

**Sibford Ferris Parish Council**

**Minutes of the Parish Council meeting**

**Sports Hall classroom, Sibford School**

**4<sup>th</sup> March 2013 – 7.45pm**

Present at the meeting were Joanne Connor, Maureen Hicks, Adrian Lamb, Tim Huckvale, Peter Robinson, Vanessa Dyble and Oswyn Murray, Chairman of Sibford Gower Parish Council.

There were no apologies and no declarations of interests from the Councillors.

The Minutes were agreed as being a true and accurate representation of the previous PC Meeting on 14<sup>th</sup> January 2013.

**Matters arising from previous meeting:**

263/11 - Outstanding - Kerbing. Extra funding had been made available to carry out the works but it had to be used in this financial year. It was agreed that if there were problems with the original site, because of underground cables, then the funding should be used for an alternative site where kerbing is required. VD had already made this suggestion to Oxfordshire County Council but would follow up this week and get a progress report. VD

249/11 - Closed - New litter bin at Sibford Elm Lay-by. Please see Glass recycling below.

253/11 – 254/11- Closed - MUGA. It was agreed that this matter should now be dealt with under new heading of Fitness Equipment, please see below.

3/13- Ongoing - New Fitness Equipment at MUGA Maureen Hicks had met with and received an estimate from Proludic. It was felt that the boulder wall wasn't challenging enough. MH was proposing to see other companies too (Fresh-Air fitness and Wicksteed, Northampton). Peter Robinson suggested we go ahead with getting other quotes and ideas and he would then be able to run a session with pupils and PE staff for feedback. Consideration was given to getting a boulder wall made from natural materials and PR said he would make enquiries. It was agreed that a sub-group should be organised to deal with the detail and grant funding. MH/PR

02/12 - Ongoing - Affordable housing. Adrian Lamb and Maureen Hicks had a very productive meeting with Tom McCulloch, Greensquare Housing Association and Cherwell

District Council Housing. It was understood by AL and MH that the development would take place, at some point, on the Hook Norton Road site and that the Parish Council would want to maximise the community benefit from potential development. There was a desire from the community for more recreational public space and allotments. The management of the open space was discussed, possibilities were:- 1. Landowner retaining ownership but offering long term lease to Cherwell DC to manage site or; 2. an agreement with Sibford School to maintain the site. Cherwell DC gave a positive response to the Parish Council's suggestions and a request was made for MH/AL to e-mail TM with the Parish Council's vision for the recreational space, suggested location and number of allotments. Priority for the housing would go to those with local connections to the Sibfords and then some may be cascaded out to surrounding parishes, once Sibfords needs had been met.

3/12            Closed - Play area inspections. AL had carried out the repairs required and VD had sent letter to Mr and Mrs Woodvine so all was in order and the matter could be closed.

10/12-            Ongoing - Glass recycling AL, PR and TH met with Andrew Jenkins from Cherwell District Council at the Sibford Elm lay-by site. Andrew Jenkins thought the site was ideal for a glass recycling. An area could be concreted to the side of the lay-by so no space was lost and clear, brown and green bottle banks would be provided. He considered that it would not be appropriate to have a litter bin in the nearby vicinity as all rubbish that could not be disposed of in the bottle banks would be left around the litter bin. It was agreed that Andrew Jenkins would proceed with the bottle banks. The adopt-a site-scheme was discussed whereby if the Parish Council maintained the site and reported any fly-tipping issues to Cherwell District Council they may be entitled to receive some funds in the region of £170 pa.

15/12-            Outstanding - Broken stile between Woodway Road and Brambles House. VD had received an update from the footpaths officer to say that a re-inspection had been made and the stile had not been repaired by the landowner so a further request would be made. VD would be notified in due course when the repair had been carried out.

VD

21/12-            Closed - Parish Council Standing Orders.

25/12 -            Closed – Parish Council Financial Regulations.

26/12 -            Closed - Street Lighting maintenance. The work had been carried out.

2/3 -            Outstanding – Broadband – TH reported that the community had responded and that they now awaiting a response from Oxfordshire County Council.

## **Community Plan**

Going forward it was agreed that where possible aspects from the Community Plan that affected both Sibford Ferris and Sibford Gower would be dealt with jointly following on from the Annual Parish Meetings. Oswyn Murray informed the meeting that Sue Bannister was

the footpaths warden for Sibford Gower and it was agreed that Sibford Ferris Parish Council should approach her and ask if she would be footpath warden for Sibford Ferris too.

### **Bishop Blaize**

There were several issues discussed relating to the Bishop Blaize:-

1. Sibford Gower Parish Council's draft letter to Cherwell District Council regarding Community Right to Buy was approved. This would relate to the whole property with the exception of the paddock.
2. It was agreed that Sibford Ferris Parish Council would respond to the appeal to the Secretary of State for Communities and Local Government against the recent appeal decision in respect of change of use as follows:-
  - (a) As no further documentation had been lodged it was difficult to make any other comments but to request the right to respond within a reasonable time should any documents be submitted at a later stage. Also to request that all previous documentation and correspondence filed should be considered.
  - (b) Sibford Ferris Parish Council fully supports the stance of Cherwell District Council.
3. It was agreed that JC would draft Sibford Ferris' objections to the planning application relating to the changes to the bottle store. Although no permission has been granted major reconstruction of the bottle store has taken place. A bat survey was required and this has not been carried out. JC

Oswyn Murray also informed the meeting considerable works were being undertaken on site. There were huge piles of rubble in the yard. This was in breach of planning law and SGPC would suggest to Cherwell District Council that they should consider taking out an injunction to prevent any further works being carried out.

Also there has been much activity in the car park with it being measured out by a surveyor.

### **Closure of the Churchyard**

This was to be raised and discussed at the Annual Parish Meeting as it was important that the parishioners are given an opportunity to express their views. JC stated that as the Churchyard was outside the Parish of Sibford Ferris a contribution towards the cost of maintenance could be made but Sibford Ferris Parish Council could not take on the responsibility, or enter into contracts relating to the maintenance nor make it an ongoing liability of the Parish. Oswyn Murray said that the Gower would decide a level of expenditure and present it to Sibford Ferris Parish Council to agree a contribution. He envisaged that the Gower would want to continue maintaining the Churchyard in the same manner as it is currently maintained.

### **Correspondence**

A letter was received from the Clerk of Sibford Gower Parish Council dated 19<sup>th</sup> January 2013 suggesting that the Annual Parish Meetings in 2014 could be held on the same evening

following on from each other. OM said that it would reduce the workload of the local services as they would only have to present on one evening. It had also been raised now so that it could be discussed at this year's Annual Parish Meetings. It was agreed that this would be given consideration and raised at the APM for discussion.

An e-mail had been received from the Clerk of Sibford Gower Parish Council relating to the overuse of the roads through the villages by Matthews lorries. No further action was required by Sibford Ferris Parish Council, at this stage, as Sibford Gower Parish Council was corresponding with Oxfordshire County Council. Once a response had been received VD would be sent an update of the position. Oswyn Murray confirmed that the lorries had caused damage to Temple Mill Road.

Letter received from AON was being dealt with by VD.

AL raised the question of correspondence from Cherwell District Council regarding the Litter Blitz. VD confirmed that she had not received any correspondence and would check with Sibford Gower Parish Council to find out if they had been sent any information this year. AL suggested 30<sup>th</sup> March 2013 as the day for Sibford Ferris Litter Blitz and he would advertise this in the Sibford Scene.

## **Finance**

### **1/13 – Ongoing – Precept – 2013 -2014**

#### **Payments:**

Cheque No. 100579 – Sibford Village Hall – Annual payment - £300.00  
Cheque No. 100580 – CAB Banbury – Annual payment - £25.00  
Cheque No. 100581 – Sibford School – Annual donation - £20.00  
Cheque No. 100582 – Cancelled  
Cheque No. 100583 – Sibford Scene – Annual donation - £25.00  
Cheque No. 100584 – OPFA – Annual donation - £10.00  
Cheque No. 100585 - Holy Trinity Church - £300.00  
Cheque No. 100586 - OALC Subscription - £131.07  
Cheque No. 100587 - ORCC Subscription - £45.00  
Cheque No. 100588 – V Dyble – Printer Ink - £20.99  
Cheque No. 100589 – V Dyble – Clerk's Wages (Sept 2012 – March 2013) - £1245.78  
Cheque No. 100990 – C Etherington-Smith – Electricity - £35.00

#### **Receipts:**

None

**Transfer:**

£2150.00 requested from Business Saver to Community Account to cover the cheques listed above.

AL said that bank statements were missing and could VD please request copies from Barclays Bank. From Community Account Statement Nos 155, 158 and 159. From the Business Saver Statement No 137.

- **Planning:**

Permission Granted – 12/00279/TCA

Mr Jeremy Dougall, 10 Walford Road, Sibford Ferris

Tree Works –

T1 x Sycamore – Prune back by one third branches overhanging property.

Permission Granted – 12/01536/F

Mr Charles Etherington Smith – Hill House, Main Street, Sibford Ferris

Construction of a stable block

Permission Granted – 12/01719/F

Mr and Mrs P Friend – 2 Home Farm Court, Main Street, Sibford Ferris

Garage conversion to form studio/hobby space – re-submission of 12/00598/F

It was commented on that Sibford Ferris Parish Council's comments had not been noted on the application. VD said that she knew a response had been made but would check and confirm.

Outstanding – 12/01737/F

Blenheim Farm

Proposed Solar Farm with combined renewable energy and agriculture – Parcel Land East of OS 3500 and north of Field Barn Hook Norton Road, Sibford Ferris

This application was discussed. It had not yet gone to Planning Committee. Notices had been placed around the site and at the village shop by Cherwell District Council. The Parish Council agreed that public access, visibility and impact on the environment had been considered and that it was a well thought out plan.

Outstanding 12/000678/F  
Appeal by Mr & Mrs Noquet  
Bishops End, Burdrop, Banbury  
Change of use of a vacant public house to C3 residential

- **Any other business:**

Swimming Pool – Walford Road – A local resident had made a call to TH regarding the spoils from digging. TH went to see the owner of Sibford Hall who confirmed that it would be spread evenly over the paddock.

Oswyn Murray raised the possibility of inter-parish meetings. He had sent around a note for consideration suggesting possible meetings between local parishes to discuss issues that concern the villages generally. He will send some dates for an initial meeting.

- **Future meeting dates**

Next Annual Parish Meeting – 29<sup>th</sup> April 2013 – 7.30pm  
Next Annual Parish Council Meeting -13<sup>th</sup> May 2013 – 7.45pm  
Next Meeting 24<sup>th</sup> June 2013 – 7.45pm

There being no further business to discuss the Chair thanked those present for attending and the meeting was closed at 9.30pm.