Jenkins was away on holiday. The glass bottle banks are to be installed Wednesday or Thursday of this week. It was agreed that as Andrew Jenkins had met with the Parish Councillors and the location had been already been discussed and agreed there was no need for any Parish Council representative to be present when the bottle banks are being installed.

15/12- Closed - Broken stile between Woodway Road and Brambles House. TH had confirmed that the stile had been repaired.

2/3 - Outstanding – Broadband –Please see above.

3/13- Ongoing - New Fitness Equipment at MUGA - Preferred option was to go with Wickstead and MH would proceed with a grant application on that basis.

4/13- Ongoing – Inter Parish Meetings – MH confirmed she would attend the next meeting on 8th July 2013.

5/13- Outstanding – Query to Cherwell District Council – VB was still trying to establish why the Parish Council's comments had not been noted on the application relating to 2 Home Farm Court. VB had spoken to the planning officer concerned and there appeared to be a problem with e-mails being received from VB (this had not been a problem in the past as replies had also been sent through the post). Although the decision had already been given, in this particular case, the planning officer suggested VB contact Mark Adams, their IT person to see if the problem can be resolved.

6/13- Closed – Litter Blitz – This was successfully completed.

7/13- Closed – Appointment of Footpaths Warden – Sue Bannister had agreed to be footpaths warden for Sibford Ferris. TH had attended the Rambler's Workshop on 16th May and had picked up some useful information.

Matters arising from the Annual Parish Council Meeting held on 24th May 2013:-

8/13 Thames Valley Police – Neighbourhood Action Group Survey – TH confirmed that he had contacted Sgt Richard Miller at Banbury Police Station to confirm that the details of the survey have been put on the Parish notice board and website.

9/13 Vandalised Digger – AL confirmed that he has made the handle to repair the digger and hopes to carry out the repair soon. TH had mentioned the damage to Sgt Richard Miller who said he would task a PCSO with looking into the matter and perhaps doing some crime alerts/prevention in the village, although the chance of locating the handle was unlikely. It was agreed the matter would not be reported formally to the police as it had already been agreed that there would not be an insurance claim.

AL also mentioned that he had repaired some of the timber planks on the play equipment that he noticed had broken. He believed it was because the screws had sheered when the equipment was installed making the joints weaker. The side rail was loose but this had also been repaired. AL confirmed this should be monitored in case any more problems arise.

10/13 Request to Cherwell District Council to update their website re: Parish Councillor's details – VB confirmed that she had contacted Cherwell District Council to request that the website be updated. MH asked that VB check with ORCC and OALC to see if they required details of the more recently co-opted Parish Councillors.

Correspondence

Correspondence received was circulated for information although no further action was required with the exception of a letter received from Sibford Gower Parish Council requesting payment for a share of the cost of maintenance of the Burial Ground. This was agreed.

Finance

1/13 – Closed – Precept – 2013 -2014 had been agreed and received in part.

Payments:

Cheque No. 100591 – V Dyble – Postage and Stationary - £15.80

Cheque No. 100592 – Cherwell District Council, Annual Lease of Playarea at Cotswold Close - £30.00

Cheque No. 100593 – Broker Network Ltd – Annual Insurance Premium - £515.00

Cheque No. 100594 – Sibford Gower Parish Council – Share of Burial Ground maintenance costs - £242.50.

Receipts:

S Tustain – 27/3/13 Pitch Hill Rent - £5.00

Cherwell District Council – 10/4/13 – Precept - £3416.29

Cherwell District Council – 1/5/13 – New Homes Bonus - £1580.00

Transfer of funds: £2150.00 was transferred from the Business Saver to the Community Account between the March and June meetings.

Risk Assessment: This was reviewed and agreed for the coming year.

On-line Banking: MH had raised the question of whether on-line banking would be worth considering. VB had contacted OALC who had informed her that, although statements may be viewed on-line and transfer of monies may be made between accounts, the law does not currently allow parish councils to operate on-line banking.

Planning:

Granted – 12/01737/F

Blenheim Farm

Proposed Solar Farm with combined renewable energy and agriculture – Parcel Land East of OS 3500 and north of Field Barn Hook Norton Road, Sibford Ferris

Outstanding 12/000678/F

Appeal by Mr & Mrs Noquet

Bishops End, Burdrop, Banbury

Change of use of a vacant public house to C3 residential

Outstanding – 13/00134/TCA

Notice of Intent to Undertake Tree Works

Mrs Sian Stokes

The Small House, Small House, Sibford Ferris

Any other business:

Audit – It was agreed the audit paperwork should be passed to Mrs Sue Rowley to carry out the internal audit with a view to it being signed off at the next meeting on 24th June 2013.

TH said he would like to go to the Parish Liaison Meeting at Cherwell District Council on 12th June 2013 and asked VB to reserve him a place.

Future meeting dates:

Next Parish Council Meeting – 24th June 2013 – 7.45pm

The following dates were also suggested: 9th September 2013, 11th November 2013.

It was agreed that VB would check with JC and PR to see if they were available on these dates.

There being no further business to discuss the Chair thanked those present for attending and the meeting was closed at 9.10pm.